Rusk County
Highway Committee _______________________________ March 21, 2011


Absent: R. Svoma.

Also Present: E. Wundrow, N. Mertes, Tom Boguszewski, Kevin Hagen, Ned Grady, Chad Schroeder, David Wierzba, Todd Seeley, Mike Buss.

Call meeting to order.
Highway Chair Tom Costello called today’s meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A  Freeman/Boss motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of minutes – February 21, 2011.
A  Freeman/Boss motion to approve the minutes of the February 21, 2011 meeting. Motion Carried.

Public Comment and/or input – 30 minutes.
No public comment.

9:00 a.m. - Appearance: Tom Boguszewski from AECOM.
Thomas Boguszewski and Kevin Hagen from AECOM appeared before the Committee to review AECOM Engineering and Consultant services. Bridge items were discussed in reference to Rusk County’s upcoming bridge projects.

9:10 a.m. - Appearance: Ned Grady from Strand Associates.
Ned Grady from Strand Associates appeared before the Committee to review Strand Associates Engineering and Consultant services. Bridge items were discussed in reference to Rusk County’s upcoming bridge projects.

Appearance: Steve Walker from Cedar Corporation.
No Appearance.

9:40 a.m. - Appearance: Chad Schroeder from MSA.
Chad Schroeder and David Wierzba appeared before the Committee to review MSA Engineering and Consultant services. Bridge items were discussed in reference to Rusk County’s upcoming bridge projects.

Out of County Travel Requests.
Ed Wundrow – Wisconsin County Highway Association Training April 5 and April 6, 2011 in Sheboygan Wisconsin.
A Gierke/Boss motion to authorize Ed Wundrow to attend the Wisconsin County Highway Association Training April 5 and April 6, 2011 in Sheboygan, Wisconsin. Motion Carried.

Ed Wundrow – NACE Conference April 17 through April 21, 2011 in Minneapolis, Minnesota.
A Gierke/Freeman motion to authorize Ed Wundrow to change dates for attendance at the NACE Conference in Minneapolis, Minnesota from April 18, 2011 through April 19, 2011 (from the February 21, 2011 Highway minutes) to April 17 through April 21, 2011. Motion Carried.
Highway Committee and Ed Wundrow – Highway Commissioner/Committeemen meeting in Bayfield County May 17, 2011.

A Freeman/Boss motion to authorize the Highway Committee and Ed Wundrow to attend the Highway Commissioner/Committeemen meeting in Bayfield County, May 17, 2011. Motion Carried.

Highway Employee – to attend the required training for underground tank storage in order to receive an underground tank license per Wisconsin Comm. 10.800 on May 13, 2011 in Chippewa Falls.

A Costello/Gierke motion to authorize the employees Ed Wundrow selects to attend training in Chippewa Falls in order to receive the required licensing for underground storage tanks. Per Wisconsin Comm. 10.800 which requires every underground storage tank to be under the control of a Class A, a Class B, and a Class C Operator. Motion Carried.


A Gierke/Costello motion to authorize Phil Montwill to attend the State Bridge Inspector Refresher Training in Eau Claire on May 17, 2011. Motion Carried.


A Gierke/Boss motion to authorize Ed Wundrow to State Bridge Inspector Refresher Training in Eau Claire on May 18, 2011. Motion Carried.

Open Bids:
CHIP Sealing – Two bids were submitted.
Scott Construction – 10 miles (.8379 cents per square yard) $108,147.75.
Fahrner – 10 miles – 10 miles (1.1550 cents per square yard) $149,182.60.

A Boss/Gierke motion to award Scott Construction the Chip Sealing bid for a total cost of $108,147.75. Motion Carried.

CRUSHING – Two bids were submitted.
Haas Sons Incorporated – 3/4” 10,000 tons $1.80 per ton
5/8” minus 25,000 tons $1.80 per ton.

John Olynick – 3/4” 10,000 tons $1.94 per ton.
5/8” minus 25000 tons $1.94 per ton.

A Gierke/Freeman motion to award Haas Sons Inc. the crushing bid. Motion Carried.

