Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 1:30 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were: Karl Fisher, David Willingham, Kathy Mai, Phil Schneider and Mark Schmitt. Staff present: CeCe Tesky, John Fitzl, Carol Johnson and Yvonne Johnson.

Motion by Fisher/Schmitt to approve the committee minutes from May 14, 2013. Motion carried.

There was no public comment.

CSM review: State plat in the Town of Willard for Sullivan. There are 3 lots and 3 outlots. This will go before the state for approval. There needs to be a restriction on the outlots that states no buildings for human habitation are allowed. Each outlot will need to be deeded with a lot. Motion by Schneider/Schmitt to approve the plat with the restrictions noted. Motion carried.

1 lot and 1 outlot in the Town of Lawrence for Overhagen. The well for the house is not on the lot. There will be an easement filed. Motion by Schneider/Schmitt to approve upon review from the Land Information office.

Monthly reports:
Land Information: John Fitzl spoke about sharing costs on ortho photos with other interested parties within the county. This will be looked into more in the future.

Register of Deeds report: Carol Johnson reported that her new software has been installed and is having good results. The cost was $600. Funds were taken from public access budget.

Treasurer report: Nielsen was not present. Tesky stated that the plat book is being reviewed and corrections are being sent to Rockford.

Zoning report: Tesky reported that the floodplain appeal period has expired. We should receive the letter of final determination on September 17. That would make the maps official on March 17, 2014. Septic pumping notices are being mailed. There are 1800 notice to go out and they are being sent in batches of 500.

LCDD report: Tesky stated it will be budget time soon. There are 7 separate budgets in the land conservation division and 4 in the zoning and land information divisions. There are some outdated budgets that will be removed. Staff meetings are being held on Wednesday mornings and are going well. The committee will need to decide if all surveying costs will come out of the land information budget, or be billed to the department requesting the work.

Bid opening for Town of Atlanta survey work. The committee opened the bids for the Atlanta project. Five bids were received. A copy of the bid tabulation sheet is available upon request. Low bid was Points North Surveying.
Five bids were received for the Town of Willard project. A copy of the bid tabulation sheet is available upon request. Low bid was Rusk Surveying. Motion by Schneider/Schmitt to award the projects to the low bidder unless there are concerns found by the staff. Motion carried.

Seasonal holding tanks: Town of Wilson for William Kreier. Soil test indicates a mound could be installed on the property. This will be a hunting cabin. Motion by Schmitt/Mai to approve the seasonal holding tank. Motion carried.

Town of Willard for John Bresina. The property was divided. There was a garage that has been converted into a cabin. The system will need to be installed very shallow, and it would be impacted when the house is built. They will install the system after the house is built. Motion by Fisher/Schneider to approve the seasonal holding tank. Motion carried.

The next meeting will be July 19, 2013.

Chairman Willingham adjourned the meeting at 2:52 P.M.

Yvonne Johnson
Assistant Zoning Administrator