Present: Skogen, Schneider, Knops and Willingham

1. Meeting called to order by Chairman Skogen at 8:00 AM.

2. Knops/Willingham motion to approve the agenda, motion carried.

3. Schneider/Willingham motion to approve the April 12, 2011 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation

   Tom Hall presented the May 2011 monthly report. Hall advised the committee that ambulance software cannot piggy-back on the hospital software. The software will cost $1,000 and the annual fee is $100-$120. Hall informed the committee that repairs to the Big Falls dam will begin Monday, filling at a rate of six inches per day. Should be in full service mid-July.

   • Training requested for Hall to attend: Dam failure drill in New Richmond; and Disturbance Control and Work Stoppage training on May 12 at Flambeau Correctional Center. Schneider/Knops motion to approve the requested training, motion carried.
   • The transfer ambulance has been out of service as of April 30, 2011. This ambulance will be replaced.
   • Hall is waiting for the timekeeping software to alleviate the payroll difficulties.
   • EMS calls and A/R were reviewed.
   • Bills were signed.

   A&O revisions – F/R training & pay for advanced skills – Hall presented the revision which will pay the F/R 4 hours for required advanced skills training. F/R were not paid in the past for this training. Knops/Schneider motion to approve the changes, motion carried.

   Resolutions:
   • Ambulance-on-Scene First Aid or Assistance Charge resolution – requires a $200 fee assessed to anyone for assistance for any on-scene lifting or care more than one time in a calendar year, and only if they do not require transport.
   • Ambulance Rate Change – raise the base rate per ambulance transport from $500 to $575 effective upon passage. Willingham/Schneider motion to forward both resolutions to Finance, motion carried.

   Ladysmith Fire Department storm siren upkeep – no action taken.

   WITC use of a certain employee to deliver equipment to the Ambulance service for training – Rusk County cannot control who WITC hires. Hall is to send a letter to WITC and address the concern.

   Committee personal information available to EMT’s and F/R – If an EMT has problems with a squad leader or the director, they could come to the committee. This is addressed in the handbook. Schneider is concerned why there are many EMT’s that are not taking calls. Hall will prepare a survey and send to all registered EMT’s for feedback. This survey will be anonymous and reviewed by the committee.
Squad leader meeting discussion:

- Advanced airway - Kayo has interns starting and they can do research comparing equipment.
- Tourniquets – there is no protocol – interns can do research on this also.

Other business:

- Bruce ambulance is ordering a soft stretcher and a pulse reader.
- First responders logged 4,668 miles on personal vehicles and 343 calls in 2010. They receive $5.50 per call.
- Discussion on requesting a map from electric service providers to identify the territory/lines in rural areas during storms.
- Meals while in-county: if Ladysmith and Hawkins’ squads are down, Sheldon comes to Ladysmith to sit central six hours or more, they deserve a meal. No action taken.

5. Rusk County Coroner presentation

Coroner Ewert presented the March and April 2011 reports. March: 7 natural deaths, 4 hospice and April: 8 natural deaths, 2 hospice. No bills.

Ewert is working on a scholarship for Coroner training. Schneider/Knops motion to approve the Coroner training if scholarship is awarded, motion carried. Ewert will find out the fee if she doesn’t receive the scholarship.

6. Rusk County Sheriff presentation - Sheriff Kaminski presented the April 2011 monthly report.

- The average daily inmate population was 34.
- Training requested for: Murray, Dispatching 5/18-19/11, WITC – Rice Lake. Willingham/Knops motion to approve the training requested, motion carried.
- Kaminski attended various meetings.
- The Lybert trial is completed and there were overtime costs involved.
- A conditional offer of employment to fill a vacant part-time female dispatch/jailer was given. The testing and background has begun.
- April inmate housing A/R was $9,160 and YTD is $26,853.22.
- The April overtime report was reviewed. Vacant hours for April were 427. Of those hours, 54 hours were unfilled and the other hours were covered by schedule adjustments and overtime.
- Bills presented totaled $78,460.72. Schneider/Willingham motion to pay the bills and approve the monthly report, motion carried.

7. The next meeting will be Wednesday, June 8, 2011 at 8:00 AM.

County policy regarding grants – discussion on grant application due dates, making it often difficult to obtain County Board approval prior to applying.

8. Schneider/Knops motion to adjourn at 9:35 AM, motion carried.