### CALL TO ORDER – Mr. Skogen, President

The meeting was called to order at 7:00 p.m. by Chair Eldon Skogen.

### Attendance

**Board Members Present:** Eldon Skogen, Melanie Meyer, Ken Smith, Ed Tomasovich, Brad Goffin, Stanley Kromrey, Gordon Dukerschein, Jim Edming, ex-officio Charisse Oland  
**Absent:** Julie Hauser  
**Others Present:** Rita Telitz, Debbie Frenn, David Kuehn, Roberta Riddle, Robin Winiarczyk

### Agenda Review

The agenda was reviewed. A MOTION was made by Jim Edming TO APPROVE THE AGENDA AS PRESENTED. The motion was seconded by Stanley Kromrey and passed unanimously.

### Minutes from 1/6/15 Meeting *(Tab 1)*

The minutes of the January 6, 2015 meeting were reviewed. A MOTION was made by Stanley Kromrey TO APPROVE THE MINUTES. The motion was seconded by Ed Tomasovich and passed unanimously.

### Minutes from Special Meeting to Approve Construction Bids 1/13/15 *(Tab 2)*

The minutes of the January 13, 2015 meeting were reviewed. A MOTION was made by Ken Smith TO APPROVE THE MINUTES AS AMENDED. The motion was seconded by Brad Goffin and passed unanimously.

### COMMITTEE REPORTS

#### Finance Committee – Mr. Dukerschein

1. **December 2014 Financials/Statistics**

   Mr. Dukerschein reported that December was a much better month. The hospitalist program and increased Riverside Clinic activity have increased inpatient and outpatient services. A new, more detailed statistical report will be presented in March.

   Mr. Kuehn noted that December was the best month of 2014. Inpatient revenue was 30.5% over budget. Contractual allowances were down due to increased Medicare reimbursement while bad debts were slightly higher. Net patient service revenue was 1.4% below budget YTD, and total operating revenue was $19 million.

   Operating expenses included overtime due to the significant increase in patient volume, which caused us to be over budget for the month but ended up 1.5% over budget for the year. There were four unanticipated projects in 2014: change in ER physician contract, Clinics at Rusk development, Riverside Clinic startup and hospitalist program startup. Even with these additional expenses, we still managed to keep expenses within 1.5% of budget.

   There was an overall loss of $136,800 for the year. New programs are coming to fruition and making up for losses from earlier in 2014. Revenue has been steadily increasing since October as these programs get busier.
Balance sheet shows lower cash balances but net accounts receivables are collectible dollars.

**A MOTION** was made by Jim Edming **TO ACCEPT THE DECEMBER 2014 STATISTICS AND FINANCIAL REPORTS.** The motion was seconded by Melanie Meyer and passed unanimously.

### B. Provider Planning Steering Committee – Mr. Smith *(Tab 3)*

Mr. Smith encouraged board members to read the minutes from the meeting. There are five community members who are really engaged in this group and are new ambassadors for the hospital and potential board members. Ms. Oland added that we are receiving good critical evaluations of what we are doing, and participants are willing to share their ideas and suggestions.

### III. OLD BUSINESS

None.

### IV. NEW BUSINESS

#### A. Election of Officers for 2015 – Mr. Skogen

Melanie Meyer stated that nominations were in order for the position of chair. She nominated Eldon Skogen. Melanie called for additional nominations three times. Ed Tomasovich made **A MOTION** to close nominations and cast unanimous ballot for Mr. Skogen for chair. **MOTION CARRIED.**

Chair Skogen called for nominations for vice chair. Ed Tomasovich nominated Stanley Kromrey. Chair Skogen called for additional nominations three times. Melanie Meyer made **A MOTION** to close nominations and cast unanimous ballot for Stanley Kromrey for vice chair. **MOTION CARRIED.**

Chair Skogen called for nominations for comptroller. Melanie Meyer nominated Gordon Dukerschein. Chair Skogen called for additional nominations three times. Jim Edming made **A MOTION** to close nominations and cast unanimous ballot for Gordon Dukerschein for comptroller. Motion was seconded by Stanley Kromrey. **MOTION CARRIED.**

#### B. Appointment of Committee Members for 2015

1. Executive/Joint Conference Committee
2. Finance
3. Provider Planning Steering Committee
4. Corporate Compliance

President Skogen appointed the following committee members:

1. Executive/Joint Conference Committee - Eldon Skogen, Stanley Kromrey, Gordie Dukerschein
2. Finance Committee – Gordie Dukerschein, Melanie Meyer, Ken Smith
3. Provider Planning Steering Committee – Ken Smith, Stanley Kromrey
4. Corporate Compliance – Ed Tomasovich

#### C. Medical Staff Meeting Report of 01/20/15 – Dr. Barusya *(Tab 4)*

1. Credentialing Recommendations – Dr. Barusya *(Tab 5)*

Ms. Oland reported on the January 20, 2015 Medical Staff meeting. She referred members to the minutes of that meeting. She stated that there is still a transition issue with the emergency services program and sharing of records with Marshfield Clinic physicians. We are working through this issue so that they can receive timely information.
2. Interim Emergency Services
   Medical Director, Dr. Feierabend – Ms. Oland

Ms. Oland also mentioned that a Joint Conference Committee meeting is scheduled for March 4 which is comprised of the Executive committees of both the Medical Staff and the Board.

