Rusk County
Highway Committee                                                                                   December 19, 2011


Absent:  R. Svoma

Also Present: N. Mertes, P. Montwill.

Call meeting to order.
Highway Chair Tom Costello called today’s meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A Freeman/Gierke motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of minutes – December 1, 2011 and November 16, 2011.
A Gierke/Costello motion to approve the minutes of December 1, 2011 and November 15, 2011. Motion Carried.

Public Comment and/or input – 30 minutes.
Dave Pantzlaff and Roger Nelson from Ayres Associates - Discussion on the Skunk Creek Bridge which was completed this year.

CLOSED SESSION:
Workers Compensation Settlement 2010-030109
For conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the board with respect to litigation in which it is or is likely to become involved. WI Stats 19.85 (1) (g)


Closed Session - 9:10 a.m.

OPEN SESSION
A Gierke/Freeman motion to go into open session. Motion Carried.

Open Session – 9:20 a.m

Vern and Nancy Chandler – re: continuation of retiree’s health insurance and HRA benefits for retirees. Possible Motion.
The Chandler’s discussed the County's current insurance plan including deductibles, premiums and insurance contract language. Chair Costello directed the Chandler’s to County Clerk Denise Wetzel for answers regarding the County’s new insurance plan or to request to be put on the Personnel Committee agenda.

CLOSED SESSION
Review and select for interview – Patrol Superintendent Position
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats (1) (c)
For considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would likely to
have a substantial adverse effect upon the reputation of any person referred to on such histories or data, or involved in such problems or investigations. WI Stats 19.85 (1) (f)


Closed Session - 9:40 a.m.

OPEN SESSION
A Freeman/Boss motion to go into closed session. Motion Carried.

Open Session – 10:50 a.m.

A Boss/Freeman motion to interview Jason Grieve, John Hanz, Brian Kelley, Benedict Jiskra, Michael Gallo. Motion Carried.

Discuss and review level of pay for employees “On Call”.
The Committee discussed the different reasons for an employee to be “On Call” and when an employee is paid to be “On Call”.

Highway Commissioner – Overtime Pay.
The Highway Commissioner is a salaried position and cannot be paid overtime. Discussion followed.

Highway Safety Report.
Current safety meeting conducted - Slip trips and Falls. Discussion followed.

HIGHWAY COMMISSIONER REPORT.
The Commissioner reported that all Highway Projects are complete for the year. Highway Crews are currently working on winter maintenance. Highway Equipment is in good shape. Highway is purchasing a time clock system.

A Freeman/Gierke motion to approve the Highway Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, and current balance in J/T Fund.

A Boss/Freeman motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.

A Boss/Freeman motion to approve the Highway Office Report. Motion Carried.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None

Action on monthly vouchers.
None submitted.

Sign and approve pre-approved vouchers.
Pre-approved vouchers totaling $219,595.40 were reviewed and signed by the Committee.

A Freeman/Costello motion to approve the pre-approved vouchers totaling $219,595.40. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for January 16, 2012 at 9:00 a.m. at the Rusk County Highway Department.
Motion to adjourn.
A Gierke/Freeman motion to adjourn. Motion Carried.

Meeting adjourned at 1:15 p.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

Distributed on 12/20/2011