Meeting called to order by Highway Chair A. Dixon at 8:30 A.M. on December 17, 2007.

Absent:  J. Hofacker


APPROVE AGENDA
A Golat/DuSell motion to approve today’s agenda and move any agenda items as needed. Motion Passed.

A DuSell/Golat motion to approve the minutes of November 19, 2007.

REQUEST TO AMEND COUNTY ORDINANCE FOR ATV TRAVEL IN ORDER TO INCLUDE FOR ATV TRAVEL ON COUNTY HIGHWAYS FOR: TOWN OF STUBBS – CTH “F” from the north side of Weyerhaeuser to Kozak Road. TOWN OF WASHINGTON AND INDIANHEAD ATV CLUB – CTH “D” from Ranch Road to the Town of Washington/Town of Willard line. A Golat/DuSell motion to approve the ATV route request from Town of Stubbs for CTH “F” from the north side of Weyerhaeuser to Kozak Road and Town of Washington/Indianhead ATV Club for CTH “D” from Ranch Road to the Town of Washington/Town of Willard line and to send the amended ATV Ordinance to County Board for final approval. Motion Passed.

APPEARANCE: Dave Pantzlaff from Ayres Associates.
Dave Pantzlaff from Ayres Associates gave a presentation on behalf of Ayres Associates for future bridge engineering needs in Rusk County.

DISCUSSION AND POSSIBLE MOTION REGARDING PURCHASE OF A NEW “SWEeper”.
The Highway Commissioner presented quotation information for a new Sweeper from Yale Material Handling MN Inc.
Terra 4300B Rider Sweeper - $9196.00
A Golat/DuSell motion to purchase the new Sweeper from Yale Material Handling Mn Inc. for $9196.00. Motion Passed.

DISCUSSION AND POSSIBLE MOTION REGARDING THE BLACKTOP PLANT BAG HOUSE UPGRADE.
The Highway Commissioner explained that upgrades are needed for the Blacktop Bag House. This would be the first upgrade in ten years to the Bag House. Quotation from Adams Services Inc. for Bag house Rebuild - $68,399.00 was presented to the Committee. A Golat/Svoma motion to authorize the upgrade to the Blacktop Plant Bag House as long as funds are available. Motion Passed.

DISCUSSION AND POSSIBLE MOTION REGARDING PURCHASE OF A NEW PATROL SUPERINTENDENT TRUCK.
The current Patrol Superintendent’s truck is 11 years old and has 207,000. miles. The Highway Commissioner would like to move the current Patrol Superintendent truck to the Shop and purchase a new truck for the Patrol Superintendent.
Quotes submitted:
2008 F-150 Ford 4X4 - $23,310.00
2008 F-250 SD Ford 4X4 - $24,800.00
2008 Silverado 2500 Chevy 4WD - $29,616.00
2008 Silverado 1500 Chevy 4WD - $27,655.00
DISCUSSION AND POSSIBLE MOTION REGARDING PURCHASE OF TWO NEW TRI-AXLE TRUCKS FOR 2008 WITH A SPRING AND SUMMER DELIVERY.
Consensus of the Committee for the Highway Commissioner to proceed with spec sheets for Tri-Axle Trucks and to re-address this item at the January 2008 meeting.

DISCUSS AND REVIEW RUSK COUNTY HIGHWAY DEPARTMENT’S “WINTER MAINTENANCE MANUAL”.
The Highway Commissioner explained that he did not see anything that needs to be updated or changed in the Winter Highway Maintenance Manual. Discussion followed.
A Golat/DuSell motion to approve the Winter Maintenance Manual without any updates or changes for the 2007/2008 winter season. Motion Passed.

CLOSED SESSION ANNOUNCED BY THE HIGHWAY CHAIR – To review and discuss Worker’s Compensation Claims, Highway Grievances, Highway Office Procedures and Shop Foreman position.
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats (1) (c)
For considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. WI Stats (1) (f)
A DuSell/Golat motion to go into Closed Session. Motion Passed.

OPEN SESSION.
A Golat/Svoma motion to go into open session. Motion Passed.

POSSIBLE MOTION ON ITEMS REVIEWED AND DISCUSSED IN CLOSED SESSION.
A Svoma/Golat motion to post for the Shop Foreman (In Training) position as soon as possible.
A Golat/Svoma motion to bring possible payroll procedure changes to the Personnel Committee.

HIGHWAY COMMISSIONER REPORT.
Highway Operations – Road Super P. Montwill is in the process of putting the permitting process together for CTH “W”.
Discussion on equipment needs for 2008.

HIGHWAY FINANCIAL REPORT.
N. Mertes distributed financial reports for Committee and reviewed receivable accounts over 240 days. By consensus of the committee all receivables over 240 days old should have a letter of intent on file regarding payment arrangements.
A Golat/DuSell motion to approve the Highway financial report. Motion Passed.

HIGHWAY OFFICE REPORT.
N. Mertes distributed the December Office Report for Committee review.
A Golat/DuSell motion to approve the office report. Motion Passed.
DISCUSSION AND POSSIBLE MOTION REGARDING PURCHASE OF NEW SCREED.
The Highway Commissioner explained the Highway Paver needs the screed portion of the paver replaced. The current screed is worn and is compromising the evenness of new blacktop. The current screed is also a manual screed. The new Screed will be automatic. Quotation from Fabco - $83,200.00.
A Golat/Svoma motion to approve the purchase of a new Screed for the Paver as long as funds are available. Motion Passed.

ACTION ON MONTHLY VOUCHER’S.
None Submitted.

SIGN PRE-APPROVED VOUCHERS.
Pre-approved vouchers in the amount of $538,768.31 were submitted for payment. A Golat/DuSell motion to approve the pre-approved vouchers. Motion Passed.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING.
The next Highway Committee meeting will be January 21, 2008 at the Rusk County Highway Department.

MOTIN TO ADJOURN.
A DuSell/Golat motion to adjourn. Motion Passed.

Meeting adjourned at 1:15 p.m.

Minutes prepared by the Highway Office Manager and distributed on January 2, 2008