LAND INFORMATION / ZONING COMMITTEE MINUTES

November 8, 2016

Chairman Willingham called the meeting of the Rusk County Zoning/Land Information Committee to order at 1:32 P.M. in the Law Enforcement Center in the Rusk County Government Center. Members present were David Willingham, Robert Stout, Arian Knops, Mark Schmitt and Phil Schneider. Staff present: CeCe Tesky, John Fitzl, Verna Nielsen, Yvonne Johnson, and Carol Johnson.

Motion by Knops/Schneider to approve the committee minutes from the October 11, 2016 meeting. Motion carried.

Motion by Stout/Knops to approve the payment approval report. Motion carried.

CSM review: 1 lot land division for Art Thompson in the Town of Marshall. The lots meet the minimum lot standard and the floodplain has been mapped, needs WI STAT 236 review. Motion by Schneider/Schmitt to approve the CSM. Motion carried.

One lot CSM in the Town of Atlanta for John Weinert. The lot needs to be 1 acre without the right-of-way and well and septic easements need to be recorded. Motion by Schmitt/Schneider to approve the preliminary CSM with the appropriate easements being filed and passing the WI STAT 236 review. Motion carried.

Three lot CSM in the Town of Big Bend for Paul Cook. This map will reconfigure existing parcels to make sure the homes are on the correct parcels. Motion by Schmitt/Knops to approve the map pending WI STAT 236 review. Motion carried.

Town of Willard 4 lot CSM for Mark Nuessle. This map is reconfiguring and adding area to existing parcels. Motion by Stout/Schneider to approve the map. Motion carried.

Carl Nosser 1 lot CSM in the Town of Marshall. Reviewed the map. Motion by Schneider/Schmitt to approve. Motion carried.

Land Records: Fitzl reported that the office is working on cleaning up the Census roads. The visitor guide map is back for updates. The PLSS viewer has been updated to add new corners. Fitzl needs to create a web map and then it can go on the website. Borton issued 6 fire numbers.

Register of Deeds: Carol Johnson reported she needs to replace the scanner in her office. The current model is 8-10 years old and Imagetek will no longer provide service. Johnson has a proposal from Imagetek for a new scanner and software. This will be maintained by Imagetek. Motion by Schneider/Knops to send the request for a new scanner to the Property committee with Zoning committee approval. Funding will come from the public access funds. Motion carried.

Treasurer: Verna Nielsen reported the tax deed sale has been completed. They sold 11 out of the 15 parcels. Work on the final edits for the plat book continues. A draft will be send to the township to have them check the roads.
Zoning: Tesky reported that the permits are up from last year at this time. Tesky is working on educational handouts for the new impervious surface standards. Citations were issued for the Grajewski salvage yard, for a holding tank not being pumped, and for installing plumbing without a license.

LCDD report: Tesky is working on the program budgeting presentation to the County Board. Tesky is scheduled to present on January 10, 2017. The committee meeting date for January will need to be changed.

Point factor evaluation: Tesky went to the Personnel Committee last week for the Assistant Zoning Administrator position. The point factor for this position is 517.5 and the pay rate is the same rate as a position with 100 fewer points in the same office. The carry forward funds will cover the increase for 2017. Motion by Schmitt/Knops to approve the wage adjustment for the Assistant Zoning Administrator. Motion carried.

Out of County Travel: Tesky, Johnson, and Borton to attend the Huffcutt training in Eau Claire if December. Motion by Knops/Schmitt to approve the requested travel. Motion carried.

The next regular meeting will be December 13, 2016.

Chairman Willingham adjourned the meeting at 2:46 P.M. Motion carried.

Yvonne Johnson
Assistant Zoning Administrator