
Also Present: N. Mertes, D. Mansky, P. Haas, P. Montwill.

Call meeting to order.
Highway Chair Tom Costello called today’s meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A Svoma/Gierke motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of minutes – May 16, 2011 and May 31, 2011.
A Gierke/Freeman motion to approve minutes of May 16, 2011 and May 31, 2011. Motion Carried.

Public Comment and/or input – 30 minutes.
None

Phil Haas – regarding interest in 10 acres located at the highway gravel pit on Highway 27, Ladysmith, possible lease or offer to purchase.
P. Haas explained that he would like to purchase 10 acres of Highway Department gravel pit land and if not the full 10 acres then at least 5 acres. D. Mansky explained that he would like to see the Committee put this land out for bid should they choose to sell it. P. Haas stated that since the land is landlocked by his property he would be the only possible candidate to purchase the property. The Committee discussed mineral rights issues and state statute requirements. Highway Chair, Tom Costello, stated that the Committee recognizes the excellent working relationship the County has with P. Haas and would like to keep this relationship intact. No action taken today on this subject. At the direction of the Highway Committee this subject will be placed on the Highway agenda annually.

CTH “M” Relocation project.
P. Montwill reported that the plans for the CTH “M” relocate project are in and except for a state right-of-way issue the project is ready to go.

Reinstate the “Road Superintendent Position” for budget year 2012 and forward.
P. Montwill and N. Mertes discussed the necessity of reinstating the “Road Superintendent Position”. The Road Superintendent position would assist the Patrol Superintendent on state issues and would act as the Highway Safety Manager, perform required testing of asphalt per WIDOT Certification, conduct DNR and State permitting, assist the Patrol Superintendent with Road Evaluation studies, WISLR evaluation and implement and maintain the newly required county wide signing inventory. The Committee requested this subject be placed in closed session in July at a special meeting.

Review/Update “Road Superintendent” job description.
P. Montwill reviewed several items he would like added to the job description and items he would like deleted.

Town of Washington – gravel issue.
T. Costello explained that in 1997 the Town of Washington had the County crush 6900 tons of gravel for them in the Scerba Pit located on CTH “E”. Today, certain town board members are concerned that the Town of Washington still has gravel stockpiled in this pit. E. Wundrow claims that the Town of Washington has used the entire stockpile of gravel on

Authorization to sell Highway Dozer #83.  
P. Montwill explained that Dozer #83 is no longer needed for highway work. The only purpose of the Dozer was to move the Crusher and since the department no longer has the Crusher he would like to sell the Dozer.  
A Gierke/Freeman motion to authorize selling Dozer #83. Motion Carried.

HIGHWAY COMMISSIONER REPORT.  
P. Montwill reported for the Highway Commissioner; County Crews are currently working on rut paving, chip sealing and basic maintenance on county highways. The Department is looking at purchasing a new Tri-Axle Truck.  
A Freeman/Gierke motion to approve the Highway Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT.  
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, current balance in J/T Fund and preliminary end of year budget numbers.  
A Gierke/Svoma motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.  
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.  
A Gierke/Costello motion to approve the Highway Office Report. Motion Carried.

HIGHWAY COMMITTEE- COMMENTS
None.

Action on monthly vouchers.  
None submitted.

Sign and approve pre-approved vouchers.  
Pre-approved vouchers totaling $287,437.57 were reviewed and signed by the Committee.  
A Freeman/Boss motion to approve the pre-approved vouchers totaling $287,437.57. Motion Carried.

Set date for next highway committee meeting.  
The next regular Highway Committee meeting is set for July 18, 2011 at 9:00 a.m. at the Rusk County Highway Department.  

Motion to adjourn.  
A Gierke/Costello motion to adjourn. Motion Carried.

Meeting adjourned at 11:15 a.m.  

Minutes prepared by Highway Office Manager – Nanci A. Mertes  

Distributed on 6/21/2011