Rusk County
Highway Committee

March 15, 2010

Present: T. Costello, H. Golat, G. DuSell.

Absent: J. Hofacker, R. Svoma.

Also Present: E. Wundrow, N. Mertes, R. Schmit, J. Cote.

Call meeting to order.
Highway Chair H. Golat called the meeting to order at 8:30 a.m.

Approval of the agenda and move any agenda items as needed.
A DuSell/Costello motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of minutes – February 15, 2010.
A DuSell/Costello motion to approve minutes of February 15, 2010. Motion Carried.

Public Comment and/or input.
No public comment/input.

Appearance – Rosemary Schmit and Cassandra Camren.
Rosemary Schmit appeared before the Committee today to discuss communications between the Highway Department and the Auditors Department. Also discussed was the new payroll software and how it calculates withholdings.

Appearance – Larry Gotham – CTH “M” Relocation Project update.
E. Wundrow read a letter to the Committee from Morgan & Parmley regarding the costs to engineer the CTH “M” Relocation Project. Cost to do the engineering - $92,500.00.
A Costello/DuSell motion to authorize Morgan & Parmley to do the engineering for the CTH “M” Relocation Project, not to exceed $92,500.00. Motion Carried.

Award Road Oil Bid.
Three Bids were received:

Flint Hill Resources  PG58-28 Road Oil - $533.53 per ton.
                   SC-250 Oil – 2.85 per gallon
                   SC-800 Oil – 2.85 per gallon

Murphy Oil          PG58-28 Road Oil - $518.92 per ton

Meigs Paving Asphalt PG58-28 Road Oil - $548.96 per ton
                      All SC Oil - $2.6982 per gallon

A DuSell/Costello motion to award the Road Oil Bid for PG 58-28 to Murphy Oil for $518.92 per ton and all SC Oils to Meigs Paving Asphalt for 2.6982 per gallon. Motion Carried.


Crushing -
E. Wundrow explained that he would like to let for bid crushing operations for 2010 with crushing to be performed in the County Scott Pit for the following materials: road gravel, shoulder gravel, blacktop gravel, sand, chips, wash materials. The County crusher is currently crushing materials in various other County pits.
A DuSell/Costello motion to authorize to let for bid 55,000 tons of materials for the 2010 construction season. Motion Carried.

Chip Sealing –
E. Wundrow would like to chip seal various county roads in 2010. A DuSell/Costello motion to authorize to let for bid chip sealing of county highways with specifics of chip sealing to be determined after road inspection. Motion Carried.

Crack Sealing -
E. Wundrow explained that he will not need to let for bid for crack sealing, his crews will be doing the chip sealing on all county highways.

Culverts –
A DuSell/Costello motion to authorize to let for bid for culverts for 2010. Motion Carried.

Waste Oil –
A DuSell/Costello motion to authorize to let for bid for Waste Oil for 2010. Motion Carried.

Hay –
E. Wundrow explained that he would like this year’s bid request to state Hay and/or Straw in small square bales. A Costello/DuSell motion to authorize to let for bid small square bales of Hay and/or Straw, approximately 30 tons total. Motion Carried.

Striping –
E. Wundrow explained that last year he did approximately 80 miles of road striping on county highways. He would like to increase the miles of striping for 2010. A DuSell/Costello motion to authorize to let for bid Striping of 100 miles of county highways. Motion Carried.

Epoxy Paint –
E. Wundrow explained that the Epoxy Paint is for the STP projects only. A Costello/DuSell motion to authorize to let for bid Epoxy Paint for county STP projects. Motion Carried.

Vehicle Idling Policy.
N. Mertes distributed the current Vehicle Idling Policy from Polk County Highway Department. The policy requires the following: Drivers must turn off the engine of their truck upon stopping at a destination; and not allow an engine to idle at any location for more than one minute. An operator of an off-road piece of equipment must: turn off the engine when the attendant is on breaks and lunch; and not allow an engine to idle at any location for more than five minutes. Idling is not permitted solely for the comfort of the driver or passengers. Exceptions – Idling shall be permitted in the following situations when: Necessary for an official traffic control device or signal or traffic conditions such as stopped in a line of traffic, at a railroad crossing, at a construction zone, or at the direction of the County Sheriff or local police officer; Necessary for accomplishing work for which the vehicle was designed such as operating a lift, hoist, crane, drill, pump, law enforcement, emergency medical or communication equipment; Required for vehicle inspection, maintenance, testing or repair; Passengers health, safety or welfare would be compromised if the vehicle were not maintained at an adequate temperature. E. Wundrow explained that he would like to adopt this policy. A DuSell/Costello motion to adopt the Vehicle Idling Policy. Motion Carried.

Resolution – ATVs on State Highway System.
Jim Cote appeared today before the Committee to discuss his request for authorization from the State to cross the Bridge over the Chippewa River in the Village of Bruce. N.
Mertes explained that if Highway were to approve this request, the request would then be forwarded to the County Board in the form of a resolution. If County Board approved the resolution the request would then be forwarded to the State for final approval. N. Mertes distributed a draft copy of the resolution that she prepared. Discussion followed. A Costello/DuSell motion to approve the resolution and forward to County Board for approval. Motion Carried.

**Highway Commissioner Report.**

Wood Bid – E. Wundrow reported that he awarded Bob Titera the wood bid for $50.00 per cord and that there is approximately 73 cords of wood.

Equipment – E. Wundrow reported that he purchased a used welder and a used compressor. He was not able to purchase from Army Surplus but he was able to get a good used compressor from Lincoln Contractors for approximately $8000.00 and a used welder from Praxair for approximately $11,000.00. Also reported was that several pieces of equipment have undergone major repairs this year. Road bans went into effect on March 10, 2010.

A Costello/DuSell motion to approve the Highway Commissioner report. Motion Carried.

**Highway Financial Report**

N. Mertes reviewed the current accounts receivable and Highway cash reports. N. Mertes also reported that she should have the Highway Books closed by the end of the month. A Costello/DuSell motion to approve the Financial Report. Motion Carried.

**Highway Office Report.**

N. Mertes reviewed the Highway Office report.

**Highway Committee – Comments**

None.

**Action on monthly vouchers.**

None were submitted.

**Sign pre-approved vouchers.**

Pre-approved vouchers for the amount of $262,752.77 were submitted to the Committee for approval.

A Costello/DuSell motion to approve the pre-approved vouchers in the amount of $262,752.77. Motion Carried.

**Set date for next highway committee meeting.**

The next Highway Committee meeting is set for April 19, 2010 at the Rusk County Highway Department.

**Motion to adjourn.**

A DuSell/Costello motion to adjourn. Motion Carried.

Meeting adjourned at 10:40 a.m.

Minutes Prepared by N. Mertes
Distributed on March 16, 2009