The meeting was held in the Law Enforcement Center meeting room.

Present: Randy Tatur, Eldon Skogen, Jim Platteter, Phil Kaiser, and Art Dixon. Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:30 a.m.

Platteter nominated Randy Tatur for Chair. Tatur called for nominations three times. Dixon/Skogen made a motion to close nominations and cast a unanimous ballot for Randy Tatur as Finance Chair. Motion carried.

Platteter nominated Eldon Skogen for Vice-Chair. Tatur called for nominations three times. Platteter/Dixon made a motion to close nominations and cast a unanimous ballot for Eldon Skogen as Vice-Chair. Motion carried.

Skogen/Platteter made a motion to approve the March 16, 2010, minutes. Motion carried.

Jim Moss, Andy Albarado, and Joanne Phetteplace were present for the discussion relating to the request from 5R to have interest and penalties waived on the Glen Flora property. The Committee also reviewed 5R rents relating to the Fritz Avenue and Gates Avenue facilities and the loans associated with the Glen Flora facility. Platteter/Dixon made a motion that the past due amounts of $10,092.25 and $2,310.00 on the Glen Flora facility be moved to the end of the mortgage and to recommend to Joint Management to do the same with the amounts under the lease agreements on Fritz Avenue of $6,889.00 and Gates Avenue in the amount of $78,536.01. Motion carried.

Vouchers paid April 1, 2010, to April 20, 2010, were reviewed, discussed, and signed. Vouchers to be paid following the meeting were reviewed, discussed, and signed. Skogen/Platteter made a motion to approve paying the bills. Motion carried.

Rich Summerfield was present to answer questions relating to the 5R issues. It was Summerfield’s opinion that the Finance Committee could not waive the interest and penalties on the Glen Flora property.

With Summerfield still present, the open records request relating to the Fair Commission and legal assistance for the RCMH labor negotiations items were discussed.

The Committee discussed the agenda item relating to consideration of reimbursing one-half the cost of LOMA to affected taxpayers from the Powerline funds. No action was taken.
Kayo Nash, Sandy Stiner, and Celina Cooper presented a financial report for the Agent Program that is operated through Public Health.

Sheriff Dave Kaminski was present to discuss the sheriff storage building expenses. Schmit explained that when the 2010 budget was developed the utilities for this building did not get included in the Other County Property budget or the Sheriff’s budget. Under the Department of Revenue guidelines it is best to include this expense in the Sheriff’s budget. **Platteter/Dixon made a motion to transfer $1,000.00 from the contingency fund to Sheriff’s expense line 100-21-52111-229 Storage Utilities. Motion carried.**

Schmit explained that there is a new report that needs to be submitted by May 15 for Maintenance of Effort for Emergency Services. The instructions give counties some flexibility as to which emergency services expenditures need to be included on this report. Counties must include first responder, police, and ambulance services; but they may exclude jail and emergency services manager expenses. Schmit recommended using the maximum exclusions including jail and emergency services manager. **Skogen/Dixon made a motion to exclude DARE, Hazmat, BRDEU, Shop with a Cop, and Victim Service Specialist from the emergency services expenditures and to include Jail and Emergency Government in this report. Motion carried.**

Brett Gerber was present for the Community Development Block Grant (CDBG) public hearing. Chair Tatur called the public hearing to order at 12:00 p.m. No members of the public were present. The grant application was reviewed. Gerber explained that Indianhead Community Action Agency would use these CDBG funds towards renovation of the current building, purchase of the Servite Center, and purchase of the Pamida building for clothing center. Tatur closed the public hearing at 12:33 p.m.

Wetzel distributed the proposed purchasing card policy for review. **Skogen/Platteter made a motion to approve the Purchasing Card Policy and Procedure with the addition of the word “verifying” in item 4. Motion carried.**

Out of county travel requests were reviewed. **Platteter/Dixon made a motion to approve the out of county travel requests for Melissa Roach to attend the Payroll Law seminar on June 9 in Eau Claire, Denise Wetzel to attend the WACPDB Conference on May 6 and 7 in Sturgeon Bay, Nancy Hahn to attend the 2010 Annual Spring Conference for Wisconsin Victim/Witness Professionals on May 18 to 21 in Waukesha, and Renae Baxter to attend the Clerk of Circuit Court Summer Conference on June 14 to 17 in Ashland. Motion carried.**
Direct deposit requirements were reviewed. Platteter/Kaiser made a motion to continue to require a voided check for all new direct deposits or changes in direct deposits. Motion carried.

Line item transfers and contingency fund requests for 2009 were reviewed as follows: Clerk of Circuit Court with $398.18 from contingency, Tax Deed, Ambulance, and Highway. Line item transfers for 2010 were reviewed as follows: Child Support and Public Health. Skogen/Dixon made a motion to approve the line item transfers and contingency fund requests as presented. Motion carried.

Carol Lynn Arndt was present to discuss the Friends of the Animal Shelter account. The Friends set up an account to assist with the new building, but the bank put it under the County’s identification number. These funds must be recorded on the County’s books if the account is under the County’s identification number. Arndt will contact the County Treasurer and get these funds removed from the County’s identification number.

The Finance Committee would like to have the expenses and revenues relating to the Animal Shelter building in a separate budget. Arndt and Schmit will work together to separate the building fund raiser expenses and revenues into a separate budget and bring it to the Committee for approval in May.

Albarado presented the Economic Development report which included an update on the buildings and projects. Dixon/Kaiser made a motion to approve using current funds to hire a summer intern and to forward this recommendation to the Personnel Committee. Motion carried.

Phetteplace presented the Treasurer’s report. Skogen/Platteter made a motion to approve Joanne Phetteplace attending the Wisconsin County Treasurers Association Conference on June 8 to 11 in Racine. Motion carried.

Wetzel presented the Clerk’s report. There are currently 51 parcels with taxes outstanding. Since citations have been issued, there are 180 more dogs licensed in Rusk County. There have been 16 marriage licenses sold so far this year. Eighty-seven election workers attended the March 31 training session. Skogen/Dixon made a motion to allow Denise Wetzel to seek candidacy for Chief Election Inspector training. Motion carried.

The carry forward request from Ambulance was reviewed. The Ambulance budget is already a non-lapsing continuing appropriation. Unspent funds are automatically carried forward from year to year to cover ambulance replacement and budget deficits.

Schmit presented the Auditor’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.
The next regular Finance Committee meeting is Wednesday, May 19, 2010, at 8:30 a.m.

**Dixon/Skogen made a motion to deny payment to the Ladysmith Ambulance Squad in the amount of $92.00 for equipment purchased in 2007 and to the Sheldon Ambulance Squad in the amount of $105.00 for equipment purchased in 2008. Motion carried.**

**Platteter/Skogen made a motion to adjourn. Motion carried.**

The meeting was adjourned at 2:41 p.m.

Rosemary Schmit, Recording Secretary