Meeting called to order by Highway Chair A. Dixon at 8:30 A.M. on November 19, 2007.

Absent:  R. Svoma.


A Golat/Hofacker motion to approve today’s agenda and move any agenda items as needed.  Motion Passed.


REQUEST TO AMEND COUNTY ORDINANCE FOR ATV TRAVEL IN ORDER TO INCLUDE FOR ATV TRAVEL ON COUNTY HIGHWAYS FOR: Town of Big Bend – CTH “D” from Dzimiela Road to Fireside Lake Road.  Town of Wilkinson – CTH “F” from Town Line Road to CTH “O”.  Town of Marshall – CTH “D” from Pioneer Road South to the Village of Sheldon limits and CTH “D” south of the Village of Sheldon limits to Bub’s North Star Bar.  A Golat/Hofacker motion to amend the County Ordinance for ATV Travel and to send to County Board for final approval in order to include for ATV Travel on County Highways for Town of Big Bend – CTH “D” from Dzimiela Road to Fireside Lake Road.  Town of Wilkinson – CTH “F” from Town Line Road to CTH “O”.  Town of Marshall – CTH “D” from Pioneer Road South to the Village of Sheldon limits and CTH “D” south of the Village of Sheldon limits to Bub’s North Star Bar.  Motion Passed.

APPEARANCE BY RICH SUMMERFIELD, COUNTY CORPORATION COUNCIL, REGARDING Ringer easement on CTH “D” and Armstrong easement on CTH “X”.
R. Summerfield discussed with the Committee the different options regarding the purchase of the Ringer Easement on CTH “D” East.  Consensus of Committee is to proceed with a law suit should the County not be able to close on the easement purchase due to the existing lien’s.  The Committee reviewed the J. Armstrong request for easement over a portion of County ROW on CTH “X” in order to enter his property located there.  A Golat/DuSell motion for R. Summerfield to authorize J. Armstrong easement over a portion of Highway Right of Way on the first leg of CTH “X” for access to Armstrong’s property and for R. Summerfield to proceed with the preparation of the easement deed.  Motion Passed.

APPEARANCE BY LARRY GOTHAM FROM MORGAN & PARMLEY REGARDING Larson Construction Co., Inc. “Change Order” request for CTH”D” Bridge and Approaches.
L. Gotham reviewed the “Change Order” request from Larson Construction for a total cost of $1009.40.  At the last meeting it was determined that the Committee would not approve the “Change Order” until the County received a signed order.  L. Gotham informed the Committee that as of this date they still have not received a signed copy of the “Change Order”.
10:00 A.M. – APPEARANCE BY MSA ENGINEERING REGARDING Town of Atlanta’s Firelane Road Bridge Project.
Chad Schroeder of MSA Engineering came before the Committee to review the Operational Planning for the Town of Atlanta’s Firelane Road Bridge Project – Project ID 8421-05-00 (Devils Creek Bridge and Approaches). Discussion followed.

11:00 A.M. – SWEEPER DEMO.
Nilfisk Advance – American Lincoln Company demonstrated their Terra 4300B Roller.

JERRY CAROW – CULVERT BILLING.
Fish friendly culverts were installed on CTH “E” for a total culvert cost of approximately $19,000.00. J. Carow explained that Wildlife Restoration would like to donate these culverts to the Highway Department.
A Hofacker/Golat motion to waive the 4% administrative charge on the fish friendly culverts that were installed on CTH “E” since Wildlife Restoration has donated these culverts to the Highway Department. Motion Passed.

REQUEST FOR BLACKTOP PLANT FOREMAN TO ATTEND “ASPHALT PLANT SERVICE TRAINING SCHOOL” Sponsored by WEM Automation.
The new Blacktop Plant Software Training is scheduled for February 19-21, 2008 with a cost of $825.00 for three days of class.
A Golat/DuSell motion to authorize the Plant Foreman to attend the WEM Software Training program in New Berlin, Wisconsin, February 19-21, 2008. Motion Passed.
The Committee requests that the Blacktop Plant Foreman be placed on the March 2008 agenda to review the training.

REQUEST FOR HIGHWAY COMMISSIONER TO ATTEND THE 2008 COUNTY HIGHWAY COMMISSIONER CONFERENCE.
A DuSell/Golat motion to authorize the Highway Commissioner attendance at the 2008 Commissioners Conference. Motion Passed.

A Golat/DuSell motion to authorize the Highway Commissioner attendance at the 2008 Winter Highway Conference. Motion Passed.

HIGHWAY COMMISSIONER REPORT.
Highway Operations – 1400.0 tons of State Salt has been delivered. The County Salt/Sand is mixed and ready to go. CTH “W” is complete.
The Highway Commissioner discussed future equipment needs at the Highway Department.
A DuSell/Golat motion to approve the Highway Commissioner Report. Motion Passed.

HIGHWAY COMMITTEE MEETING FUND.
Discussion followed. The Highway Committee replenished the Coffee/Donut fund.

HIGHWAY FINANCIAL REPORT. Motion to approve.
N. Mertes reviewed the Highway Financial Report with the Committee.
A DuSell/Hofacker motion to approve the Highway Financial Report. Motion Passed.

HIGHWAY OFFICE REPORT. Motion to approve.
N. Mertes passed out the Highway Office Report and reviewed the report with the Committee.
A Golat/Hofacker motion to approve the Highway Office Report and to include purchase of a Lap Top Computer for the Patrol Superintendent and a new tower for the Shop Computer. Motion Passed.
ACTION ON MONTHLY VOUCHER’S.
No Monthly Vouchers submitted.

SIGN PRE-APPROVED VOUCHER’S.
Pre-approved vouchers for a total of $492,252.23 were submitted for signatures. A Golat/DuSell motion to approve the pre-approved vouchers. Motion Passed.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING.
Next regular Highway Committee meeting is set for December 17, 2007 at 8:30 a.m. at the Rusk County Highway Department.

MOTION TO ADJOURN.
A DuSell/Golat motion to adjourn. Meeting adjourned 1:30 P.M.

Minutes prepared by N. Mertes
Distributed on November 27, 2007