The meeting was held in the Law Enforcement Center meeting room.

Present: Randy Tatur, Eldon Skogen, Jim Platteter, and Phil Kaiser. Excused: Cliff Taylor. Also present: Denise Wetzel (until 2:00 p.m.) and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:33 a.m.

**Platteter/Skogen made a motion to approve the October 21, 2009 minutes. Motion carried.**

Andy Albarado presented the economic development report which included an update on the buildings and sites. **Platteter/Kaiser made a motion to submit the resolution DNR Brownfield Site Assessment Grant Application to the County Board. Motion carried.**

Brett Gerber, Jim Wheeler, and Sheryl Kisling were present to discuss the vehicle purchase for Indianhead Community Action Agency. Rich Summerfield will work with ICAA to update the transportation agreement.

Vouchers paid November 1, 2009, to November 17, 2009, were reviewed, discussed, and signed. Vouchers to be paid following the meeting were reviewed, discussed, and signed. **Skogen/Kaiser made a motion to approve paying the bills. Motion carried.**

Stark Agency is proposing an amendment to its contract. They are requesting a collection rate of 30 percent for forwarded accounts and 40 percent for accounts that require legal action. **Platteter/Skogen made a motion to approve the amended contract with Stark Agency which includes a 30 percent rate for forwarded accounts and 40 percent for accounts that require legal action and to give Randy Tatur authority to sign this amended contract. Motion carried.**

The Committee discusses monthly financial reports to the County Board. It was suggested that departments present reports to their oversight committee periodically. Schmit was directed to ask other counties what type of financial reports they provide to their boards and will bring this information back to the December 16 Finance meeting.

Brad Schultz, Joanne Phetteplace, and Cassandra Camren were present to discuss the Wells Fargo purchase card. It was the consensus of the Committee to place this item on December 16 Finance agenda.

Phetteplace presented the Treasurer’s report. She explained the contingency fund request for charge backs. Phetteplace informed the Committee that there is a push from the Department of Revenue to have a county-wide assessor.
The Committee recessed for lunch from 12:50 p.m. to 1:30 p.m. for lunch.

The Committee discussed the creation of an ad hoc committee to explore options for the hospital and nursing home. The Finance Committee plans to meet with the hospital board at the hospital board’s next regular meeting on Monday, November 30, at 7:00 p.m.

**Platteter/Kaiser made a motion to approve Schmit attending the WGFOA Winter Conference in Marshfield on December 3 and 4. Motion carried.**

Contingency fund requests were reviewed as follows: Treasurer postage, $1,162.71 and Uncollectible Taxes, $15,017.75. **Skogen/Kaiser made a motion to approve the contingency transfer requests as presented. Motion carried.**

Line item transfer requests were reviewed as follows: Maintenance, Debt Service, Capital Projects, and W2. **Skogen/Platteter made a motion to approve the line item transfer requests as presented. Motion carried.**

Schmit informed the Committee that when Wetzel prepared the apportionment sheets, the State required her to add $221.84 on line B-1 for Charitable and Penal. This addition made the levy amount $5,465,066.84 instead of $5,464,845.00 as passed by the County Board. It was the consensus of the Committee to have the $221.84 taken out of the general fund unless Wetzel had already distributed the apportionment sheets. If Wetzel has already distributed the apportionment sheets, a resolution needs to be presented to the County Board to amend the levy amount.

Schmit distributed the Clerk’s report.

Schmit presented the Auditor’s report including the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular Finance Committee meeting is Wednesday, December 16, 2009, at 8:30 a.m.

**Skogen/Kaiser made a motion to adjourn. Motion carried.** The meeting was adjourned at 3:03 p.m.

Rosemary Schmit, Recording Secretary