

**MEETING OF THE RUSK COUNTY
BOARD OF SUPERVISORS
OCTOBER 29, 2013
7:00 P.M.**

Meeting called to order by Chair Randy Tatur at 7:00 p.m.

Roll Call. Present – 18. Excused – 0. Present: Boss, Biller, Hauser, Nawrocki, Knops, Lieffring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Mai, Hulback, Willingham, Freeman, Platteter, Tatur. Corporation Counsel: Rich Summerfield.

Invocation by Ron Freeman of Keystone New Life Alliance Church.

Pledge of Allegiance led by Bob Nawrocki, District #3 Supervisor.

APPROVAL OF MINUTES

Motion by Gierke, second by Hulback to approve minutes of August 17, 2013. Motion carried by aye vote.

PRESENTATIONS

Drug Court: Judge Anderson provided a history and review of the Drug Court they are looking at implementing in Rusk County. Also present were committee members: Lori Gorsegner, Annette Barna, Andrea Nodolf, Ted East and Jeff Schley. Within the 10th judicial district Rusk County is the only one without a Treatment Alternative Court. The program is not for violent offenders and focuses on evidence based decision making practices using compass assessment tools. With intense supervision outside of the prison system it reduces costs, recidivism and a safer community. Funding is through a 3 year grant.

RESOLUTION #13-31 DEPUTY CORONER PER DIEM/STIPEND INCREASE

WHEREAS, the Rusk County Coroner must be on call 24 hours a day, 7 days a week, and is not always available to respond as necessary to fulfill the responsibilities required of the job; Deputy Coroners have been appointed to assist the Coroner; and

WHEREAS, the Deputy Coroners are only paid a per diem when they attend a call; and

WHEREAS, due to the increased demand of training requirements, regulations and personal time necessary to fulfill these mandatory needs in support of the Rusk County Coroner, the Personnel Committee deems the \$95 per diem rate as not adequate, and

WHEREAS, an adjustment to the Deputy Coroner's per diem for taking a call could increase from \$95 to \$117 and be supported within the Coroner's budget; and

WHEREAS, the \$25 stipend that is paid out of the \$75 cremation fee should be increased to \$30, the Personnel Committee recommends these pay adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Rusk County Board of Supervisors does hereby approve the recommendation of the Personnel Committee to establish these pay rates and budget changes effective January 1, 2014.

Submitted by the Personnel Committee: S/Fisher.

Motion by Knops, second by Fisher to adopt. Resolution adopted by aye vote.

RESOLUTION #13-32 PAY RATE FOR LAND CONSERVATION AND DEVELOPMENT DIRECTOR

WHEREAS, on January 1, 2013, Rusk County established a Land Conservation and Development Department made up of the Land Conservation Division, the Zoning Division and the Land Information/Surveyor Division; and

WHEREAS, Rusk County has appointed a Land Conservation and Development Director to manage this department; and

WHEREAS, the Rusk County Personnel Committee has reviewed the duties and responsibilities of this position and has found that pay adjustments are necessary in order for the position to be compensated appropriately; and

WHEREAS, the Rusk County Personnel Committee has reviewed the job description and recommends an annual salary of \$57, 405.65 for the LCDD Director position beginning January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Rusk County Board of Supervisors does hereby approve the recommendation of the Personnel Committee to establish this pay rate effective January 1, 2014.

Submitted by Personnel Committee: S/Fisher, Mai, Willingham, Swoverland.

Motion by Fisher, second by Schmitt to adopt. Fisher explained research behind the request. Resolution adopted by aye vote.

RESOLUTION #13-33 CREATION OF THE REGISTERED DIETICIAN POSITION

WHEREAS, WHEREAS, the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a federal prevention program which provides a WIC nutrition assessment, nutrition and breastfeeding education, health information, and referrals to health and social services; and

WHEREAS, Whereas Rusk County through the Rusk County Health and Human Services is the recipient of an annual allocation from the State of Wisconsin that fully funds the WIC program; and

WHEREAS, Rusk County Health and Human Services in compliance with the WIC Operations Manual needs to appoint a Director of the WIC program. For purposes of the WIC Program, a qualified Director would be a nutrition professional who has a four year degree in nutrition. This would include a bachelors or masters in nutritional sciences, dietetics, community nutrition or public health nutrition; and

WHEREAS, the designated WIC Director's responsibilities would include but are not limited to establishing a budget for the program and determining contracted rates. In the past Rusk County Health and Human Services has contracted the Registered Dietician position which precludes the Registered Dietician from being the designated Director as they would have the ability to set their own salary; and

WHEREAS, Health & Human Services Board and Personnel Committee recommends the creation of a part time Registered Dietician position at a wage rate of \$24.14 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve the recommendation of the Health & Human Services Board and the Personnel Committee for the creation of the part time Registered Dietician position within the Rusk County Department of Health and Human Services Department with a starting wage rate of \$24.14 effective upon the date of hire.

