Meeting called to order by Highway Chair A. Dixon at 8:30 A.M. on March 24, 2008.

Absent: J. Hofacker.

Others Present: E. Wundrow, N. Mertes, P. Montwill, Mike Naczas.

APPROVE AGENDA.
A Golat/DuSell motion to approve today’s agenda and move any agenda items as needed. Motion Passed.

APPROVAL OF MINUTES.
A DuSell/Golat motion to approve minutes of the February 18, 2008 Highway Committee meeting. Motion Passed.

REQUEST TO AMEND COUNTY ORDINANCE FOR ATV TRAVEL IN ORDER TO INCLUDE FOR ATV TRAVEL ON COUNTY HIGHWAYS: Village of Conrath – CTH “I” west of the Village of Conrath (CTH “I” and CTH “G” intersection to Cloverland Road on CTH “I”) and the section of CTH “G” running east through the Village of Conrath Main Street. The Highway Department requests that the new CTH “M” in the Village of Hawkins from Highway 8 to Hanson Road be included in the ATV Ordinance. (Before this portion of highway became a county highway in December 2007 it had been an ATV Route as a Village/Town highway.)
A Svoma/Golat motion to approve the ATV request for both the Village of Conrath and the Highway Department and to move the amended ATV Ordinance to County Board for approval. Motion Passed.

REQUEST TO ADVERTISE FOR BID THE FOLLOWING ITEMS:
Possible Motion on above items.
A DuSell/Svoma motion to approve bidding the following items: Road Oil, Paint Beads/Road Striping – Hay – Culverts – Epoxy Paint – Crack Sealing – Curb & Gutter (CTH “D” East Project) – Waste Oil – Sale of Used County Waste Oil. Motion Passed.

AUTHORIZATION TO PURCHASE THE FOLLOWING EQUIPMENT: Swenson Tailgate Sanders – Highway Truck Scale – Hydraulic Truck Mounted Broom (8 feet wide). Possible Motion.
Swenson Tailgate Sander – V & H Equipment
9” Stainless Steel Sander with left hand spinner - $4700.00 each.
A Golat/Svoma motion to purchase three (3) 9” Stainless Steel Sanders with left hand spinners from V & H Equipment for $4700.00 each, a total cost of $14,100.00. Motion Passed.

Highway Truck Scale – Valley Scale
Metler-Toledo Truck Scale – approximately $48,000.00.
A Svoma/Golat motion to authorize purchase of a Highway Truck Scale from Valley Scale not to exceed $48,000.00. Motion Passed.
Hydraulic Truck Mounted Broom (8 feet wide)
Nortrax - Sweepster 8 foot wide broom w/ hydraulic angle - $7675.00
Red Horse – MB Model TKH-TR Truck Mounted Hydraulic Broom - $9697.00
A Golat/DuSell motion to recommend that the Highway Commissioner look further into the purchase of the Hydraulic Truck Mounted Broom and authorization for the Highway Commissioner to purchase a hydraulic broom not to exceed $9700.00.

DISCUSSION – COMMISSIONERS REVIEW OF THE TRI-AXLE TRUCK BIDS FROM THE FEBRUARY 2008 MEETING. POSSIBLE MOTION ON PURCHASE OF TWO TRI-AXLE TRUCKS.

V & H submitted a spec change per the Highway Commissioner request in order to include a small window on the door of the truck chassis. The change order increased the truck bid for two (2) truck chassis’s from $170,772.00 to $171,028.00.
A Golat/DuSell motion to authorize purchase from V & H Motors two LT9513 2008 Sterling Truck Chassis for a total cost of $171,028.00. Motion Passed.
Universal Truck Equipment submitted a spec change per the Highway Commissioner request. Spec change items increased the original truck box bid for two (2) truck boxes from $122,996.00 to $131,378.00. The Highway Commissioner reviewed the spec changes and advised that the only spec change that would be necessary would be the 29” Hustong Hitch for an increased cost of $161.00 for each truck. Allowing this change only the truck box bid is increased from $122,996.00 to $123,318.00 for two (2) truck boxes.
A Golat/Svoma motion to authorize the spec change for the truck boxes to include only the 29” Hustong Hitch and an authorization to purchase from Universal Truck two (2) truck boxes for a total cost of $123,318.00. Motion Passed.