CULVERTS – Five bids were submitted.
JOHNSTON FARGO –
Metal Culverts Plastic Culverts No Metal Culverts Bid
12” - $10.50 15” - $ 6.50 Plastic Culverts
15” - $12.90 18” - $ 9.00 15” - $ 5.61
18” - $15.30 24” - $14.80 18” - $ 7.64
24” - $16.80 30” - $23.89 24” - $12.28
30” - $31.40 36” - $31.40 30” - $17.17
36” - $23.42
COUNTY MATERIALS  METAL CULVERTS INC.
No Plastic Culverts Bid   No Plastic Culverts Bid
Metal Culverts    Metal Culvert
12" - $ 7.14    12" - $ 7.30
15" - $ 8.40    15" - $ 9.18
18" - $ 9.58    18" - $10.91
24" - $12.66    24" - $14.60
30" - $20.20    30" - $22.55

PK FOREST FARMS
Metal Culverts    Plastic Culverts
12" - $ 7.70    15" - $ 5.70
15" - $ 9.20    18" - $ 7.80
18" - $11.55    24" - $11.55
24" - $14.65    30" - $17.55
30" - $23.10    36" - $23.10

A Boss/Costello motion to award First Supply the Plastic Culverts bid and County
Materials the Metal Culverts bid. Motion Carried.

HAY – Four bids were submitted.
Shawn Harris -   $120.00 per ton Hay/ 15 tons = $1800.00
Randy Tatur -   $118.00 per ton Hay/ 15 tons = $1770.00
Big Greedy Red Neck Farms $ 50.00 per ton Hay/ 15 tons = $750.00
Dale Beissel $114.28 per tons Straw / 15 tons = $1714.20
($2.00 per bale@35lbs / 2000 * 15)

A Gierke/Boss motion to award Big Greedy Red Neck Farms the Hay bid subject to quality
approval by Highway Commissioner. Upon inspection, if straw does meet quality, bid will
go to Randy Tatur. Motion Carried.
A Freeman/Boss motion to award the straw bid to Dale Biessel. Motion Carried.

ROAD OIL – Two bids were submitted.
Murphy Oil – A.C. PG 58-28 = $486.32 per ton
No SC was bid.
Meigs – A.C. PG 58-28 = $521.87 per ton
SC 800 – 2.9661 per gallon

A Boss/Costello motion to award the Road Oil bid for A.C. PG 58-28 to Murphy Oil. Motion
Carried.
A Costello/Boss motion to award the SC800 bid to Meigs. Motion Carried.

STRIPING – Three bids were submitted.
Fahrner Asphalt – County provides materials - .012 per L.F.
Fahrner provides materials - .048 per L.F. / Total = $76,032.00
Twin City Striping – County provides materials - .015 per L.F.
Twin City provides materials - .047 per L.F. / Total - $74,448.00
Taylor County Highway Department – Taylor County provides materials - .043 L.F. /
Total $68,112.00

A Boss/Gierke motion to award the Striping bid to Taylor County. Motion Carried.

WASTE OIL – One bid was submitted.
Rock Oil – R-5 Fuel Oil (Used) - $1.593 per gallon
A Freeman/Boss motion to award bid to Waste Oil. Motion Carried.
Correspondence from Haas Sons, Inc. regarding request to purchase 10 acres of gravel pit land from Rusk County.
The Committee reviewed the correspondence from Haas Sons, Inc. regarding Haas Sons, Inc. request to purchase 10 acres of gravel pit land in Rusk County Highway Departments Scott Pit. The correspondence states "Haas Sons Properties would like to purchase the 10 acres of land located at the south of our concrete plant. The parcel would run east and west along the same land purchased in 2008. The price would be $17,000.00 and the county would keep the mineral rights for the gravel on the west end of the land that is above the pit floor elevation." All reclamation costs will become the responsibility of Haas Sons Properties. Reclamation costs will be approximately $4000.00 per acre because there is no black dirt left on the subject 10 acre parcel and black dirt would have to be hauled in.
Discussion followed. The Committee would like to see a resolution brought back to the Highway Committee meeting in April outlining the specific details regarding the sale of the 10 acres discussed at today’s meeting.

Bridge Projects 2011 – Skunk Creek Bridge Replacement.
Ed Wundrow reported that the Skunk Creek Bridge is located on CTH "G" over the Skunk Creek. The State has awarded the bid for this project to Phifer Brothers Construction Co., Inc., the project will begin in April of this year. Total Bridge Cost - $338,656.96. Discussion followed.

Request to amend the County Ordinance for ATV travel in order to include ATV travel on County Highways for: Town of Cedar Rapids – CTH "B" from the town line of Cedar Rapids and the Town of True to the town lines of Cedar Rapids and the Town of Richland.
The Town of Cedar Rapids submitted a request to open a portion of CTH "B" in the Town of Cedar Rapids.

