Meeting called to order at 8:30 A.M. on April 21, 2008.


Others Present: E. Wundrow, N. Mertes, P. Montwill, Andy Slesar Town of Flambeau Chair, Terry DuSell.

ELECTION OF HIGHWAY CHAIRMAN.

ELECTION OF HIGHWAY VICE-CHAIRMAN.
H. Golat called for nominations for Highway Vice-Chairman. R. Svoma nominated Gene DuSell. Additional ballots were called for. A Costello/Hofacker motion to close nomination and cast unanimous vote for Gene DuSell. Motion Carried.

APPROVE AGENDA.
A DuSell/Costello motion to approve today’s agenda and move any agenda items as needed. Motion Carried.

APPROVAL OF MINUTES.
A Svoma/Costello motion to approve minutes of the March 24, 2008 Highway Committee meeting. Motion Carried.

OPEN BIDS:

Hay: One bid was submitted for Hay.
Dale Beissel Farms – Winter Wisconsin
Small square bales - $2.50 per bale with delivery to begin in July.
A Costello/DuSell motion to award bid for hay to Dale Beissel Farms of Winter Wisconsin. Motion Carried

Paint Beads/Road Striping – Two bids were submitted for Road Striping.
Twin City Striping – Delano, Minnesota
Contractor provides material -- .043 per LF
County provides material -- .019 per LF
Taylor County Highway Department –
Taylor County provides material -- .058 per LF
.041 per LF for State projects.

Fahrner Asphalt Sealers, L.L.C. – Plover, Wisconsin
Contractor provides material -- .044 per LF
County provides material -- .013 per LF
A Costello/Hofacker motion to award bid for road striping to Twin City Striping. Motion Carried.
Culverts – Six bids were submitted for Culverts.
  Forrer Supply –
  Metal Culverts – No Bid.
  Plastic Culverts - $12.61 average price for plastic culverts 12” through 36”.

County Materials Corp. –
  Metal Culverts - $13.44 average price for metal culverts 12” through 36”.
  Plastic Culverts – No bid.

Johnston Fargo Culverts – St. Paul, Minnesota
  Metal Culverts - $14.84 average price for metal culverts 12” through 36”.
  Plastic Culverts - $16.33 average price for plastic culverts 12” through 36”.

Metal Culverts Inc. – Evansville, Wisconsin
  Metal Culverts - $14.14 average price for metal culverts 12” through 36”.
  Plastic Culverts – No bid.

P-K Forest Products – Minong, Wisconsin
  Metal Culverts - $13.11 average price for metal culverts 12” through 36”.
  Plastic Culverts - $12.63 average price for plastic culverts 12” through 36”.

First Supply – Eau Claire, Wisconsin
  Metal Culverts – No Bid.
  Plastic Culverts - $12.47 average price for plastic culverts 12” through 36”.

A DuSell/Costello motion to award the bid for metal culverts to County Materials Corporation and plastic culverts to First Supply. Motion Carried.
A DuSell/Costello motion to amend the motion that awards metal culverts to County Materials Corporation to read “award metal culverts to P K Forest Products”. Motion Carried.
A Costello/Svoma to award the bid for metal culverts to P K Forest Products and plastic culverts to First Supply. Motion Carried.

Epoxy Paint – No Bids were submitted.

Road Oil – Three bids were submitted for road oil.
  Meigs Paving Asphalt and Emulsions – Portage, Wisconsin
  PG 58/28 – $424.78 per ton
  SC All Grades- $2.4185 per gallon

  Murphy Oil – Superior, Wisconsin
  PG 58/28 - $420.92 per ton
  No SC Bid

  Flint Hills – St. Paul, Minnesota
  PG 58/28 - $409.80
  SC 250 - $2.5070 per gallon
  SC 800 - $2.5060 per gallon

A Hofacker/Svoma motion to award the bid for PG 58/28 to Flint Hills, should Flint Hills not be able to meet the Departments requirement for delivery then the bid would go to Murphy Oil. Motion Carried.
A Costello/Hofacker motion to award the bid for SC All Grades to Meigs Paving Asphalts & Emulsions. Motion Carried.
Crack Sealing – Five bids were submitted.
  Total Asphalt Maintenance – Bruce, Wisconsin
  $1.04 per pound.

  Allied Blacktop – Eau Claire, Wisconsin
  $1.18 per pound.

  American Pavement Solutions – Green Bay, Wisconsin
  $1.25 per pound.

  T.A.Z. Crackfilling LLC – Wilton, Wisconsin
  $1.08 per pound.

  Fahrner Asphalt Sealers, LLC – Eau Claire, Wisconsin
  $1.08 per pound.