Dr. Feierabend has agreed to be the interim Director of Emergency Services. EPA’s medical director will be meeting with the medical staff in February.

Medical Staff committee appointments are still being discussed. The hospitalists will also be involved in committees but are unable to be officers.

Rural Wisconsin Health Cooperative has established a special program on hospitalists. Spooner hospital executives will be visiting RCMH in February to learn about our hospitalist program.

The full medical staff recommended the following credentials for approval:

**Appointment:**
Dr. Lee Feierabend, Emergency Medicine, Associate Staff

**Temporary Privileges:**
Dr. Cesar Cobarruvias, Emergency Medicine, Associate Staff (extension of temporary privileges)
Dr. Osayomore, Emergency Medicine, Associate Staff (extension of temporary privileges)
Dr. Kevin Kooiker, Emergency Medicine, Courtesy Staff
Angela Bentley, Family Nurse Practitioner, Associate Staff
Miriam Sward, Advanced Practice Nurse Prescriber (Adult), Associate Staff

**A MOTION** was made by Gordie Dukerschein **TO APPROVE THE REQUEST FOR APPOINTMENT TO THE MEDICAL STAFF AS PRESENTED.** The motion was seconded by Ken Smith and passed unanimously.

**A MOTION** was made by Melanie Meyer **TO APPROVE THE REQUEST FOR TEMPORARY PRIVILEGES AS PRESENTED.** The motion was seconded by Brad Goffin and passed unanimously.

Robin Winiarczyk reported that RCMH received a gold award from the WHA “Partners for Patients” initiative for our commitment to and progress toward quality improvement. The areas of significant improvement include All Adverse Events, Falls With or Without Injury, 30-day Readmission, Hospital-Acquired Venous Thromboembolism, Catheter-Associated Urinary Tract Infections, and Surgical Site Infections.
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<th>D.</th>
<th>Annual Board Self-Assessment Survey – Mr. Skogen</th>
<th>Mr. Skogen asked members to turn in their completed self-assessment surveys so the executive committee can meet to discuss the results in February.</th>
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<td>E.</td>
<td>Proposed 2015 Meeting Calendar for Board/Committees <em>(Tab 7)</em></td>
<td>A revised calendar was distributed. Ms. Meyer asked if the March 2 meeting could be moved to March 3 to accommodate her and Mr. Kromrey’s other commitment. <strong>A MOTION was made by Ken Smith TO APPROVE THE 2015 MEETING CALENDAR.</strong> The motion was seconded by Gordie Dukerschein and passed unanimously.</td>
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<td>F.</td>
<td>2015 Strategic Initiatives – Charisse Oland</td>
<td>Ms. Oland noted that mission, vision and values may need to be updated at next strategic planning session. She also explained the tactical plans for each strategic pillar which uses three metrics for each of the five pillars and will be utilized for transparency with the community. Ms. Oland reported that she has been working with Indianhead Community Action Agency on a community grant for diabetes education. Ms. Telitz commented that RCMH is offering a diabetes program starting February 10 that originated from the ADRC. Ms. Oland added that research will be done this year on the feasibility of a dialysis program in the community.</td>
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<td>G.</td>
<td>CEO Report</td>
<td>Ms. Oland noted that routine meetings with the county will resume. She thanked Jim Edming for getting appointed to the Health Committee in the State Legislature. With his leadership, we will be looking to provide services to Veterans as a law was recently passed giving them the ability to receive health care locally instead of going to a VA clinic. We met with the Industrial Development Corp to discuss the possibility of utilizing a building on main street. A wellness program concept and business plan will be developed to determine feasibility. We anticipate a possible proposal by June. Ms. Oland reported that the Partners had their annual meeting in January. They donated $3,300 to various programs and services within the hospital which is greatly appreciated. They are working to attract new members and partnership opportunities. The annual Winnie Lee Leadership Award, given to someone who has shown exemplary leadership, was awarded to Elaine Armstrong. A family practice physician candidate will be visiting in February. Board members will be invited to meet her.</td>
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<td>V.</td>
<td>MOTION TO ADJOURN</td>
<td><strong>A MOTION was made by Brad Goffin TO ADJOURN.</strong> The motion was seconded by Ken Smith and passed unanimously. The meeting adjourned at 8:25 p.m.</td>
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