Chairman Willingham Mai called the meeting of the Rusk County Zoning/Land Information Committee to order at 1:32 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were: Phil Schneider, Karl Fisher, David Willingham, Kathy Mai, Mark Schmitt. Staff present: CeCe Tesky, Verna Nielsen, John Fitzl, Carol Johnson and Yvonne Johnson.

Motion by Schmitt/Mai to approve the committee minutes and public hearing minutes from February 12, 2013. Motion carried.

There was no public comment.

Motion by Fisher/Mai to approve the payment approval report. Motion carried.

CSM review: 1 lot in the town of True for Jim Meng on Edming Road. The lot meets the minimum lot size. It has not been reviewed by the Land Information office. Tesky recommends approval. Motion by Schmitt/Fisher to approve the map pending the Land Information review. Motion carried.

1 lot in the town of Murry for Michael LeDuc. The lot meets the minimum lot size. There is an existing access on to State Hwy 40. The access needs to be upgraded. Tesky recommends approval. Motion by Fisher/Schmitt to approve the map pending Land Information review and access approval from the state. Motion carried.

Monthly reports:
Land Information: John Fitzl stated he is updating the base map on ArcGIS. The mobile app with ADC is up and running. There are fire number issues on CTH D that will need to be taken care of.

Register of Deeds report: Carol Johnson reported that they are working on redaction of social security numbers and continuing to back scan documents. Pat Fogarty has retired and Johnson received approval from Personnel to replace the position.

Treasurer report: Verna Nielsen reported they are collecting taxes on the 2009 notices. There has been an increase in the 2010 taxes coming in after the notice was in the newspaper. The office is working on the plat book.

Bid opening for Town of Strickland RFP. Tesky opened the bids and recorded the amounts on a separate sheet. The committee asked Fitzl to review the full proposals of the two lowest bidders. The committee will meet on March 15 at 11:00 A.M. to award the project.

Zoning report: Tesky reported that permits have been coming in and she has been getting ready for the move.

LCDD report: Tesky stated the Property Committee met regarding the space issue and did not
make a decision on the office location, but left it to her to decide. The Zoning and Land Information departments will be moving to the Land Conservation area.

Overtime request: The plat book company needs our maps in .shp files, which are the ArcGIS files. Our AutoCAD parcel files have not yet been completely converted to ArcGIS and there are issues with the old parcel identification numbers. There is a deadline for the plat book of April 1 to have the parcel layer to them. Tesky is requesting overtime to finish the work for the plat book company by the April 1 deadline. The consensus of the committee was to allow the overtime if Tesky can find the funds to cover it in the existing budget.

Out of County travel: Tesky and Johnson to Shell Lake on March 19, 2013 for a Wieser Concrete meeting. Motion by Schneider/Schmitt to approve. Motion carried.

Chairman Willingham adjourned the meeting at 3:21 P.M.

Yvonne Johnson
Assistant Zoning Administrator