Rusk County Highway Committee August 18, 2008

Present: H. Golat, G. DuSell, R. Svoma, J. Hofacker.
Absent: T. Costello.

Also Present: E. Wundrow, N. Mertes.

Highway Chair H. Golat called the meeting to order at 8:30 a.m.

A DuSell/Hofacker motion to approve the agenda and move any agenda items as needed. Motion Carried.

A Hofacker/DuSell motion to approve the minutes of the regular meeting from July 21, 2008.

Appearance by the following engineer firms to review their services and costs to prepare a feasibility study for a New Highway Department: Ayres Associates Inc., MSA Professional Services, Short Elliott Hendrickson Inc.

Ayres Associates Inc.
Robert Brown of Ayres Associates Inc. presented Ayres cost proposal for a feasibility study for a new Highway Department.
Estimate Fees: Space Needs Study $10,900.00 / Phase 1 Site Evaluation $2500.00 to $3000.00. Estimate total $13,900.00

MSA Professional Services.
Dick Wierzba, Steve Shervey, Glen Speich, Brian Hegge, Tom Hubbard of MSA Professional Services presented MSA’s cost proposal for a feasibility study for a new Highway Department.
Estimate Fees: Space Needs Study $13,000.00 / Phase I ESA $2000.00 / Asbestos Building Inspection $500.00 / Asbestos Sample Analysis $500.00. Estimate total $16,000.00.

Short Elliott Hendrickson Inc.
Robert Sworski of Short Elliott Hendrickson Inc. presented SEH’s cost proposal for a feasibility study for a new Highway Department.
Estimate Fees: Project Initiation/Gather Background Information $1700.00 / Site and Facility Analysis $800.00 / Public Involvement Processes $2000.00 / Cost Benefit Analysis $800.00 / Final Report and Study Document $2700.00. Estimate Total $8000.00. (Extra costs to do an asbestos test report $1200.00 to $3200.00 or a Phase I or II Site Evaluation.)

Possible motion on the selection of an engineer firm for the feasibility study.
A Hofacker/Svoma motion to award the feasibility study to Short Elliott Hendrickson Inc. Motion Carried.

Appearance by CTC Telcom – security system for the Highway Department.
John Blaskowski from CTC Telcom appeared before the Committee to present a cost study for the installation of a digital camera video security system.
Proposal 1 - $15,877.11 Includes 3 Spectra Outdoor Cameras with Domes, Power Supply, Keyboard, 8 channel Triplex DVR w/320GBHD, 15 inch LCD Monitor, Kalatel Data Signal Distributor, VPN Router for Internet Access.

Proposal 3 for a camera on an out building - $2848.23. Includes 5.8 Ghz 8-Channel Tx/Rx Radio, Color Day/Night Cameras, 2.7-13.5MM IR Coated Lens, RG-59 & 18/2 Coax/Pwr Wire (1K ft), BNC Male Connector; Crimp On, Outdoor Housing w/Heater & Blower, 24VAC 50VA Power Supply.

Consensus of Committee to look at installation of two cameras instead of three cameras as quoted by CTC Telcom. Mr. Blaskowski will send an estimate for two cameras with video to the Highway Commissioner.

A Golat/Hofacker motion to have the Highway Commissioner continue looking for cost estimates for a security system. Motion Carried.

Review / Discuss Rail Road Crossing at CTH “J”. G. DuSell discussed the rough crossing at the railroad tracks on CTH “J”. The Highway Commissioner explained that he called the railroad last year and requested that these tracks be put on their project list for this year. A Hofacker/Svoma motion to have Corporation Council draft a letter to the railroad company to request these tracks be repaired. Motion Carried.

N. Mertes read statute 86.12 – Highway railroad grade crossings; construction and repair. “The County Board or the common council, village, board or town board of the municipality in which the crossing is located may, by resolution, require any such railroad company to pave, plank, repair, change or otherwise improve the crossings, as the needs require.”

Review invoice from Scott Construction, Inc.

The Highway Commissioner reviewed the invoice from Scott Construction for work performed to clean, furnish and apply liquid asphalt and cover aggregate in conjunction with Rusk Counties work force on highways P, V, & I. Discussion followed.

