Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 1:30 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were: Karl Fisher, David Willingham, Kathy Mai, Phil Schneider and Mark Schmitt. Staff present: CeCe Tesky, Verna Nielsen, John Fitzl, Carol Johnson and Yvonne Johnson.

Motion by Schmitt/Fisher to approve the committee minutes from April 9, 2013. Motion carried.

There was no public comment.

Payment approval report was reviewed.

CSM review: 11 lots and 1 road outlot in the Town of Murry for Secluded Land. Meets minimum lot size and length to width ratio. Fitzl did a review and has issues with the right-of-way of CTH A being shown, the road being named, and a typo on the legal. Fitzl spoke with the surveyor and they will make the needed corrections. Tesky explained that because this project is more than 5 acres, a floodplain study will need to be done. Motion by Schneider/Schmitt to approve the CSM pending the floodplain study and the corrections needed by the land information review. Motion carried.

Monthly reports:
Land Information: John Fitzl stated he will be attending a conference in Wausau on May 15 & 16. The base budget grant is an item that will be covered. The state wants a statewide parcel layer controlled by the DOA. The base grant may change from $50,000 to $100,000. This may cause more counties to compete for the funding. All data has been sent to the plat book company and Fitzl is converting AutoCAD (dwg) files to ArcGIS (shp) file format.

Register of Deeds report: Carol Johnson reported that her new person started on May 13. Johnson is looking into software to convert the black negative documents to positive images.

Treasurer report: Verna Nielsen reported the plat book company started work on the book. Proofs may be available around May 20. There needs to be a more specific RFP for the book in the future.

Zoning report: Tesky reported that permits have been coming in and soil testing will be starting now that the road bans are being lifted. There are a number of enforcement issues to be addressed.

LCDD report: Tesky stated the office was relocated back to the north end of the courthouse. The personnel committee has met with all 3 divisions and each employee. Work will continue on the job descriptions and time tracking.

Survey work: RFPs are going out for a forestry project in the town of Atlanta and 33 corners for remonumentation in the town of Willard. There will be a June 10 deadline and bids will
be opened at the June 11 meeting. Motion by Schneider/Fisher to instruct Tesky to send out the RFPs. Motion carried. Discussed how to handle other survey projects that may be needed by the highway department or economic development office. Tesky will speak with Corporate Counsel on restrictions in Chapter 2.

Out of county travel: Fitzl to attend the WLIA Spring Conference May 15-16 in Wausau. Motion by Schmitt/Mai to approve. Motion carried.

The next meeting will be June 11, 2013.

Chairman Willingham adjourned the meeting at 2:45 P.M.

Yvonne Johnson
Assistant Zoning Administrator