Submitted by Personnel Committee: S/Fisher, Mai, Willingham, Swoverland.

Motion by Fisher, second by Schneider to adopt. Ted East, Executive Director explained reason for changing the contracted position to a hired part-time. Resolution adopted by aye vote.

RESOLUTION #13-34 TO FORMALLY COMMIT SPECIFIC REVENUE SOURCES AND ESTABLISH SPECIFIC USES OF THOSE RESOURCES IN ORDER TO COMPLY WITH GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) NO. 54, FUND BALANCE REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS

WHEREAS, GASB No. 54 requires specific governance action to be taken in order for fund balance commitments to be presented in the annual audited financial statements; and governments will not be able to report anything other than non-spendable, restricted, and assigned governmental fund balances, unless the body that is their highest level of decision making authority establish committed revenue sources and uses; and

WHEREAS, GASB No. 54 became effective for the period beginning after June 15, 2010; and the County Board passed resolution 2011-33 to comply with the Government Accounting Standards Board (GASB) No. 54 initial requirements; and subsequent guidance on the reporting standard identifies a requirement for boards of governance to take additional action to properly document any commitments; and by passing this resolution, the County will be able to continue to report the funds listed below as special revenue funds separately from the general fund (avoid having to combine these funds with the general fund for external financial reporting); and

WHEREAS, the following special revenue funds receive sources of restricted revenue and as a result, qualify as special revenue funds without the additional requirement of formal governance action:

Health and Human Services Fund (restricted intergovernmental grants)
Housing Fund (restricted intergovernmental grants)
Recycling Fund (restricted intergovernmental grants)
Law Enforcement Grants Fund (restricted intergovernmental grants)
Watershed Fund (restricted intergovernmental grants)
Wildlife Damage Abatement (restricted intergovernmental grants)
Jail Assessment Fees Fund (restricted fines and forfeitures)
State Aid Forestry Fund (restricted intergovernmental grants)
Snowmobile Trails Fund (restricted intergovernmental grants)

WHEREAS, the following funds do not receive sources of restricted revenue but it is the intent to continue reporting separately from the general fund; and this resolution establishes a commitment of revenue sources generated by these funds to be used for the purposes stated as follows:

Mining Impact Fund (mining fees committed for the purpose of economic development)
Mediation Fees Fund (public charges for service revenue committed for the purpose of supporting family mediation programs)
Joint Management/Economic Development Fund (tax revenue and rents committed for the purpose of economic development)
Economic Development Revolving Loan Fund (revolving loan repayments committed for the purpose of economic development)
Bruce Revolving Loan Fund (revolving loan repayments committed for the purpose of economic development)
Dog License Fund (license revenue committed for the purpose of animal control programs)

WHEREAS, any use of committed resources as identified above for purposes other than the original commitment outlined can be done but will require additional formal governance action to release or change the nature of the original commitment; and any additional revenue received by any of the above funds, which is not otherwise restricted, will inherit the characteristics of the fund's original commitment and therefore, will also be considered committed for purposes of financial reporting; and

NOW, THEREFORE BE IT RESOLVED, that the above funds are properly classified as special revenue funds as outlined by the requirements of GASB No. 54; and the committed revenue sources and related uses are established as a result of this resolution; and this resolution formally documents and clarifies the intent of the County Board upon passing original resolution 2011-33; and therefore, consider this resolution and the above requirements retroactively applicable to the original adoption of resolution 2011-33; and therefore, the above guidance is applicable to financial reporting years 2012 going forward.

Submitted by Finance Committee: S/Tatur.

Motion by Fisher, second by Boss to adopt. Rosemary Schmit, Finance Director explained. Resolution adopted by aye vote.

RESOLUTION #13-35 OPERATIONAL AGREEMENT BETWEEN RUSK COUNTY AND USDA NRCS

WHEREAS, the Operational Agreement between Rusk County and the United States Department of Agriculture Natural Resources Conservation Service must be updated, and

WHEREAS, the Rusk County Land and Water Committee has reviewed and approved said agreement.

NOW THEREFORE BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve of the Operational Agreement presented.

Submitted by Land and Water Conservation Department Committee: S/Knops, Gierke, Lieftring, Biller, Nawrocki, Cicha.

Motion by Lieftring, second by Biller to adopt. Motion by Boss, second by Gierke to amend page 5 – 1st signature line to County Staff Supervisor. Motion to amend carried by aye vote. Resolution adopted as amended by aye vote. A copy of the agreement is available in the clerk's office.

