AGENDA

HIGHWAY COMMITTEE
OF THE RUSK COUNTY BOARD OF SUPERVISORS

DATE: Thursday, September 29, 2011
TIME: 9:00 a.m.
PLACE: Rusk County Highway Department

OPEN SESSION – CALL TO ORDER:

APPROVE AGENDA
- Approval of the agenda and move any agenda items as needed.

APPROVAL OF MINUTES
- Highway Committee minutes of August 15, 2011 and September 6, 2011. Possible Motion.

PUBLIC COMMENT
- Public comment and/or input – 30 minutes.

APPEARANCES
- Jim Barr, Town Clerk for Town of Rusk – Request to reduce speed limit on CTH “D” and “F” in the vicinity of Fish Lake. Possible Motion.

HIGHWAY ITEMS:
- Authorization to let for bid the cut hardwood at the Scott Pit. Possible Motion.
- Authorization to install tower and radio communications in the Village of Hawkins. Possible Motion.
- Review Rassbach Communications bid proposal to install tower and radio communications in the Village of Hawkins. Possible Motion.
- Review highway land rental contracts and set 2012 rental fees. Possible Motion.

OUT OF COUNTY TRAVEL REQUESTS:
- Authorization for Highway Office Manager, Bookkeeper and Shop Foreman to attend the State CHEMSPRO Conference in October. Possible Motion.

HUMAN RESOURCES
- CLOSED SESSION – announced by Chair.
  Review and select for interviews job applications for Highway Patrol Superintendent and Highway Night Mechanic positions. Discuss and authorize filling open positions, as a result of current year retirements, on the Highway Crew. Discuss status of Highway Commissioner position.
  For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats 19.85 (1) (c).
  For considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to on such histories or data, or involved in such problems or investigations. WI Stats 19.85 (1) (f).

OPEN SESSION – possible motion regarding topics of closed session.
- Recommendation to County Board for November meeting for filling Highway Commissioner position. Possible Motion.

BUDGET
- Review 2012 highway budget with changes made and approved by the Finance Committee. Possible Motion.
HIGHWAY COMMISSIONER REPORT.
- Status of Highway Projects.
- Status of Highway Equipment.
- Status of CTH “M” Relocate project.
- Update on status of “Moving Forward and Money Saving Suggestions”.

HIGHWAY FINANCIAL REPORT. (This report will include financial status of Highway Department cash – payables - receivables, equipment and blacktop plant funds and current balance in the J/T Transfer fund.)

HIGHWAY OFFICE REPORT. (This report will include Insurance and Workers Compensation Claims and FMLA usage)

HIGHWAY COMMITTEE – COMMENTS

ACTION ON MONTHLY VOUCHERS.

SIGN PRE-APPROVED VOUCHERS.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

MOTION TO AJOURN

This agenda was prepared by the Highway Office Manager with the direction of Highway Commissioner Wundrow and Chair Costello. Posted September 27, 2011 @ 8:00 a.m.

Please note that upon reasonable notice, effort will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Denise Wetzel, County Clerk, at 311 Miner Avenue, E. Ladysmith, Wisconsin, 54848. Phone 715-532-2100.