
Also Present:  E. Wundrow, N. Mertes, Louis Jilek Town of Wilson, Mike Clark Town of Wilson, A. Albarado, M. Naczas, R. Tatur, D. Kaminski, J. Carow.

Highway Chair H. Golat called the meeting to order at 8:30 a.m.

A DuSell/Costello motion to approve the agenda and move any agenda items as needed.  Motion Carried.

A Hofacker/Costello motion to approve the minutes of the regular meeting from May 19, 2008 and special meetings from May 22, 2008, May 29, 2008, and June 2, 2008.  Motion Carried.

Review / Discuss engineering, relocation, and construction of a new Highway Facility.
Six engineer firms were interviewed by the Highway Committee on June 2, 2008.  The Committee will choose three of the interviewed engineer firms and schedule them for a second interview.  The second interview will include a scope of project and final costs for a feasibility study.  Issue will go to County Board after costs for the feasibility study have been determined.  A. Albarado talked about possibilities for a future sale of the current highway facility.  The Highway Commissioner noted that he would like the feasibility study to be completed in 2009 with costs for the study included in the 2009 budget.
A Svoma/Hofacker motion to select MSA Professional Services, Ayres Associates, and Short, Elliott, Hendrickson for a second interview that will include a scope of project and final costs for a feasibility study to be completed in 2009.  Motion Carried with Gene DuSell abstaining.

Review / Discuss example block party permit submitted by County Mutual Insurance.
The Committee along with Rich Summerfield, County Corporate Council, reviewed correspondence from County Mutual with suggested regulations for Rusk County for block parties on county property.  Cody Bresina from the Village of Sheldon discussed a block party he is planning that would require the closing of a portion of CTH “D”.  C. Bresina stated that the Village of Sheldon met on June 3, 2008 and approved his block party.  Discussion followed.
A Costello/Hofacker motion that the Highway Department authorize blocking off a portion of CTH “D” in the Village of Sheldon for a block party contingent upon written documentation from Village of Sheldon supporting the block party.  Motion Carried.

Review / Discuss extension of CTH “D” guardrail.
T. Costello explained that there has been some vandalism on the CTH “D” guardrail west of the blue bridge and that it needs to be repaired.
A Golat/Costello motion to have the Highway Commissioner take a look at this and have it repaired.  Motion Carried.

Appearance by Charlie Powers from Sherwin Williams Company regarding Crack Sealer demonstration.
Charlie Powers from Sherwin Williams Company brought a demo Crack Sealer to the Highway Department for the Committee to inspect.
EZ Series II 1500 Single Pumper with conveyor system and engine cover - $56,000.00
EZ Series II 1000 Single Pumper with conveyor system and engine cover - $52,204.00
Discussion / Possible motion on purchasing a Crack Sealer.
No Action Taken.

Closed Session – announced by Highway Chair to: Negotiate possible sale or lease of Highway Department gravel pit land at the Scott Pit.
Deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. WI Stats 19.85 (1) (e)
A DuSell/Costello motion to go into closed session. Roll Call Vote: Golat – Yes, Svoma – Yes, Hofacker – Yes, Costello – Yes, DuSell – Yes. Motion Carried.

Open Session
A Svoma/Costello motion to return to open session. Motion Carried.

Possible motion on Closed Session.
A Golat/Svoma motion to table the sale or lease of the land at the Scott Pit until the appraisal comes in. Motion Carried.

Closed Session announced by Highway Chair to: Review wage adjustment request for Highway Office Manager.
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats 19.85 (1) (c)
For considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. WI Stats 19.85 (1) (f).
A Costello/Hofacker motion to go into closed session. Roll Call Vote: Golat – Yes, Svoma – Yes, Hofacker – Yes, DuSell – Yes, Costello – Yes. Motion Carried.

Open Session
A Costello/Svoma motion to go into open session. Motion Carried.

Possible motion on Closed Session.
A Svoma/Hofacker motion to forward the request by the Highway Office Manager for a salary adjustment to the Personnel Committee. Motion Carried.

Open Bids – Asphalt Pulverizing.
Three bids were submitted to the Committee.
Musson Brothers, Inc. – Rusk County mobilizes - .40 / SY
Musson Brothers Inc. mobilized - .415 / SY
Monarch Paving Co. - Monarch mobilizes - .315 / SY
Kraemer Company - Kraemer mobilizes - .428 / SY
A Hofacker/DuSell motion to award the Asphalt Pulverizing bid to Monarch Paving at .315 / SY. Motion Carried.

