NOT COMMITTEE APPROVED


Also Present: Scott Emch, Nanci Mertes, Jerry Biller, Ken Pedersen, Todd Seeley.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – February 15, 2016.
A Gierke/Lieffring motion to approve the minutes of February 15, 2016. Motion Carried.

Public Comment.
No public comment.

OPEN BIDS –
Culverts
PK Forest Farms – Metal Culverts Co. -
METAL
12" - $7.88
15" - $9.45
18" - $11.82
21" - $13.39
24" - $14.96
PLASTIC
12" - $4.57
15" - $6.44
18" - $8.54
24" - $13.94
30" - $20.35
36" - $26.67

Farrell Equipment – ASDCO Supply -
METAL
None
12" - $7.15
15" - $8.55
PLASTIC
12" - $4.46
18" - $10.65
21" - $12.15
24" - $13.55
24" - $13.62
PLASTIC (ADS) PLASTIC (Prinsco)
30" - $19.88
36" - $26.05
12" - $4.58
15" - $6.46
18" - $8.56
24" - $13.98
24" - $13.60
30" - $20.40
36" - $26.74
30" - $19.58
36" - $25.67

First Supply – Hofacker Construction -
METAL
None
PLASTIC
None
12" - $4.48
15" - $6.32
18" - $8.38
24" - $13.68
24" - $14.30
30" - $19.96
36" - $26.16
30" - $20.65
36" - $27.10
A Lieffring/Gierke motion to award the purchase of plastic culverts (ADS Type) to ADSCO at the Prinsco type culvert price. Motion Carried.

A Nawrocki/Lieffring motion to award the purchase of metal culverts to Metal Culverts Company. Motion Carried.

Hay –
Carol Bullard - $2.50 per bale
Larry Krajewski - $2.00 per bale
Wymore Seed Farms - $3.00 per bale
Beissel Farms - $2.50 per bale
Randy Tatur - $2.90 per bale
Tony Daniels - $3.00 per bale

A Lieffring/Gierke motion to accept the hay bid from Larry Krajewski. If this hay is not the quality needed then award may go to either Carol Bullard or Dale Beissel. Motion Carried.

Road Oil –
Calumet Superior Asphalt – PG58-28 $357.09 per ton. No SC800 bid received.
Flint Hills – PG58-28 $375.88 per ton and SC800 $2.888 per gallon.
Henry G. Meigs – PG58-28 $360.08 per ton and SC800 $2.9033 per gallon.

A Gierke/Boss motion to purchase PG58-28 Road Oil from Calumet Superior Asphalt. Motion Carried.

A Boss/Platteter motion to purchase SC800 from Flint Hills. Motion Carried.

Waste Oil –
Rock Oil Refining - $.545 per gallon
Como Lube & Supplies - $.60 per gallon.

A Nawrocki/Gierke motion to purchase Waste Oil from Rock Oil Refining. Motion Carried.

Security Fence for Highway Department Shop Yard.
The Commission estimated a cost of $13,345.00 to furnish and install a security fence on the Highway Department shop yard and $8,500.00 to furnish and install two 30’ double slide cantilever gates. Discussion followed. Consensus of the Highway Committee is to let for bid.

USDA Cooperative Service Agreement (CSA).
The Highway Committee reviewed the contract from USDA (United States Department of Agriculture) for 2016 Beaver Control for a 2016 cost of $5,800.00.

A Platteter/Gierke motion to approve the contract from USDA. Motion Carried.

Discussion on moving the Highway Department radio repeater, located on CTH “O” & “F”, to the Tony Shimko watch tower on Norwegian Road.
Discussion on need and costs to move the existing Highway Department radio repeater from the CTH O & F tower to the Tony Shimko watch tower on Norwegian Road. Consensus not to move the radio repeater at this time.

Approve Scott Emch attendance at the 2016 Commissioner’s Spring Training Conference in the Wisconsin Dells.

A Nawrocki/Lieffring motion to approve Scott Emch’s attendance at the 2016 Commissioner’s Spring Training in Wisconsin Dells. Motion Carried.

Approve attendance for Eric Pedersen, Mark Michielson, Dave Graves, Skip Barfknecht, Josh Dicus, and Andy Mautner at the Asphalt Paving & Compaction Training in De Pere, Wisconsin on April 5, 2016.

A Platteter/Gierke motion to approve the following employees attendance at the Asphalt Paving & Compaction training in De Pere, Wisconsin on April 5, 2016: Eric Pedersen, Mark
Michielson, Dave Graves, Skip Barfknecht, Josh Dicus, and Andy Mautner. Motion Carried.

Shop Furnace and Patrol Shed Furnace.
Discussion on need for a new Shop and Patrol Shed furnace. No decision at this time.

Authorize hiring 4 Highway Interns for the summer and 3 Seasonal Truck Drivers.
The Highway Commissioner discussed the need for Highway Interns and Seasonal Truck Drivers.
A Lieffring/Glerke motion to hire 4 Summer Temporary Help workers. Motion Carried.
A Gierke/Platteter motion to hire 3 Seasonal Truck Drivers with CDL licenses at time of hire. Motion Carried.

Approve Resolution that Requests to Approve the Purchase of the New Loader for the Highway Department.
A Platteter/Lieffring motion to approve the resolution to Approve Purchase of New Loader for Highway Department. Motion Carried.

Approve Resolution to Request to Amend Resolution #91-22 – Purchase of Highway Equipment, Rusk County.
A Platteter/Nawrocki motion to approve the resolution To Amend Resolution #91-22 – Purchase of Highway Equipment, Rusk County. Motion Carried.

Authorize to let for bid pulverizing on CTH "F".
A Lieffring/Gierke motion to approve letting for bid pulverizing on CTH “F”. Motion Carried.

Authorize to let for bid crushing operations for 2016.
A Nawrocki/Lieffring motion to approve letting for bid crushing operations for 2016. Motion Carried.

Authorize filling the newly vacant position of Construction Foreman.
On March 3, 2016 the Construction Foreman retired. The Highway Commissioner would like to replace this position. No action taken at this time.

2016 Summer Highway Conference.
The Summer Highway Conference is scheduled for June 6, 7, and 8, 2016 in the Wisconsin Dells.

HIGHWAY COMMISSIONER REPORT
The Highway Commissioner reviewed the status of Highway equipment and equipment needs for 2016.

HIGHWAY SAFETY REPORT
All the Highway employees received their annual MSHA training.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
No announcements.
Rusk County Highway Committee

March 30, 2016

Approve payment of bills.
A Lieffring/Gierke motion to approve the “Payment Approval Report” and Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for April 18, 2016 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Lieffring motion to adjourn. Motion Carried.

Meeting adjourned at 11:06 AM.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
Distributed on April 4, 2016