A Hofacker/Costello motion to award the crack sealing bid to Total Asphalt Maintenance with the following requirements: A certificate of insurance shall be submitted to the Highway Department showing liability and workers compensation and Total Asphalt must sign a contract with the Highway Department that states that they will abide by all safety and signing regulations. Motion Carried.

Curb and Gutter – Two bids were submitted.
  Pemper Companies – Menomonie, Wisconsin
  1202 feet of curb and gutter at $10.90 per foot – $13,101.80.

  Chippewa Concrete Sevices Inc. – Chippewa Falls, Wisconsin
  1202 feet of curb and gutter at $9.85 per foot – $11,839.70.

A Svoma/Costello motion to award the curb and gutter bid to Chippewa Concrete Services Inc. Motion Carried.

Waste Oil: Three bids were submitted.
  Rock Oil Refining – Stratford, Wisconsin
  $1.30 per gallon

  Como Lube and Supplies – Duluth, Minnesota
  $1.32 per gallon

  OSI Environmental Incorporated – Bemidji, Minnesota
  $1.50 per gallon

A Hofacker/Costello motion to award the bid for Waste Oil to Rock Oil. Motion Carried.

SALE OF USED COUNTY WASTE OIL
No bids were submitted.
A Costello/DuSell motion to rebid sale of used county waste oil.

REQUEST TO AMEND COUNTY ORDINANCE FOR ATV TRAVEL IN ORDER TO INCLUDE FOR ATV TRAVEL ON COUNTY HIGHWAY FOR: Town of Flambeau CTH “J” from Cutoff Road to May West Road; CTH “A” from Hwy 27 to Bass Lake Road; CTH “J” from Cemetery Road to the City Limits of the City of Ladysmith, also known as Flambeau Avenue. Town of Strickland; CTH “F” from Kozak Lane south to the Village of Weyerhaeuser approximately 1 mile, CTH “W” the ½ mile it merges with Old 14 Road; CTH “W” north from Old 14 Road for 1 mile. Town of Richland; CTH “B” from Sam’s Road to Highway 8.
A Costello/DuSell motion to approve the request to amend the County Ordinance for ATV Travel and to forward the amended ordinance to County Board for approval. Motion Carried.
DISCUSSION / POSSIBLE MOTION REGARDING RENEWAL OF 2008 HIGHWAY LAND LEASE; SCOTT PIT 38 ACRES.
Terry DuSell has the right of first refusal and submitted a letter to the Department acknowledging his interest to continue his lease through 2008.
A Svoma/Costello motion to authorize leasing Scott Pit land – 38 acres to Terry DuSell. Motion Carried with Gene DuSell abstaining.

SUMMER STUDENT PROGRAM.
The Highway Commissioner requested six students for the 2008 Construction. Discussion followed.
A Hofacker/Costello motion to authorize hiring six students for the 2008 Construction Season. Motion Carried.
A Costello/Svoma motion to proceed with the same hiring procedures for Summer Students as last year. Motion Carried.

DISCUSSION AND POSSIBLE MOTION REGARDING TEMPORARY EMPLOYEES FOR 2008 CONSTRUCTION SEASON.
The Highway Commissioner requested authorization to hire temporary employees for the 2008 construction season
A Costello/Hofacker motion to authorize the Highway Commissioner to hire temporary employees for the 2008 construction season. Motion Carried.

DISCUSSION / POSSIBLE MOTION REGARDING RENTAL TRACTORS FOR 2008.
The Highway Commissioner requested authorization to rent three tractors for the 2008 construction season.
A Svoma/Hofacker motion to rent three tractors for the 2008 construction season. Motion Carried.

MOTION TO APPROVE PURCHASE OF EXTENSIONS FOR NEW SCREED.
A Costello/Hofacker motion to purchase extensions for the new screed for $4500.00 and have it noted in the minutes that the Highway Committee is not satisfied with Fabco sales history performance with Rusk County Highway Department. Motion Carried.
A DuSell/Hofacker motion to have a letter sent to Fabco expressing the concerns of the Highway Committee regarding their dissatisfaction with Fabco sales history with Rusk County Highway Department. Motion Carried.

REVIEW / DISCUSS INSTALLATION OF NEW LIGHTING FOR HIGHWAY DEPARTMENT.
The Highway Commissioner reviewed three quotes to replace lighting fixtures in all of the Highway Department buildings. The current lights are obsolete and the Highway Commissioner would like to be more energy and cost efficient.
B & B Electric of Eau Claire - $18,758.00.
Soviak Electric of Ladysmith - $16,500.00.
Midwest Lighting of Eau Claire - $16,369.96.
A Hofacker/Costello motion to award the bid to Soviak Electric of Ladysmith for $16,500.00. Motion Carried.

BEN JISKRA – COMMITTEE REVIEW ON WEM TRAINING.
Highway Blacktop Plant Foreman Ben Jiskra updated the Highway Committee on the WEM Software training he attended this year. Discussion followed.

