The meeting was held in the Law Enforcement Center meeting room.


Chair Tatur called the meeting to order at 8:35 a.m.

Skogen/Kaiser made a motion to approve the January 20, 2010, minutes. Motion carried.

Vouchers paid February 1, 2010, to February 21, 2010, were reviewed, discussed, and signed. Vouchers to be paid following the meeting were reviewed, discussed, and signed. Kaiser/Skogen made a motion to approve paying the bills. Motion carried.

Line item transfers and contingency fund requests for 2009 were presented as follows: Clerk of Circuit Court with $11,054.45 from contingency, Family Court Commissioner with $138.09 from contingency, Other Tax Collections, Courthouse with $13,660.99 from contingency, Land Information with $10,155.55 from contingency, Register of Deeds with $11,435.44 from contingency, Auditor/Finance, Jail, Sheriff, DARE, ATV Patrol, County Conservation Officer, Justice Assistance Grant, Shop with a Cop, Snow Patrol, Victim Service Specialist, Water Patrol, Personal Escort, Animal Shelter, Trails End with $590.06 from contingency, Zoning, Zoning Meter Fund, Economic Development, Information Technology with $8,983.85 from contingency, County Owned Buildings, Land Conservation Camp, Land Conservation Tree Program, Environmental Challenge, Conservation Cost Share, Land and Water Conservation, Recycling, Extension, WNEP, and Airport. Line items transfers for 2010 were presented as follows: Health and Human Services Economic Support and Birth to Three. Skogen/Kaiser made a motion to approve the line item transfers and contingency fund requests as presented. Motion carried.

Resolutions were reviewed as follows: Amend 2009 County Treasurer Budget, Amend 2009 Jail Maintenance Budget, Amend 2009 Fairgrounds Budget, and Amend 2009 Sr./Youth Building Operating Budget. The resolution to Amend 2009 Airport Budget was withdrawn. Kaiser/Skogen made a motion to approve sending the resolutions to the County Board for approval. Motion carried.

A carry forward request from the Sheriff was reviewed. Kaiser/Skogen made a motion to present a resolution to the County Board for the Sheriff department carry forward request. Motion carried.

Skogen/Kaiser made a motion to approve the out of county travel requests for Linda Effertz to attend the Wisconsin County Constitutional Officers Conference on March 1 to 3 in Madison and for Cassandra Camren and
Manley Peterson to attend the WGFOA Spring Conference on March 17 to 19 in Kohler. Motion carried.

A joint meeting with the Personnel Committee was held at 10:00 a.m. Personnel Committee members present: Tom Costello, Kathy Mai, Dave Willingham, and John Stencil. Excused: Roger Svoma. Also present: Lyle Lieffring.

Chair Tatur called for a closed session for Personnel Issues Animal Shelter for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, WI Stats 19.85 (1) (c). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, WI Stats 19.85 (1) (e). Skogen/Kaiser made a motion to go into closed session. Roll call vote: Kaiser, yes; Skogen, yes; Tatur, yes. The Committee went into closed session at 10:11 a.m.

Skogen/Kaiser made a motion to go into open session. The Committee went into open session at 10:50 a.m.

The 2011 budget was discussed. It was the consensus of the group that the County needs long range planning. Stencil would like Wetzel to contact other counties to see if they have done long range planning. Skogen suggested that this type of discussion be held at a separate meeting and not part of the regular monthly Finance meeting.

The CDBG grant writing contract was discussed. Willingham suggested that Corporation Counsel review CDBG mortgages. Costello left the meeting at 12:00 p.m. Rich Summerfield was present to answer questions and inform the group of potential liabilities without County oversight of this grant.

Ed Wundrow and Nanci Mertes were present to discuss the prevailing wage rates. When working on township, city, and village projects, the prevailing wage rate must be paid on projects of $25,000.00 or more. Skogen/Kaiser made a motion authorize sending a resolution to the County Board to allow the County Highway department to bid on projects that require the County to pay the prevailing wage rates according to State guidelines. Motion carried.

Wundrow presented a credit application with Farm Credit Plan for approval. Skogen/Kaiser made a motion to approve the credit application with Farm Credit Plan for the Highway department. Motion carried.

Meal reimbursement amounts were discussed. The survey from other counties shows the average meal reimbursement totals $32.00 for the day. Rusk County’s daily total is $23.00. Department administrators recommended leaving
the meal reimbursement amounts at the current rates. **Kaiser/Skogen made a motion to approve amending Chapter 7 of the Financial Procedures Manual to replace item D with “Effective February 23, 2010, meal reimbursements will not require receipts for reimbursement. Reimbursement for meals will be based on a stipend of $5.00 for breakfast, $6.00 for lunch, and $12.00 for supper. For out of county travel with a duration of ten or more hours, employees will be reimbursed a daily stipend of $23.00. The Department Administrator (or authorized representative) must approve and sign the employee’s meal reimbursement request before reimbursement will be made. Meal stipends will be reimbursed through payroll, and all meal stipends are taxable to the employee.” In Item J replace “identifying whether the meals are taxable or not” with “and all meal reimbursements are taxable.” Motion carried.**

The Personnel Committee adjourned its meeting at 1:02 p.m.

Andy Albarado informed the Committee that the County can proceed to close the PECFA project on the Burgess tax deed property. Rusk County was funded for the small application for contamination cleanup on the Sheldon tax deed property. The small grant contract needs to be submitted by the end of the month. **Kaiser/Skogen made a motion to accept the small grant award for the clean up at Sheldon. Motion carried.**

The next regular Finance Committee meeting is Wednesday, March 17, 2010, at 8:30 a.m.

The meeting was adjourned at 1:08 p.m.

Rosemary Schmit, Recording Secretary