Rusk County
Highway Committee
November 16, 2009


Absent: None

Also Present: E. Wundrow, N. Mertes.

Highway Chair H. Golat called the meeting to order at 8:30 a.m.

Approval of the agenda and move any agenda items as needed.
A Costello/Hofacker motion to approve the agenda. Motion Carried.

Approval of minutes – October 26, 2009 and October 29, 2009.
A DuSell/Costello motion to approve the minutes of October 26, 2009 and October 29, 2009. Motion Carried.

Update on Feasibility Study.
Bob Sworski, from S.E.H. Inc. reviewed the Highway Facility Conditions and Feasibility Report with the Committee. Report is 95% complete. Mr. Sworski will return in December to present the final study for the Committee’s approval.

Public comment and/or input not already listed on the agenda under appearances – 15 minutes.
No Public Comment.

Update from Corporate Council and County Insurance Company regarding Parking Areas in County Right of Way.
N. Mertes reported that Corporate Council is still working on this item and will forward his findings at a later date. Also reported was information from Aegis that states that the creation of parking areas along county right-of-way would not have an immediate short term impact on the county however, the additional expenses would play a part in upcoming years, as well as if there were an increase in claims due to the parking areas. The Committee will wait to hear from Corporate Council.

Andy Albarado – CTH “M” Relocation Project.
Andy Albarado was not able to attend today’s meeting however he updated the Committee via e-mail by reporting that they are still waiting for the TEA grant to be finalized and awaiting a date to meet with the State.

Open Bids – Beaver Trapping.
One bid was presented to the Committee

Charles Vircks – Silver Creek Predator Control
$200.00 initial set-up cost
$75.00 per beaver
A Golat/Costello motion to have E. Wundrow contact Silver Creek Predator Control and inform them that the Committee approves the payment of $75.00 per beaver however the Committee will not authorize the $200.00 initial set-up cost, this item will need to be eliminated from the bid before it can be accepted. Motion Carried.

N. Mertes explained that in order to insure that Rusk County is following the Internal Revenue Code for sale of diesel fuel/gasoline and in order to protect the County the new
exemption form should be signed by all entities purchasing fuel/gasoline from the Highway Department.
A Costello/Svoma motion to approve the Diesel Fuel and Gasoline Exemption Certificate for 2010. Motion Carried.

Sale of Right of Way on CTH “J”:
N. Mertes reported that the County Board passed the resolution to sell this portion of Highway right-of-way by bid.
A Svoma/DuSell motion to place Right of Way on CTH “J” for sale by bid as described in the County Board approved resolution, with a minimum bid of $1000.00. Motion Carried.

Highway Commissioner Report.
E. Wundrow reported that County construction projects have been completed. Crews are currently in the Village of Sheldon on CTH “D” east. Department is preparing for the winter season. Highway Department returned to 5-day weeks effective today but will return to 4-day weeks on January 11, 2009.
A Costello/DuSell motion to approve the Highway Commissioner report. Motion Carried.

N. Mertes reviewed the Highway Financial reports with the Committee. N. Mertes reported that she added a new report, which reflects current budget balances for Highway Administration, Summer/Winter Maintenance, Culvert/Bridge Aid, Bridge Projects and Construction so the Committee can see how much of the allocated Highway budget has been spent and where it has been spent.
A Costello/DuSell motion to approve the Highway Financial report. Motion Carried.

Highway Office Report.
N. Mertes reviewed the Highway Office Report with the Committee.
A Costello/Svoma motion to approve the Highway Office report. Motion Carried.

Highway Committee – Comments.
None

Action on monthly vouchers.
No monthly vouchers presented.

Sign pre-approved vouchers.
Pre-approved vouchers in the amount of $400,947.77 were approved and signed by the Highway Committee.
A Costello/Svoma motion to authorize the pre-approved vouchers in the amount of $400,947.77. Motion Carried.

Set date for next Highway Committee meeting.
Next Highway Committee Meeting is set for December 21, 2009.

Motion to Adjourn.
A DuSell/Svoma motion to adjourn. Motion Carried.
Meeting adjourned at 11:45 a.m.

Minutes Prepared by N. Mertes
Distributed on November 17, 2009