Request to amend county ordinance for ATV travel in order to include for ATV travel on county highways for: Town of Dewey – CTH “I” north of Tony from Deertail Road north to Flambeau Road (Flambeau Road is a joint road of Dewey and Big Falls) and CTH “X” west from Highway 8 north to School Road.

A DuSell/Svoma motion to approve the request from Town of Dewey to amend the County Ordinance to include for ATV travel on CTH “I” north of Tony from Deertail Road north to Flambeau Road (Flambeau Road is a joint road of Dewey and Big Falls) and CTH “X” west from Highway 8 north to School Road contingent that the Town of Big Falls approves the route for CTH “I” north of Tony from Deertail Road north to Flambeau Road and to move amended ordinance to County Board for final approval. Motion Carried.

Update on sale of depleted gravel pit land to Haas Sons Inc.

The closing on the sale of gravel pit land to Haas Sons Inc. is complete. The Highway Commissioner stated that Haas Construction has erected their Wash Plant and their Cement Plant on the property they purchased from the Highway Department. Haas Sons has also installed their own driveway and are no longer sharing the Highway Department driveway.

Update on sale of salvage to Eric Edming.

N. Mertes reported that to date E. Edming has paid the Highway Department $33,717.90 for scrape materials.
CTH “P” STP – review quotes from engineer firms.
The Highway Commissioner received three quotes for engineering of the CTH “P” project scheduled for 2009.
Ayres Associates - $18,950.00
MSA - $46,000.00
Morgan & Parmley - $10,500.00 to $12,500.00
A Hofacker/Svoma motion to award the engineering bid for CTH “P” STP to Morgan & Parmley LTD. Motion Carried.

Schedule special meeting for reviewing the 2009 Highway Budget and to tour the CTH “D” project.
A Golat/Hofacker motion to schedule a special meeting for August 28, 2008 at 8:30 a.m. to review the 2009 Highway Budget and tour the CTH “D” project. Motion Carried.

HIGHWAY COMMISSIONER REPORT.
Highway Operations (Projects).
CTH “O” STP project is complete except for road stripping. Culvert Aid Projects – Town of Thornapple and Town of Atlanta culvert aid requests for 2008 will be postponed due to the DNR requiring that an engineer study and hydraulic study be done at the requested areas prior to any sort of culvert / bridge work being done since the installation at these locations will require the road be raised and widened. Town of Atlanta and Town of Thornapple will receive a letter from the Highway Department explaining the DNR requirements.

Status of Highway Equipment.
Discussion on status of highway equipment.

Update on CTH “D” East Construction.
The CTH “D” East project is progressing on schedule. The Highway Crusher is in the Olynick “Gards” Pit and is being used to crush the millings for CTH “D” East.

A DuSell/Hofacker motion to approve the Highway Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT. (This report will include financial status of Highway Department cash – payables - receivables, equipment and blacktop plant funds and current balance in the J/T Transfer fund.)
Highway Equipment Fund Balance as of 6/30/2008 - $217,778.36.
Highway Blacktop Plant Fund Balance as of 6/30/2008 - $47,600.95
J/T Transfer for CTH “D” East balance as of 6/30/2008 - $1,678,544.45
Enbridge County Trunk Highway Repair balance as of 6/30/2008 - $61,396.81
A Golat/Svoma motion to approve the Highway Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT. (This report will include Insurance, Workers Compensation Claims and upcoming Retirements.)
Two open Highway workmen compensation claims. Three broken windshield claims, two were paid, one was denied.
A DuSell/Hofacker motion to approve the Highway office Report. Motion Carried.

Action on monthly vouchers.
None submitted.
Sign pre-approved vouchers.
Pre-approved vouchers in the amount of $960,612.02 were signed by the Highway Committee.
A Hofacker/Svoma motion to approve the pre-approved vouchers for $960,612.02. Motion Carried.

Set date for next highway committee meeting.
Next regular Highway Committee meeting is set for September 15, 2008 at 8:30 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Svoma/DuSell motion to adjourn. Motion Carried.
Meeting adjourned at 3:00 p.m.

Minutes prepared by Highway Office Manager N. Mertes
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