The meeting was held in the Law Enforcement Center meeting room.


Chair Tatur called the meeting to order at 8:30 a.m.

**Dixon/P. Kaiser made a motion to approve the December 15, 2010, minutes. Motion carried.**

Dave Kaiser was present to discuss his mileage reimbursement request that was denied at last month’s Finance Committee meeting. **Skogen/Dixon made a motion to deny the request. Motion carried.**

Vouchers paid January 1, 2011, to January 18, 2011, were reviewed, discussed, and signed. **Dixon/Skogen made a motion to approve paying the bills. Motion carried.**

Andy Albarado was present for the discussion of adjusting the tax deed prices and readvertising. **Dixon/Skogen made a motion to set the prices for the tax deed properties as follows:** Sheldon property, $10,000.00; Weyerhaeuser property, $10,000.00; lot in Ladysmith, $10,000.00; and the Burgess property, $60,000.00. **Motion carried.**

Albarado discussed creating an endowment fund using the revolving loan fund balance to fill a gap that exists when assisting small businesses.

Albarado presented the economic development report which included an update on buildings and projects.

**Skogen/Dixon made a motion to amend Chapter 7 of the Financial Procedures Manual to require reimbursements for motel and parking expenses to be paid through payroll. Motion carried.**

The Committee discussed creating a resolution to motivate Marshfield Clinic to build a hospital/clinic in Ladysmith.

Renae Baxter was present via speakerphone to discuss the staffing issues in the Clerk of Circuit Court office. It was the consensus of the Committee that staffing issues should be taken up by the Personnel Committee, and if additional funds are needed that Baxter can come to the Finance Committee later in the year to put in that request.

The Committee discussed the request to have the County authorize pay for a Deputy Coroner to train the new Coroner. **Skogen/P. Kaiser made a motion to**
recommend to the Personnel Committee to authorize a training period for the new Coroner of up to three months. Motion carried.

Skogen/Dixon made a motion to approve the out of county travel requests for Denise Wetzel and Cassandra Camren to attend the WGFOA Spring Conference in Madison on March 24 and 25 and to approve the out of county travel requests for Denise Wetzel, Joanne Phetteplace, and Linda Effertz to attend the WCCO Conference on February 28 to March 2 in Madison. Motion carried.

Line item transfers and contingency fund requests were reviewed as follows: Treasurer with $5,361.97 from contingency, Register of Deeds with $8,366.06 from contingency, District Attorney, CVWC, Animal Shelter, UW Extension for 2011 budget, and Child Support. Dixon/P. Kaiser made a motion to approve the line item transfers. Motion carried.

The Committee reviewed two resolutions for carry forward of funds in WNEP and for the Junior Fair with funds coming from UW Extension. Skogen/P. Kaiser made a motion to forward the two resolutions to the County Board. Motion carried.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, and elections.

Phetteplace presented the Treasurer’s report which included an update of the bank balances.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular meeting is Wednesday, February 16, 2011. The meeting will be held in the third floor conference room.

Skogen/P. Kaiser made a motion to adjourn. Motion carried.

The meeting was adjourned at 1:58 p.m.

Rosemary Schmit, Recording Secretary