
Absent: R. Svoma, E. Wundrow.

Also Present:  N. Mertes.

Call meeting to order.
Highway Chair Tom Costello called today’s meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A Gierke/Freeman motion to approve the agenda and move any agenda items as needed.  Motion Carried.

Approval of minutes – January 17, 2011.
A Boss/Freeman motion to approve the minutes of the January 17, 2011 meeting.  Motion Carried.

Public Comment and/or input – 30 minutes.
No public comment.

Canceled.

Appearance: Ned Grady from Strand Associates.
Canceled.

Appearance: Larry Gotham from Morgan & Parmley.
Canceled.

Canceled.

Review Land Appraisal fro Scott Pit – 10 acres.
The Committee reviewed the land appraisal submitted by Todd Miller of Miller Appraisal Services for 10 acres of County Gravel Pit land located in the Highway Department Scott Pit.  Fair Market Value - $9600.00.  Mineral rights on this land will be retained by the County Highway Department.
A Boss/Gierke motion to forward a resolution to County Board recommending sale of the subject 10 acres of Highway Department Gravel Pit land to Phil Haas whose offer exceeds the fair market value of the land.  Motion Carried.

Approve TDA Membership for 2011.
N. Mertes reviewed the TDA (Transportation Development Association) membership dues cost with the Committee. Discussion on current activities at TDA.
A Gierke/Costello motion to approve 2011 membership with TDA for a cost of $120.00.  Motion Carried.

Approve attendance at the NACE (National Association of County Engineers) Conference in April 2011 in Minnesota.
Committee discussed National Association of County Engineers activity.
A Costello/Freeman motion to approve 2011 membership with NACE and to authorize E. Wundrow attendance at the 2011 NACE Conference in Minnesota, April 18th and 19th.  Motion Carried.
Approve County Adopt-A-Highway Application from Wal-Mart.
N. Mertes reviewed the Adopt-A-Highway application submitted by Wal-Mart #4281 to adopt County Highway “A” from Highway 27 and 1 mile west.
A Freeman/Gierke motion to approve the Adopt-A-Highway request from Wal-Mart #4281. Motion Carried.

Review Winter Season Snowfalls for Wisconsin.
The Committee reviewed several maps and graphs regarding overall state costs for Winter Maintenance.

Update on the Skunk Creek Bridge Replacement Project – 2011.
Agenda item canceled.

Approve request to purchase double monitors for Highway Office in order to cut down on printing.
N. Mertes explained the need to get copy/print costs down and that having two monitors will help reduce the need for printing so many reports.
A Gierke/Boss motion to purchase a second monitor for the Highway Office Manager and the Highway Bookkeeper in order to reduce printing and copying costs. Motion Carried.

HIGHWAY COMMISSIONER REPORT.
Agenda item canceled.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, current balance in J/T Fund and preliminary end of year budget numbers.
A Freeman/Boss motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.
A Freeman/Boss motion to approve the office report. Motion Carried.

HIGHWAY COMMITTEE- COMMENTS
P. Boss reviewed the February 3, 2011 Personnel Minutes. Discussion on Highway Union Side Letter of Agreement regarding Article 16 Health Insurance Section 16.03. Discussion followed.

Action on monthly vouchers.
None submitted.

Sign and approve pre-approved vouchers.
Pre-approved vouchers totaling $264380.19 were reviewed and signed by the Committee.
A Freeman/Boss motion to approve the pre-approved vouchers for $264,380.19. Motion Carried.

Set date for next highway committee meeting.
The next Highway Committee meeting is set for March 21, 2011 at 9:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Freeman motion to adjourn. Motion Carried.
Meeting adjourned at 10:30 a.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

Distributed on 2/22/2011