

## **JOB TITLE: Parks/Forestry Intern Position**

### **GENERAL SUMMARY:**

Responsible for general maintenance and assistance with the administration of the County's parks, campground and trails. This position is offered with the option for credits as an internship.

### **REPORTING RESPONSIBILITY:**

1. Reports to: Parks Supervisor, Rusk County Forestry Department

### **ESSENTIAL FUNCTIONS OF THE JOB:**

1. Assist in the general maintenance of the County's parks, campgrounds and trails.
2. Assist in the administration of the County's campgrounds.

### **JOB SPECIFICATIONS:**

1. Education/Training:

There are no educational requirements for this position. However, preference for hire will be for those pursuing a college degree in Forestry or other related Natural Resources degree

2. Skills/Abilities:

Must possess a valid driver's license.

### **PHYSICAL DEMANDS:**

1. Approximately 70% of the shift is spent standing or walking around. 10% is spent sitting. 20% bending or twisting to reach objects or move materials.
2. Approximately 50% of the shift is spent using near vision and 25% is spent using far vision and talking.
3. Approximately 50% of the shift is spent carrying objects weighing 10 pounds or less and 20% is spent doing low lifting (10 pounds or less) and manipulating objects such as basic tools and machinery.
4. Heavy (50 lbs or more) lifting must be done on occasion.

### **WORKING CONDITIONS:**

1. Approximately 85% of shift is spent working outside and is subject at times to extreme temperatures, wet or humid conditions and prolonged exposure to the sun.
2. Approximately 15% of the shift is spent exposed to possible hazards from working around moving vehicles and working with mechanical equipment.

### **EQUIPMENT:**

1. In order to perform the essential functions of this job the following equipment is normally used.
  - A. Basic office equipment; calculator, copy machine, computer and printer equipment.
  - B. Tools; hammers, wrenches, screwdrivers and the like, power tools, chainsaws, shovel and brooms.
  - C. Transportation vehicles; standard transmission pickup truck and boat.
  - D. Maintenance equipment; riding and push mower and weed/brush cutter
  - E. Medical equipment; first aid equipment
  - F. Personal Protective Equipment; steel toe boots, hearing and eye protection and hard hats.

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Pay for this position is \$12.50 per hour with no benefits. This position is approximately 10-12 weeks, beginning the end of May and ending in August. Starting and ending date may be adjusted for students. Normal working hours will be Tuesday thru Saturday from 7:00 a.m. to 5:30 p.m.

To be considered for this position applicants need to submit the following: cover letter, resume, Rusk County Job Application

Job Applications and complete job description can be obtained by going to the Rusk County home page at [www.ruskcounty.org](http://www.ruskcounty.org).

Deadline for applications is February 23, 2018.

Send application materials to the following address:

Rusk County Clerk's Office  
311 Miner Ave. E., Suite C150  
Ladysmith, WI 54848

Any questions regarding this position contact Mike Zimmer, Parks Supervisor, at (715) 532-2113 or email at [mike@ruskcountywi.us](mailto:mike@ruskcountywi.us)

If you are deaf and/or hard of hearing, call us through Wisconsin relay at 711

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