Rusk County Highway Committee


Absent: Lyle Lieffring.

Also Present: Scott Emch, Nanci Mertes, Sandy Voldberg.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – September 28, 2015.
A Platteter/Gierke motion to approve the minutes of September 28, 2015. Motion Carried.

Public Comment and/or Input.
None.

Approve 2016 State Routine Maintenance Agreement.
Committee reviewed the 2016 State Routine Maintenance agreement.
A Gierke/Nawrocki motion to approve the 2016 State Routine Maintenance Agreement. Motion Carried.

Update on 2016 Highway Budget.
The Committee reviewed the Highway Budget changes made by the Finance Committee.
A Platteter/Boss motion to approve the Highway Budget changes made by the Finance Committee. Motion Carried.

Wisconsin 2016 Winter Road School Attendance.
The 2016 Winter Road School Highway Conference is scheduled for January 18, 19, 20, 2016 in the Wisconsin Dells. Discussion on attendance followed.

Review cost estimates for Fuel System upgrade.
The Committee reviewed EPA requirements for 2020 and the cost for the Highway Department to meet these requirements by 2020. Discussion on fuel surcharges and total number of gallons used each year. No action taken at this time.

Review County Fleet Maintenance.
Pete Boss discussed county fleet repair costs (Highway Department not included) and questioned if it would be a cost savings to have the Highway Department perform this maintenance. Discussion on having the county fleet fuel keys reprogrammed to report when routine maintenance is due on a vehicle and who would be responsible for making sure the maintenance work is completed. Discussion followed. No action at this time.

HIGHWAY COMMISSIONER REPORT
- County Projects – CTH “M” will be complete when the shouldering is finished this week.
- State Projects – PBM (Performance Based Maintenance) State project on Hwy 40 is complete. Highway Department could possibly be receiving some additional funding from the State before the end of the year to perform some more work on Hwy 40.
- Equipment – Crack Sealer arrived and is working well.
- County-Wide Road Ratings – The Commissioner reviewed the 2015 Road Ratings with the Committee along with the 5 year road plan. 2015 Average Road Rating is 6.59. 2013 Average Road Rating is 6.54. An increase of .05 between 2013 and 2015. Discussion followed on costs required each year in order to maintain a specific average road rating.
The ultimate goal is to find an average rating that the county should strive for and then to calculate the costs to maintain that average rating.

HIGHWAY SAFETY REPORT
Sander/Auger training scheduled for this week. State section employees will meet with the State the first week of November.

HIGHWAY FINANCIAL REPORT
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Approve payment of bills.
A Platteter/Gierke motion to approve the “Payment Approval Report” and Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for November 16, 2015 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Boss motion to adjourn. Motion Carried.

Meeting adjourned at 9:38 a.m.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
Distributed on 10/27/2015