The meeting was held in the Law Enforcement Center meeting room.

Present: Randy Tatur (until 10:32 a.m.), Eldon Skogen, Jim Platteter, Cliff Taylor (at 9:00 a.m.), and Phil Kaiser (at 8:35 a.m.). Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:30 a.m.

**Platteter/Skogen made a motion to approve the October 15, 2008, minutes. Motion carried.**

Lisa Podgornik was present to request reimbursement for two meals that had been denied by the Auditor. Schmit pointed out that if the Committee wants to approve reimbursing for these meals without a detailed receipt that they should also approve reimbursing for meals for Land Conservation staff whose meals were also denied due to a lack of a detailed receipt. Schmit pointed out that a detail receipt is required in order to meet the guidelines established by the Financial Procedures Manual and IRS requirements. **Platteter/Skogen made a motion to approve the two meal reimbursements for Lisa Podgornik and the meal reimbursements from Land Conservation for Mike Sampson and Mike Zimmer accepting the charge total as proper documentation with future reimbursements requiring a detailed receipt. Motion carried.**

Chapter 7 of the Financial Procedures Manual was reviewed. Discussion followed on exceptions for in-county meal reimbursements. Schmit suggested adding the language “In-county meal reimbursement will be allowed for jury meals and are not subject to the county meal limits.” The Committee discussed reworking the language that was approved by the Personnel Committee to allow for exceptions for in-county meal reimbursements that are approved by the immediate supervisor and the County Board Chair. It was the consensus of the Committee to have the department administrators review the proposed Chapter 7 language at its December 3 meeting and bring the proposed Chapter 7 amendments back to the December 17 Finance Committee with recommendations.

Vouchers paid November 1, 2008, to November 18, 2008, were reviewed, discussed, and signed. Vouchers to be paid following the meeting were reviewed, discussed, and signed. **Taylor/Skogen made a motion to approve paying the bills. Motion carried.**

Joanne Phetteplace was present to discuss leaving the Sheriff’s department and CDBG accounts in Wells Fargo Bank. Phetteplace talked to Wells Fargo Bank, and they would waive the bank service charges for these accounts. It was the consensus of the Committee to follow the depository resolution that was passed by the County Board at its September 30, 2008, meeting.

Tatur left the meeting at 10:32 a.m.
Phetteplace presented the Treasurer’s report.

Skogen suggested that the County set up a special meeting with the Stark Agency to discuss collections.

Aliesha Crowe was present to discuss an account at the Post Office. It was the consensus of the Committee that if Extension needs this account in the future they should come back with this request.

**Platteter/Taylor made a motion to send the resolution to cancel outstanding checks to the County Board. Motion carried.**

Line item transfers were reviewed as follows: Treasurer and Recycling. **Kaiser/Taylor made a motion to approve the line item transfers as presented. Motion carried.**

Wetzel presented the Clerk’s report. Wetzel reported on the tax deed land sale. Total sale was $79,762.00 with expenses of $20,724.43. There have been 72 marriage licenses sold to date. Almost 80 percent of the voters turned out for the November 4 election. There were 850 new voter registrations and 715 absentee voters. The Township of Washington was randomly selected by GAB to do an election audit. Wetzel distributed 10 gold stars and 17 silver star awards to the municipalities for the election. The Sheriff’s union contract is going to mediation.

Andy Albarado presented the economic development report. Albarado reviewed the status of the Doughty Road building, the Jez Road building, and Gates Avenue expansion. The Airport snow removal equipment will be here tomorrow. Albarado is planning to discuss extending the timeline on the Rusk County Regional Trans-Shipment Facility project with EDA.

Vice-Chair Skogen announced a closed session for Hospital Negotiation Goals for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, WI Stats 19.85(1)(e). **Taylor/Kaiser made a motion to go into closed session. Roll call vote: Skogen, yes; Platteter, yes; Taylor, yes; Kaiser, yes. Motion to go into closed session carried by a roll call vote.** The Committee went into closed session at 12:10 p.m.

**Platteter/Taylor made a motion to return to open session. Motion carried.**

The Committee returned to open session at 12:28 p.m.

Schmit presented the Auditor’s report which included the sales tax report, collection of back taxes, and the insurance report. Schmit informed the
Committee that she received the Management Letter from the external auditors and will place an item on the December 17 Finance Committee meeting to discuss this Management Letter and to draft a response.

The next regular Finance Committee meeting is Wednesday, December 17, 2008, at 8:30 a.m.

**Taylor/Kaiser made a motion to adjourn. Motion carried.** The meeting was adjourned at 12:41 p.m.

Rosemary Schmit, Recording Secretary