RESOLUTION #13-36 2014 COUNTY FOREST VARIABLE ACREAGE SHARE PAYMENTS

WHEREAS, Counties having lands entered as "County Forest Lands" under the provisions of a.a. 28.11 (4) (b) of the WISCONSIN STATUTES, annually receive from the state as a non-interest bearing loan, the amount of preservation and maintenance of such lands; and

WHEREAS, said loan monies are repaid through a 20% Severance tax on timber sales revenue coming from County Forest Lands unless a higher rate is mutually agreed to by the County and Department; and

WHEREAS, the provisions of Section 28.11 (8) (b) 1. enacted in 1979 make it possible for the County at its option to receive instead of the payment based on 10 cents per acre, a payment more closely related to meeting the needs identified in its County Forest 15 Year Plan on the basis of \$.50 cents per acre.

NOW, THEREFORE, BE IT RESOLVED, that we the Rusk County Board of Supervisors in consideration of meeting the needs identified in our County Forest 15 Year Plan hereby request the Department of Natural Resources to provide the 2014 payment to the County under s.s. 28.11 (8) (b) 1. on the basis of \$.50 cents for each acre of our County Forest Lands, and

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to file this request with the Department of Natural Resources prior to December 31 preceding the year in which said payment is being requested to be made.

Submitted by Forestry Committee: S/Schneider, Nawrocki, Boss, Biller, Hauser.

Motion by Boss, second by Schneider to adopt. Resolution adopted by aye vote.

RESOLUTION #00-40C RUSK COUNTY PARKS AND FOREST ORDINANCE - AMENDMENT

Chapter 34, Article VII, Vehicle Regulation - Sec. 34-194 Applicability

Seasonal restriction.

- (1) It shall be unlawful to operate or permit the operation of any motorized vehicle except on all-weather gravel county forest roads except there shall be no prohibition to authorized maintenance patrol, emergency vehicles or other official use from March 15 to the Thursday before Memorial Day weekend.
- (2) No four-wheel drive vehicle, passenger car, all-terrain vehicle, truck or motorcycle shall be permitted to travel on approved county snowmobile trails between December 1 and June 1 without written permission of the county snowmobile coordinator. Exception will be;
 - a. Motorized vehicles will be allowed on the following gravel County Forest Roads from December 1 to June 1 unless groomed for Snowmobile Trail; Betty Lake Road, Three Lakes Road and 4-Hill Road.
 - b. Where the ATV Trail does not coincide with Snowmobile Trails, ATV use is allowed on the Snowmobile Trail until December 31 or the trail is groomed.
 - c. The Rusk County ATV/UTV Trail shall be open for use from the Friday before Memorial Day weekend to December 31.

- d. The combination ATV/Snowmobile Trail closing date will be December 31 or until the Snowmobile Trail is groomed.

Submitted by Forestry Committee: S/Schneider, Nawrocki, Boss, Biller, Hauser.

Motion by Boss, second by Biller to adopt. Paul Teska, Forestry Administrator explained the need to get signs up before season begins. Discussion on opening and closure dates, coinciding with adjacent counties trails and need for complete revision of the ordinance. Motion by Willingham, second by Hulback to postpone until November meeting. Motion carried by aye vote.

REPORTS

Rusk County Forestry 2014 Work Plan: Teska reviewed the work plan. Motion by Schneider, second by Schmitt to approve. Motion carried by aye vote.

RESOLUTION #13-37 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REGIONAL HOUSING CONTRACT

Submitted by Northwest Regional Planning Commission: S/Tatur, Boss.

Motion by Nawrocki, second by Knops to adopt. Resolution adopted by aye vote. A copy of the contract is available in the clerk's office.

DISCUSSION AND POSSIBLE MOTION

Status Update on RCMH: Tatur advised we will remove this. The Hospital Administrator is not here.

Plat Approval for Village of Bruce Cemetery: Wetzel reviewed the plat map. Motion by Willingham, second by Hulback to approve. Motion carried by aye vote.

Plat Approval for Ladysmith First Church of Christ Cemetery: Tesky reviewed the plat map. Motion by Schmitt, second by Willingham to approve. Motion approved by aye vote.

Amend Square Footage in Nursing Home Lease: Summerfield advised this can be removed for now.

Break at 8:22 p.m. Reconvened at 8:30 p.m.

Chapter 2 Code of Ordinance Changes: Wetzel reviewed all of the updates. Motion by Freeman, second by Fisher to approve with minor changes. Motion carried by aye vote. A copy of the ordinance is available in the clerk's office.

2014 Budget Review: Schmit highlighted the budget. They came up with a balanced budget.

APPOINTMENTS

Board of Adjustment - Bob Lorkowski: Motion by Hauser, second by Fisher to approve. Motion carried by aye vote.

ANNOUNCEMENTS

Schmit advised there is Ergonomic Training being held at 9:00 a.m. and 1:00 p.m. Wednesday.

Tatur advised Rusk County received an honorable mention at the County Mutual Insurance Annual Meeting.

ADJOURNMENT

Motion by Hauser, second by Knops to adjourn. Motion carried by aye vote. Meeting adjourned at 9:20 p.m.

Next meeting November 12, 2013 at 9:00 a.m.