Rusk County Emergency Services
Meeting Minutes
April 13, 2011

Members present: Skogen, Schneider, Knops, Willingham
Others: Tom Hall, Mike Hraban

1. Chairman Skogen called the meeting to order at 8:02 AM.
2. Knops/Schneider motion to approve the agenda, motion carried
3. Willingham/Knops motion to approve the March 9, 2011 meeting minutes, motion carried.
4. Rusk County Emergency Management/Ambulance Director presentation

A. New Business

1. Hall presented the April 2011 monthly report. Upcoming training: EVOC, First responders advanced skills, WARDS training for ambulance squads and more training to do reporting from tablet computers in ambulance. Hall advised that First Responders are required to have advanced skills training. First Responders receive $5.50 per call and Hall requested they be paid the EMT rate for training. Willingham/Schneider motion to approve the pay based on funds available, motion carried.

2. Sweet billing – WARDS to import to Sweet for more efficiency. $1,000 one-time charge and $100 annual charge. Requested an on-line demo.

3. Electronic billing - Hall advised difficulty of Medicare collections and to consider going through a clearinghouse. The hospital uses NetWerks which we may piggyback to their system to save the monthly fee. Hall will present more information next month.

4. Rock Rally – Hall is working on issues. EMS/First Responders will bill Rock Rally for the actual time there.

5. Ambulance billing
   a. Base rate is $500 from October 2010. Hall recommends increasing base rate to $575
   b. Fuel surcharge
   c. On-scene first aid charge – for the calls that are not billable.
   Willingham/Knops motion to authorize Hall and the Finance department to estimate an on-scene first aid charge and to prepare a resolution increasing the base rate and adding the first aid charge, motion carried. There will not be a fuel surcharge as this would need to be adjusted frequently.

5. Rusk County Coroner presentation – absent
6. Rusk County Sheriff presentation

A. New Business

1. Monthly report – Sheriff Kaminski presented the March 2011 monthly report. The average daily inmate population was 33.

   a. Upcoming training requested for: Dieckman and Kummet – RUSH; Smuda – Interview/Interrogation; Buehler – Legal Update; and Flater – LEAP. Schneider/Knops motion to approve the training requested, motion carried.

Sheriff Kaminski updated the committee on:
- meetings attended
- the upcoming Lybert trial with possible large overtime costs
- VINE – a jail program – provides the status of inmates in the jail to victims
- Project Lifesaver – grant purchased the equipment and two monitors and an additional three monitors will be purchased from donation money
- Inmate work-experience program – need constant supervision while out of jail and participating in this program.
- Calls for service numbers were up in March
- Inmate housing billed was $4,171.46 and YTD is $17,693.22
- Overtime for dispatch/jail is due to the part-time female vacancy. Patrol vacant hours in March were 501 with 221 being filled with overtime and the remainder adjusted or left unfilled

   b. Bills total $29,299.93. Knops/Willingham motion to approve the monthly reports and payment of the Sheriff and Ambulance bills, motion carried.

   c. Hiring process – Interview for the female dispatch/jailer will take place on April 28-29, 2011. Schneider and Knops will be on the Ad-Hoc hiring committee.

2. Rusk County fair – Chief Deputy Hahn will be working with the fair committee regarding security. The new fair will be a county entity and won’t be billed.

3. Non-Lapsing Continuing Appropriation for Project Lifesaver resolution – Schneider/Knops motion to approve the resolution and submit to the County Board, motion carried.

Wrecker issue – a wrecker was called to a WSP accident and when they arrived another wrecker was there. There was a complaint on billing. It was discussed to review or redo the contract and spell out the issues.

Meth, prescription drugs and marijuana cases are keeping the drug investigator busy.

7. Next meeting will be Wednesday, May 11, 2011 at 8:00 AM.

8 Schneider/Knops motion to adjourn at 9:50 AM, motion carried.