

TRAIL'S END CAMP BY-LAWS

Article I: Name

The name of this organization shall be Trail's End Camp Board of Trustees.

Article II: Purpose

- A. The purpose of this Board shall be:
 - a. To set policies for the administration and operation of Trail's End Camp.
 - b. To review all financial matters relative to the camp property; set rental fees.
 - c. To recommend major changes in camp facilities.

Article III: Membership

- A. The members of the Trail's End Camp Board of Trustees shall be appointed by the Rusk County UW Extension Education & Recycling Committee. The Board of Trustees may make recommendations for the appointments to the Committee.
- B. The composition of the Trail's End Camp Board of Trustees shall be active leaders of the following Rusk County organizations:
 - a. Two representatives of the 4-H clubs of Rusk County
 - b. One representative of the Boy Scouts of Rusk County
 - c. One representative of the Girl Scouts of Rusk County
 - d. One representative of ICAA Programs
 - e. One representative of the Public Schools of Rusk County
 - f. One member of the Rusk County UW Extension Education & Recycling Committee, such appointment to be concurrent with member's term on committee
 - g. The DNR Natural Resource Educator
 - h. One Public Citizen representative to be appointed by the following criteria:
 - i. Two (2) months before the expiration of the initial public citizen representative's term, the Board of Trustees shall post in the Rusk County Courthouse and in the newspaper of public record [the *Ladysmith News* as of 2/1/2010] a notice asking for citizens of the county who might be interested in the position to apply.
 - ii. A deadline date of 30 days will be set.
 - iii. The applications/expressions of interest shall be sent to the UW Extension office.
 - iv. The applications/expressions of interest shall be reviewed by the Trail's End Camp Board of Trustees, and a recommendation and all the names shall be forwarded to the UW Extension Education and Recycling Committee for final approval.
 - i. The Rusk County UW Extension Education & Recycling Committee shall have the right to expand the Board to include representatives of other organizations or youth groups as the need may arise following the recommendations of the Trail's End Camp Board of Trustees.
 - j. The nominees should be members in good standing of their group or organization and shall be determined by such group.
 - k. The Rusk County 4-H Youth Development Agent or representative of the Rusk County UW-Extension Office shall be an ex-officio non-voting member.

Article IV: Term of appointment

- A. The term of appointment shall be three years.

- a. Terms shall rotate so that 3 terms begin each year, according to the following schedule:
 - Year A: Representative of 4H (#1), Boy Scouts, ICAA Programs
 - Year B: Representative of Girl Scouts, DNR, Schools
 - Year C: Representative of 4H (#2), Public Citizen
- B. An appointment to fill a vacated position on the Board of Trustees will be for the remaining years of that appointment.
- C. Trustees may be re-appointed for consecutive terms.

Article V: Meetings

- A. The Trail's End Camp Board of Trustees shall meet once per month unless otherwise posted.
- B. Meetings during the winter months may be held according to need.
- C. The October meeting shall be called the Annual Meeting.

Article VI: Officers

- A. Officers of the Trail's End Camp Board of Trustees shall be:
 - a. Chairman: preside at all meetings
 - b. Vice-Chairman: preside in absence of chairman
 - c. Secretary: Keep minutes of all meetings, including attendance; handle correspondence as required; keep accurate record of all donation income.
- B. Election of officers shall take place at the Annual Meeting held in October.

Article VII: Policies

- A. The Trail's End Camp Board of Trustees shall establish such policies as are necessary for the administration and operation of Trail's End Camp.
- B. Policies shall be approved by the Rusk County UW Extension Education & Recycling Committee and filed with the Rusk County Clerk.

Article VIII: Reports

- A. The Trail's End Camp Board of Trustees shall submit all reports requested by the Rusk County UW Extension Education & Recycling Committee and/or the Rusk County Board of Supervisors.
- B. The Trail's End Camp Board of Trustees shall, in cooperation with the UW Extension Department and Rusk County Maintenance Department, submit an annual budget for Trail's End Camp to the Rusk County Education & Recycling Committee, who will in turn review said budget and transmit it to the Finance Committee for the Rusk County Board of Supervisors.

Article IX: Rusk County Board Committees and Department Relations

- C. The Rusk County UW-Extension Office Chair will act as liaison officer to the Trail's End Camp Board of Trustees.
- D. The Rusk County 4-H Youth Development Agent is designated as Education Program Coordinator of Trail's End Camp.
- E. The UW-Extension Secretary/Bookkeeper shall handle all booking records that deal with the camp operation.
- F. Maintenance of the camp grounds will be the responsibility of the Rusk County Maintenance Department as per a statement of understanding among the Board of Trustees, the UW Extension Education and Recycling Committee, the Personnel Committee, the Finance Committee, and the Property Committee.

Article X: Amendment of the By-Laws

- G. Any member may propose an amendment of the By-Laws at a general meeting. A two-thirds (2/3) vote of the full Board of Trustees at the following meeting shall be required to pass the amendment.

Changes passed by UW Extension & Recycling Committee on June 5, 2012 and sent to the Trail's End Trustees for approval. Latest revision October 26, 2015.