Open Bids – Beaver Contractual.
Two bids were submitted to the Committee.
Lionel Klein - $100.00 per beaver tail. Includes destroying beaver dams.
Bob Stanish – A Retainer of $950.00 will be required. $25.00 to set traps - $45.00 each beaver caught. Will not remove dams.
A Hofacker/Costello motion to award Lionel Klein the Beaver Contract for $100.00 per beaver tail. Motion Carried.
Review / Discussion regarding construction of steps off of CTH “W” leading to Horse Shoe Lake.
The Committee reviewed the minutes from October 24, 2005 where the following motion was made: A Dixon/Svoma motion to approve the Stairway to Horseshoe Lake contingent on an engineer stamp of approval on the design and contract for maintenance with the Bucks Lakes Sportsmen Club.
A Svoma/DuSell motion to amend the motion from October 24, 2008 for Horseshoe Lake by deleting the language “contract for maintenance with the Bucks Lake Sportsmen Club” and inserting the language “maintenance will be done by Bucks Lake Sportsmen Club. Bucks Lake Sportsmen Club does not need a contract for maintenance”. Motion Carried.

Committee recessed for lunch at noon.
The Committee meeting reconvened at 1:00 p.m.

Review / Discussion regarding Wetland Bank project.
The Highway Commissioner reviewed the current progress on the formation of a Rusk County Wetland Bank. A wetland bank meeting was held on June 10, 2008 and the following people attended: J. Carow, J. Murphy, N. Mertes, E. Wundrow, M. Koehler, P. Carow, K. Gorsegner.
The Commissioner explained that he is moving forward on this project and that he will invite the Committee to the next meeting. He also explained that the going rate for wetland bank credits is as high as $38,000.00 per acre.

Review / Discuss certificate of insurance requirements for contractors working for the Highway Department.
N. Mertes passed out a copy of the Wisconsin County Mutual Insurance Corporation Loss Prevention Committee – Recommended Limits of Liability for the Committee’s review.

Review / Discuss the following ATV Manuals:
ATV Route Guideline and Suggestions
State Statute 23.33 All-Terrain Vehicles
Wisconsin All-Terrain Vehicle Laws
The Committee reviewed the ATV information manuals. Discussion on speed limits for All-Terrain Vehicles.

Review / Discuss County Highway Signing requirements and Highway Department Signing policies.
The Highway Commissioner explained that when an ATV route is approved by the County Board the Highway Department orders the appropriate signs for the designated route and has one of his crew go out and sign the route when the signs come in. Signage used by the Highway Department on all county right-of-way are made of metal only. The metal signs are durable and do not fade as fast as other types of signs.
A Golat/Costello motion to continue the use of metal signs on county highways. Motion Carried.

Request to amend the county ordinance for ATV travel in order to include for ATV travel on county highways for: Town of Wilson CTH “F” from the Sawyer County Line to S. Town Line Road.
The Town of Wilson board members, Louis Jilek and Mike Clark, were present to request that the Highway Committee authorize ATV travel on CTH “F” from the Sawyer County Line to S. Town Line Road in order to allow access to ATV Trails. The Highway Committee reviewed the request.
A DuSell/Costello motion to approve the request from the Town of Wilson to authorize ATV travel on CTH “F” in the Town of Wilson from the Sawyer County Line to S. Town Line.
Road and send the amended ordinance to the County Board for authorization. Motion Carried.

Review / Discuss purchasing a Security System.
A Golat/Costello motion to postpone until the July Highway Committee meeting. Motion Carried.

Highway Commissioner Report.
Update on CTH “D” East Construction. – N. Mertes reported that the current balance of the J/T Transfer fund for CTH “D” East is $1,898,141.73. Commissioner is satisfied with the work on the J/T and how it is progressing.
Status of Equipment - The Highway Commissioner discussed the current status of mowing tractors. Discussion on rental tractors.

N. Mertes reviewed the current status of the Highway Department cash position, funds statement, and receivables report through April 2008.
A DuSell/Costello motion to approve the financial report. Motion Carried.

Highway Office Report.
N. Mertes distributed the office report for Committee review.
A DuSell/Costello motion to approve the office report. Motion Carried.

Request to change project location for CTH “I” from Hwy 8 to Airport Road TO CTH “I” from Prairie Rd. to Hraban Rd. No Cost Change.
A Hofacker/Costello motion to change the location of the CTH “I” project from Hwy 8 to Airport Road to CTH “I” from Prairie Rd. to Hraban Rd. Motion Carried.

Action on monthly vouchers.
None submitted.

Sign pre-approved vouchers.
Pre-approved vouchers in the amount of $277,086.38 were presented to the Committee for signatures.
A Hofacker/Costello motion to approve the pre-approved vouchers for $277,086.38. Motion Carried.

Set date for next highway committee meeting.
The next Highway Committee meeting is set for July 21, 2008 at 8:30 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A DuSell/Costello motion to adjourn. Meeting adjourned at 2:15 p.m.

Minutes Prepared by N. Mertes
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