Members Present: Skogen, Schneider, Willingham, Knops,
Others: M. Hraban, T. Hall, D. Kaminski and G. Hahn

1. Chairman Skogen called the meeting to order at 8:02 AM.

2. Schneider/Willingham motion to approve the agenda, motion carried.

3. Schneider/Willingham motion to approve the November 9, 2011 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation

   A. New Business

   1. Tom Hall presented the December 2011 monthly report.

   • Hall attended NIMS, PIO, Conceal Carry and Medicare and laws of EMS training. Upcoming training is scheduled for DAM training, hazmat and regional response team training.
   • A tabletop exercise is being planned with the Ladysmith High School tentatively scheduled for February 10, 2012.
   • Hall has concerns of possible problems with lack of EMS coverage during the holidays.
   • Hall proposed offering EMT students $400 each to take EMS class. The cost of the class is $528, books $200, and the test fee is $170. It would be by contract and if they didn’t complete or pass the class they would be required to repay. Schneider/Knops motion to send this request for training reimbursement to the Finance committee, motion carried.
   • Willingham/Schneider motion to pay the bills and approve the monthly report, motion carried

2. Hall presented the Rusk County Ambulance Service Concealed Weapons Policy with an effective date of November 20, 2011. Willingham/Knops motion to approve adding the policy to the handbook, motion carried.

5. Rusk County Coroner presentation – absent

6. Rusk County Sheriff presentation

   A. New Business

   1. Sheriff Kaminski presented the November 2011 monthly report.

   • Average daily inmate population was 29.
   • Training requested for Kaminski on 2/21-23/12. Knops/Willingham motion to approve the training, motion carried.
• Sheriff Kaminski attended various meetings
• Calls for Service were reviewed
• Inmate housing for November was $6,520 and YTD is $109,039.73
• Overtime costs for patrol are high due to the vacant part-time position. An overtime report was provided.
• Bills submitted total $37,748.55. Knops/Schneider motion to approve payment of the bills and approval of monthly report, motion carried.
• Chief Deputy Hahn advised of a new wrecker service in Rusk County which will be added to the wrecker rotation list. It is David Martin d/b/a Martin’s Heavy-Duty Towing.
• Hiring process – the written testing was done on 12/10/11 for the part-time patrol vacancy. The top eight applicant scores from the written testing will be invited to participate in the Assessment Center review. Interviews will follow.

2. Write-off A/R - Request to write-off:

   Emil Roth - $206.69 - for copies and tax – refused to pay – did not receive reports
   Grady Frenchick - $1,380.60 - Marathon County bomb squad to detonate hand grenade
   Jane McKittrick - $17.41 – for copies and tax – refused to pay – returned reports. Was not advised of fee when requesting copies.

   Schneider/Knops motion to approve the requested write-offs, motion carried.

3. Consultant fee for study of merging law enforcement services

   Sheriff Kaminski was invited to attend the Police & Fire Commission meeting. The City is looking at hiring a consultant and requested the County to share the cost of this study. This is in the preliminary stage only. The City has not received any estimates for this study. The City needs to determine what services they want before hiring a consultant. The committee would like to meet with the Police & Fire Commission for further discussion and to obtain estimates of the cost of a consultant before acting on this.

7. The next meeting is scheduled for January 11, 2012 at 8:00 A.M.

8. Knops/Schneider motion to adjourn at 9:30 A.M., motion carried.