The meeting was held in the Law Enforcement Center meeting room.

Present: Randy Tatur, Eldon Skogen (at 8:54 a.m.), Jim Platteter, Phil Kaiser, and Art Dixon. Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:30 a.m.

**Platteter/Dixon made a motion to approve the September 21, 2011; September 23, 2011; and October 3, 2011, minutes. Motion carried.**

Brock Geyen from Larson Allen, Cassandra Camren, and Melissa Roach were present for the 2010 financial statement review.

Vouchers paid October 1, 2011, to October 18, 2011, were reviewed, discussed, and signed. Vouchers to be paid after the meeting were reviewed, discussed, and signed. **Platteter/Dixon made a motion to approve paying the bills. Motion carried.**

Wetzel, Carol Lynn Arndt, and Rich Summerfield have discussed the possibility of the County setting a higher late fee for delinquent dog licenses paid after post card notices have been sent out. It was the consensus of the Committee to continue to work on the possibility of raising the fee charged for delinquent dog licenses paid after the post card notices have been sent out.

Camren was present to discuss the allocation of hours worked on Health and Human Services billings within the Finance department. It was the consensus of the Committee to allocate the work within the Finance department as needed as long as time billed to Health and Human Services does not exceed what Health and Human Services has budgeted.

The Committee reviewed the 2011 contingency fund and potential requests. Schmit used estimates that departments submitted with the 2012 budget. If these budget estimates are correct, potential requests could be $139,495.09; but there is only $114,409.89 currently in the contingency fund.

Schmit distributed a spreadsheet showing how the estimate of the balance of the general fund was calculated for the 2012 budget document. If department estimates are correct, the balance in the undesignated, unreserved general fund at the end of 2012 would be $2,941,475.31. This would meet the 90-day reserve to follow County policy.

Chair Tatur called for a closed session for Rusk Regional Transshipment Facility Project for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, WI Stats 19.85(1)(e). **Skogen/Platteter made a motion to go into closed session.**
Roll call vote: Tatur, yes; Skogen, yes; Platteter, yes; Kaiser, yes; Dixon, yes. Motion to go into closed session carried by roll call vote.

The Committee went into closed session at 11:47 a.m.

Skogen/Platteter made a motion to return to open session. Motion carried.

The Committee returned to open session at 12:07 p.m.

Andy Albarado presented the economic development report which included an update on the buildings and projects.

Joanne Phetteplace presented the Treasurer’s report which included an update of the bank balances.

Line item transfers were reviewed as follows: Coroner, Treasurer, Finance, Extension, Extension Meeting Fund, and WNEP. Skogen/Dixon made a motion to approve the line item transfers as presented. Motion carried.

Dixon/Kaiser made a motion to forward the resolution Amend 2011 Budget for Debt Service to the County Board. Motion carried.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, tax deed sales, and dog licenses.

The next Finance Committee meeting is Wednesday, November 2, 2011, at 9:00 a.m. to open bids on tax deed properties.

The next regular meeting is Thursday, November 17, 2011.

Platteter/Dixon made a motion to adjourn. Motion carried.

The meeting was adjourned at 1:50 p.m.

Rosemary Schmit, Recording Secretary