
Also Present: E. Wundrow, N. Mertes.

Highway Chair H. Golat called the meeting to order at 8:30 a.m.

**Approval of the agenda.**
A DuSell/Costello motion to approve the agenda and move any agenda items as needed. Motion Carried.

**Approval of minutes.**
A Hofacker/Costello motion to approve the minutes of the regular meeting from October 20, 2008. Motion Carried.

**Appearance by Chibardun – Security Camera Demo.**
The Highway Committee watched a demo of a security system by Chibardun.

**Discussion – Purchase of Security Camera for Highway Yard.**
E. Wundrow will gather quotes on security camera packages and bring back to the next Highway Committee meeting.

**Discussion – 2009 Radio Upgrade to digital.**
E. Wundrow explained that he is working with Air Comm regarding the radio upgrades for 2009. He will bring further information and costs regarding the upgrade to the next Highway Committee meeting.

**Update on Eric Edming NSF Check.**
No word from Corporate Council regarding progress on the Edming NSF issue. Will place this item on next months agenda.

**Discussion – Full Year 10 hour, 4 day weeks.**
N. Mertes passed out a copy of an e-mail from the Highway Commissioner in Burnett County that talked about Burnett Counties experience with 10 hour / 4 day weeks. E. Wundrow and H. Golat expressed their concern of having no one around on Friday’s to deal with winter related issues or to help the Towns and Villages with winter related material pickups. N. Mertes offered to remain on 5 day weeks should the Highway Committee want to allow a trial run of 10 hour / 4 day weeks to ensure that any winter related issues that would arise on Friday’s could be taken care of. E. Wundrow explained that if the Committee were to allow a trial run then he would ask that the 10 hour / 4 day weeks begin effective January 1, 2009 and that a side letter agreement be put together stipulating all the conditions that would have to adhere to the 10 hour / 4 day weeks. Discussion followed regarding how 10 hour / 4 day weeks could create a possible cost savings for the department.
A Costello/Svoma motion for E. Wundrow and N. Mertes to write up a side letter of agreement for a “trial period only” for full time 10 hour/4 day weeks with specific conditions included and cost savings to the County being a priority for 10 hour / 4 day weeks and to bring the side letter of agreement back to the Highway Committee in December. Motion Carried.

**Update on Rick Nash Right Of Way purchase request.**
N. Mertes reported that according to Corporate Council R. Nash does not have a legal easement over the subject property right of way owned by the Highway Department.
Closed Session announced by Chair.
FMLA – Request to extend FMLA Leave Request. For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. WI Stats 19.85 (1) (c) A DuSell/Hofacker motion to go into closed session. Roll Call: Golat - Yes, Svoma - Yes, Hofacker - Yes, Costello - Yes, DuSell - Yes. Motion Carried.

OPEN SESSION – possible motion regarding topics of closed session.
A Costello/Hofacker motion to return to open session. Motion Carried.
A Svoma/Costello motion to extend FMLA leave for the subject employee for 30 more days under the condition that should he be called back to work he must return to work within 24 hours of the phone call. Motion Carried.

CLOSED SESSION announced by Chair.
Insurance – Review status of Workmen Compensation Claims and Loss of Income Claim. For considering employment promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. WI Stats 19.85 (1) (c) A Costello/Hofacker motion to go into closed session. Roll Call: Golat - Yes, Svoma - Yes, Hofacker - Yes, Costello - Yes, DuSell - Yes. Motion Carried.

OPEN SESSION - possible motion on topic of closed session.
A Costello/DuSell motion to return to open session. Motion Passed.
No motion on topic of closed session.

Attendance at the December 8, 2008 “On the Go: Transit in Wisconsin” meeting in Stevens Point, Wisconsin.
E. Wundrow reviewed the agenda for the “On the Go: Transit in Wisconsin” meeting in Stevens Point. This seminar will provide an overview of transit in Wisconsin, opportunities for state and federal dollars to fund transit and the importance and necessity of coordination to maximize more rides for more people. A panel of local and county transit officials and a county mobility manager will present the benefits and challenges of sharing fiscal, human, and capital resources. The following Highway personnel will attend this meeting: E. Wundrow, H. Golat, T. Costello and G. DuSell.

Update on 2009 Highway Budget.
The Highway Budget was approved at the November County Board meeting.

Highway Committee signing of the 2009 State RMA Contract including addendum.
The State of Wisconsin has budgeted $703,800.00 for 2009 for Rusk County Highway Department to maintain the State Highways in Rusk County. The Committee signed the State 2009 RMA (Budget) for Rusk County.
A DuSell/Costello motion to approve the signing of the 2009 State RMA budget. Motion Carried.

Discussion – 2008 Audit Management Letter.
N. Mertes reviewed the 2008 Audit Management Letter with the Committee. Discussion followed regarding inventories.

HIGHWAY COMMISSIONER REPORT.
Equipment - The new Highway Department tri-axle trucks are in and on the road. Dave Butterfield and Dave Graves were assigned these trucks.
Materials – E. Wundrow explained to the Committee that he will be able to purchase sand this year for winter maintenance from Haas and/or Olynick for $3.40 per ton with no loader charges. Last year the Highway Department paid $4.06 per ton for sand and if the County
used the vendor's loader an extra $0.60 was added to the $4.06 for a total of $4.66 per ton for winter sand.

**HIGHWAY FINANCIAL REPORT.**
N. Mertes reviewed the current Highway financial cash position and Highway Receivables. A Hofacker/Costello motion to approve the financial report. Motion Carried.

**HIGHWAY OFFICE REPORT.**
N. Mertes reviewed current workmen's compensation claims, equipment claims, and meal reimbursement policy. A Hofacker/Costello motion to approve the office report with a committee consensus that the meal reimbursement requests for Highway that were denied by the Auditors be re-submitted for payment. Motion Carried.

**HIGHWAY COMMITTEE – COMMENTS.**

**Action on monthly vouchers.**
None submitted.

**Sign pre-approved vouchers.**
Pre-approved vouchers for the amount of $1,038,706.83 were submitted to the Committee for signatures. A Hofacker/Costello motion to approve the pre-approved vouchers for the amount of $1,038,706.83. Motion Carried.

**Set date for next Highway Committee meeting.**
Next regular Highway Committee meeting is set for November 15, 2008 at 8:30 a.m. at the Rusk County Highway Department.

**Motion to Adjourn.**
A Svoma/Costello motion to adjourn. Motion Carried. Meeting adjourned at 12:10 p.m.

Minutes Prepared by N. Mertes
Distributed on November 19, 2008