The Highway Committee broke for lunch at 12:05 p.m.
Highway Committee reconvened at 1:00 p.m.
AUTHORIZATION TO PURCHASE THE NECESSARY PERMIT TO ALLOW HIGHWAY DEPARTMENT PERSONNEL TO SERVICE EQUIPMENT AIR CONDITIONING UNITS.
The Highway Commissioner explained that the new Shop Foreman is CVC trained in the State of Wisconsin to service air conditioning units on equipment. He would like the Highway Department to obtain the necessary permits to perform this service at the Highway Department. Cost for the permit is approximately $144.00. The other mechanics will be able to go through CVC training.
A DuSell/Costello motion to apply for the necessary permit that will allow Highway Department personnel to service equipment air conditioning units. Motion Carried.

AUTHORIZATION TO PURCHASE THE NECESSARY EQUIPMENT TO SERVICE HIGHWAY EQUIPMENT AIR CONDITIONING UNITS.
Total cost to purchase the necessary equipment to service air conditioning units on Highway Department equipment is approximately $4168.24.
A DuSell/Svoma motion to purchase the necessary equipment to service air conditioning units. Motion Carried.

DISCUSSION AND POSSIBLE MOTION REGARDING 2008 COMPREHENSIVE BRIDGE INSPECTIONS AND STRUCTURAL ANALYSIS.
The Highway Commissioner reviewed quotes for Bridge Inspections and Structural Analyses.

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<th>Company</th>
<th>Inspections</th>
<th>Structural Evaluations</th>
<th>Total Cost</th>
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<td>Mead &amp; Hunt</td>
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<td>Morgan &amp; Parmley</td>
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A Svoma/Costello to award bridge inspection and structural evaluations to Ayres Associates with costs to be taken from the maintenance fund. Motion Carried.

UPDATE AND REVIEW PORTFOLIOS TO ENGINEER, RELOCATE, AND CONSTRUCT A NEW HIGHWAY DEPARTMENT FACILITY.
Consensus of the Highway Committee to postpone this item until the May meeting.

CLOSED SESSION announced by Highway Chair to:
Review wage adjustment request, FMLA leave, Probationary period, and Highway grievances. For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats 19.85 (1) (c)
For considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. WI Stats 19.84 (1) (f).
A Svoma/Costello motion to go into closed session. Roll Call – Voting Yes: Golat, Svoma, Hofacker, Costello, DuSell. Voting No: None. Motion Carried.
OPEN SESSION – Motion to return to open session.
A Hofacker/Costello motion to return to open session. Motion Carried.

OPEN SESSION – Possible motion on items reviewed and discussed in closed session.
A Costello/Hofacker motion to approve and forward to the Personnel Committee the Highway Bookkeeper wage adjustment. Motion Carried.
A Costello/Svoma motion to approve FMLA Leave requests that were presented in closed session. Motion Carried.

DISCUSSION / POSSIBLE MOTION REGARDING HIGHWAY COMMITTEE AND COMMISSIONER ATTENDANCE AT THE 2008 SUMMER HIGHWAY CONFERENCE SCHEDULED FOR JUNE 9, 10, 11, 2008.
Committee members will contact N. Mertes before May 1, 2008 to let her know if they will be attending the conference. The Highway Commissioner will not be attending this meeting.

HIGHWAY COMMISSIONER REPORT.
The Highway Commissioner explained that they are currently pulling all the winter equipment off the trucks and cleaning this equipment and putting it away for the season. Discussion followed regarding the new CTH “M” re-route. H. Golat suggested that a traffic counter be placed on the new CTH “M” re-route. The Highway Commissioner explained that they are currently getting the crusher ready for crushing operations. Blacktop Baghouse installation is just about complete.
A Svoma/DuSell motion to approve the Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed Highway unexpended appropriations for 2007 and County Board Resolution #91-22 – Purchase of Highway Equipment Rusk County. Committee reviewed outstanding receivables and Highway current cash position.
A DuSell/Hofacker motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.
This report included updates on Highway insurance claims, retirements, and workers compensation claims.
A DuSell/Svoma motion to approve the office report. Motion Carried.

ACTION ON MONTHLY VOUCHERS.
None submitted.

SIGN PRE-PAID VOUCHERS.
Pre-approved vouchers in the amount of $268,172.00 were presented to the Committee for signatures and Committee approval.
A DuSell/Hofacker motion to approve the pre-approved vouchers. Motion Carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING.
Next Highway Committee meeting date is set for May, 19 2008 at 8:30 a.m. at the Rusk County Highway Department.

ADJOURN.
A Hofacker/Costello motion to adjourn. Motion Carried.
Meeting adjourned at 3:15 p.m.

Minutes prepared by Highway Office Manager N. Mertes.
Distributed on April 23, 2008