The meeting was held in the Law Enforcement Center meeting room.


Chair Tatur called the meeting to order at 8:34 a.m.

Skogen/Dixon made a motion to approve the November 17, 2011, minutes. Motion carried.

Vouchers paid December 1, 2011, to December 20, 2011, were reviewed, discussed, and signed. Vouchers to be paid after the meeting were reviewed, discussed, and signed. Dixon/Kaiser made a motion to approve paying the bills. Motion carried.

Tom Hall was present to discuss partial financing of EMT classes. Skogen/Dixon made a motion to approve funding $400.00 of the EMT training to be paid out of training grant funds. Motion carried.

Hospital repairs were discussed. This item will be placed monthly on the Finance Committee agenda for continual review.

Wetzel distributed a copy of the Notice to All Dog Owners that will be published in the paper in January. Skogen/Dixon made a motion to recommend to the County Board to increase the late dog license penalty fee from $5.00 to $30.00. Motion carried.

The Committee discussed the property previously used by ICAA. It was the consensus of the Committee to include this property on the next tax deed sale.

Kaiser/Skogen made a motion to approve the Miner Avenue blacktop project and the Courtroom video/audio upgrade being paid out of capital projects funds. Motion carried.

Dixon/Skogen made a motion to approve amending Chapter 6 of the Financial Procedures Manual as presented to accommodate the change in the voucher process that was approved by the County Board. Motion carried.

Dave Kaminski was present to discuss Sheriff squads. It was the consensus of the Committee to pay off some of the squad leases in 2011 and present a request to the County Board for any proposed carry forward funds in January or February.

Joanne Phetteplace presented the Treasurer’s report which included an update of the bank balances. Dixon/Skogen made a motion to approve the
Treasurer’s line item transfer as presented. Motion carried. It was the consensus of the Committee to pay the taxes from the two tax deed properties that were taken and sold in 2011 out of the tax deed budget. It was the consensus of the Committee to do the required maintenance on the safe instead of purchasing a new one. **Skogen/Dixon made a motion to allow Joanne Phetteplace to attend the National Association of County Collectors, Treasurer’s, & Finance Officers on March 2 and 3, 2012, in Washington, D.C. Motion carried.**

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, tax deed sales, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular meeting is Wednesday, January 18, 2012, and will be held in the third floor conference room.

**Skogen/Dixon made a motion to adjourn. Motion carried.**

The meeting was adjourned at 12:07 p.m.

Rosemary Schmit, Recording Secretary