Total Cost for one (1) Tri-Axle Truck complete with box - $147,173.00
Total Purchase Cost for two (2) Tri-Axle Trucks with boxes - $294,346.00.

AUTHORIZATION TO SELL/TRADE THE FOLLOWING ITEMS: 10/20 Paver Screed with extension. (Sell) Highway #608 Plow to County Maintenance Department (Trade) – Highway Truck #8 (Sell) – Highway Truck #19 (Sell). Possible Motion.
A DuSell/Svoma motion to authorize Tony Trolla to sell the following equipment on behalf of Rusk County Highway Department: 10/20 Paver Screed with extension, Highway Truck #8, Highway Truck #19. Motion Passed.

Highway #608 Plow trade – Discussion followed.
M. Naczas explained that the Maintenance Department would like to trade for or purchase Highway Plow #608. Highway Commissioner set a price for the plow. The County Maintenance Department can bring their old plow over to Highway for Highway to sell and the funds from the sale to go to the Property Committee.
A Golat/Svoma motion authorizing the trade or sale of Plow #608 to Rusk County Maintenance Department. Motion Passed.

REVIEW / DISCUSS INSTALLATION OF NEW LIGHTING FOR THE HIGHWAY DEPARTMENT OFFICES AND SHOP. Possible Motion.
The Highway Commissioner discussed installation of improved lighting for the Highway Department Offices and Shop. He explained that when the Highway Department is relocated this lighting can be moved to the new buildings.
A Svoma/Golat motion to postpone discussion and any possible motion regarding the installation of new lighting at the Highway Department until the April 2008 regular Highway Committee meeting. Motion Passed.
2008 STATE TMA – Committee signatures and approval.
A Svoma/Golat motion to approve the 2008 State TMA. Motion Passed.

BEN JISKRA – REVIEW AND UPDATE COMMITTEE ON WEM TRAINING IN FEBRUARY 2008.
Postponed until the April 2008 Highway Committee meeting.

A Golat/DuSell motion to authorize membership in 2008 TDA. Motion Passed.

HIGHWAY COMMISSIONER REPORT. Motion to approve.
The Highway Commissioner reviewed Highway Operations, Shop Operations, progress of new employee, and status of Highway Department Equipment with the Highway Committee.
A Svoma/DuSell motion to approve the Highway Commissioner report. Motion Passed.

HIGHWAY FINANCIAL REPORT. (Includes review of the 2007 Highway Financial Statements) Motion to approve.
N. Mertes reported that the 2007 books have been closed and distributed the 2007 Highway Financial Statements to review with the Highway Committee.
N. Mertes reported that the Highway “D” J/T Transfer balance at the end of 2007 is approximately 1.9 million.
A motion to approve the Highway Financial Report. Motion Passed.

HIGHWAY OFFICE REPORT. Motion to approve.
N. Mertes reviewed status of Highway workmen’s compensation claims and Highway family medical leave claims with the Committee. Also reviewed were the new SAS 104-111 Risk Assessment Standards being implemented by external auditors.
A DuSell/Golat motion to approve the Highway Office Report. Motion Passed.

HIGHWAY COMMITTEE MEETING FUND. Committee replenished the Highway Committee Fund.

ACTION ON MONTHLY VOUCHERS.
None submitted.

SIGN PRE-PAID VOUCHERS.
A Golat/DuSell motion to sign and approve pre-paid vouchers in the amount of $229,880.92. Motion Passed.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING.
Next meeting date is set for April 21, 2008 at 8:30 a.m. at the Rusk County Highway Department.

ADJOURN.
A Golat/DuSell motion to adjourn. Motion Passed.
Meeting adjourned at noon.

Minutes prepared by Highway Office Manager N. Mertes.
Distributed on March 25, 2008