A Boss/Freeman motion to approve amending the County Ordinance for ATV travel in order to include ATV travel in the Town of Cedar Rapids – CTH “B” from the town line of Cedar Rapids and the Town of True to the town lines of Cedar Rapids and the Town of Richland. Motion Carried.

Resolutions – ATV Resolution to Amend the County ATV Ordinance and Request to Amend the Highway Maintenance Budget for 2010.
A Gierke/Boss motion to approve and sign the ATV Resolution to Amend the County ATV Ordinance that will be going to County Board. Motion Carried.
The Committee reviewed the resolution to Request to Amend the Highway Maintenance Budget for 2010. Discussion followed.

Review Public Employee Occupational Safety & Health Inspection Report and Orders submitted by Wisconsin Department of Commerce.
The Department Of Commerce submitted the results of the safety inspection of the Highway Department and Shops conducted in January of this year. The Committee reviewed the violations and discussed the remedies to the violations. Ed Wundrow noted that the electric is out of date and in violation of code. He will begin the process of bringing the Highway Departments electric to code to remedy the violations and create a safer environment for the workers. A complete outline of how each violation is addressed and remedied will be brought to the April Highway Committee meeting.

Action regarding the Public Employee Occupational Safety & Health Inspection Report and Orders.
No action taken today.

B & B Electric – review proposal regarding the Highway Department Arc Flash Short Circuit Analysis and Thermal Imaging.
The Committee reviewed the bid proposal from B & B Electric to correct the Arc Flash Short Circuit Analysis and Thermal Imaging to bring the Highway Department in code per State requirement. Discussion followed.
B & B Electric – review proposal for cost to add lighting contactors to control all the lights in Shop area.
The Committee reviewed the bid proposal from B & B Electric regarding the addition of lighting contactors to control all the lights in the Highway Shop area, per the results of the State Inspection Report. This activity needs to be done to bring the County Highway Shop into code.

Wetland Mitigation – discuss and review future possibilities of purchasing land to create a wetland mitigation bank for Rusk County.
Ed Wundrow discussed a 40 acre parcel of land that is owned by Carroll Heath that he wants Larry Gotham from Morgan & Parmley to look at to advise him if this is acreage can be converted into a wetland that would comply with the DNR and could be used by the County as Wetland Mitigation Bank land.

Request to purchase Radios.
Ed Wundrow explained that he will begin purchasing new radios to bring the County Highway Department in compliance with the new radio/transmitter regulations. He explained that he has until 2013 to get all the radios/transmitters transferred to narrow band and have the department compliant by 2013. Cost for the first round of radio/transmitter purchases is $9370.00.

Request to purchase Delta GR3 RetroSign Retrorreflectometer kit.
Ed Wundrow explained that a Retrorreflectometer will meter a road sign and let you know if the sign is compliant with the new reflecting sign requirements. Discussion followed. Cost of the Retrorreflectometer is $10,250.00.

Ed Wundrow reviewed the cost per lane mile to perform maintenance on state highways. Discussion followed.

HIGHWAY COMMISSIONER REPORT.
Ed Wundrow reported that the Highway Crews are cleaning up the grounds and scrapping various items that are no longer needed by the Department. Total amount the department has received so far on scrap metal and steel is approximately $20,000.00. Highway Paver is in the shop and is being re-built. Discussion on the Governors State Repair Bill.
A Freeman/Gierke motion to approve the Commissioners report. Motion Carried.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, current balance in J/T Fund and preliminary end of year budget numbers, financial reports.
A Boss/Gierke motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.
A Freeman/Gierke motion to approve the office report. Motion Carried.

Pete Boss left the meeting at 2:00 p.m.

HIGHWAY COMMITTEE- COMMENTS
The Committee explained that in the future any purchases under $25,000.00 will not need the Committee’s authorization for the purchase. The Committee will review those items when they review/approve and sign the vouchers at each meeting.
Action on monthly vouchers.
None submitted.

Sign and approve pre-approved vouchers.
Pre-approved vouchers totaling $176,435.16 were reviewed and signed by the Committee. A Gierke/Costello motion to approve the pre-approved vouchers for. Motion Carried.

Set date for next highway committee meeting.
The next Highway Committee meeting is set for April 18, 2011 at 9:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Costello motion to adjourn. Motion Carried.

Meeting adjourned at 2:08 p.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

Distributed on 3/22/2011