The meeting was held in the Law Enforcement Center meeting room.

Present: Randy Tatur (at 9:18 a.m.), Eldon Skogen, Jim Platteter, Phil Kaiser, and Art Dixon. Also present: Denise Wetzel and Rosemary Schmit.

Vice Chair Skogen called the meeting to order at 8:30 a.m.

**Dixon/Platteter made a motion to approve the April 21, 2010, minutes. Motion carried.**

Vouchers paid May 1, 2010, to May 18, 2010, were reviewed, discussed, and signed. Vouchers to be paid following the meeting were reviewed, discussed, and signed. **P. Kaiser/Dixon made a motion to approve paying the bills. Motion carried.**

Andy Albarado presented the Economic Development report which included an update of the buildings. Albarado explained the offer to purchase property in the Industrial Park which will be considered at the May 25 County Board meeting. Albarado presented a resolution to amend the 2009 Comprehensive Planning budget. **Skogen/Dixon made a motion to send the resolution Amend 2009 Comprehensive Planning Budget to the County Board. Motion carried.**

The Purchasing Card Policy and Procedure was reviewed. **Platteter/Skogen made a motion to approve the Purchasing Card Policy and Procedure as amended. Motion carried.**

Linda Effertz was present to inform the Committee on the bill passed titled Wisconsin Act 314 Flat Fee/Social Security Redaction.

**Dixon/Platteter made a motion to approve Linda Effertz attending the Wisconsin Register of Deeds Summer Conference on June 9 to 11 in Sturgeon Bay. Motion carried.**

Ed Wundrow and Nanci Mertes were present to discuss long-term planning for the Highway department. Skogen would like to see this issue discussed at the County Board.

Dave Kaiser was present to discuss surveyor charges to municipalities. He explained that any work in townships is related to preserving corners and is not billed to municipalities.

The Committee reviewed tax deed parcels. It was the consensus of the Committee to wait until June 1 to take tax deeds on these parcels.
Wetzel informed the Committee that Winnie Collins’ house burned down, and there was no insurance on the property. Collins plans not to pay the taxes on this property.

The Committee recessed for lunch from 12:10 p.m. to 1:00 p.m.

The Animal Shelter budget and citations were discussed. The Committee discussed speaking with the Animal Shelter Committee during budget time about the continuing need to issue citations.

The telephone clearing account was discussed. When the audit was completed of the clearing account, it was discovered that $11,132.97 had been unbilled to departments due to rate increases. Skogen/Platteter made a motion to write off the unbilled telephone in the amount of $11,132.97 with $7,395.44 from the 2009 contingency fund and $3,737.53 from the 2010 contingency fund. Motion carried.

A joint meeting with the Personnel Committee was scheduled for Friday, June 11, at 11:00 a.m.

Schmit received reclassification/wage adjustment requests from the Deputy Auditor I and Deputy Auditor II. It was the consensus of the Committee to delay discussion of these requests until after the joint meeting with the Personnel Committee to see if any requests are going to be considered.

Act 12 takes effect on July 5. In order for the County to receive revenue from citations relating to Act 12, the County needs to pass an ordinance. The Corporation Counsel is reviewing the proposed draft of the ordinance. It was the consensus of the Committee to have the Property Committee decide whether this ordinance should be forwarded to the County Board for consideration.

Out of county travel requests were reviewed. Platteter/Dixon made a motion to approve Cassandra Camren attending the New County Financial Managers Orientation on June 10 in Madison, Cassandra Camren and Denise Wetzel attending the Health Care Reform and the Effect on Local Governments training on June 28 in Stevens Point, and Denise Wetzel attending the Clerk’s Conference on June 20 to 23 in Shawano. Motion carried.

Line item transfers were reviewed as follows: Economic Support, Human Services, Children and Families, and Animal Shelter. Dixon/P. Kaiser made a motion to approve the line item transfers as presented. Motion carried.

Platteter/Skogen made a motion to approve the 2011 budget timetable. Motion carried.
Wetzel presented the Clerk’s report which included an update on dog licenses, marriage licenses, elections, work on human resources related issues, and other activities in the office.

Joanne Phetteplace presented the Treasurer’s report. Dixon/Platteter made a motion to approve the Treasurer’s line item transfer as presented. Motion carried. Phetteplace updated the Committee on the plat books. The project has been delayed because map information is not as current as the tax information.

Schmit presented the Auditor’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular meeting is Wednesday, June 16, at 8:30 a.m.

Dixon/Platteter made a motion to adjourn. Motion carried.

The meeting was adjourned at 3:30 p.m.

Rosemary Schmit, Recording Secretary