Rusk County Highway Committee  Not Committee Approved  August 17, 2015

Also Present: Scott Emch, Nanci Mertes, Don Mansky.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – July 20, 2015
A Gierke/Lieffring motion to approve the minutes of July 20, 2015. Motion Carried.

Public Comment and/or Input.
Don Mansky explained that he is concerned about the dip at the approach on the north end of the bridge on CTH “H” and asked what the plans were for repair. The Highway Commissioner will look at the approach and see what he can do to correct the problem.

Open Bids:
Crushing 1 ¼” gravel at Highway Scott Pit
Antczak – 30,000 tons 1 ¼” Gravel $1.68 per ton
Michaels Materials – 30,000 tons 1 ¼” Gravel $2.29 per ton
Golat & Engel – 30,000 tons 1 ¼” Gravel $1.68 per ton
Olynick – 30,000 tons 1 ¼” Gravel $1.87 per ton
Haas & Sons – 30,000 tons 1 ¼” Gravel $2.10 per ton.
A Nawrocki/Platteter motion to award the Crushing bid to Golat & Engel. Motion Carried.

Pavement Marking
Century Fence – Pavement Marking Epoxy $0.217 cents
Paint $0.08 cents
AAA Striping Service – Pavement Marking Paint 4” White - 0.05 cents
Paint 4” Yellow - 0.078 cents
Epoxy 4” White - 0.16 cents
Epoxy 4” yellow - 0.22 cents
Fahrner Asphalt Paint Yellow - $0.114 cents
Paint White - $0.057 cents

A Lieffring/Platteter motion to award the Pavement Marking bid to AAA Striping Service. Motion Carried.

Resolution – Chapter Trans 75 Absence of Need for CTH “J” Bridge Replacement Project
Resolution for Absence of Need at the CTH “J” Bridge was reviewed by the Committee.
A Lieffring/Gierke motion to approve Resolution – Chapter Trans 75 Absence of Need for CTH “J” Bridge Replacement Project. Motion Carried.

Request to purchase ESI Phone System for Highway Department.
The Committee reviewed a quote from Mosaic to upgrade the Highway Department phone system. Cost for upgrade from Mosaic is $4949.67. Discussion followed.
A Gierke/Nawrocki motion to postpone decision on the Highway Department phone upgrade until the September meeting. Motion Carried.

Request to purchase workstation/desk for Highway Commissioner office.
The Committee reviewed quote from National Business Furniture for Highway Commissioner’s new workstation/desk. Discussion followed.
A Nawrocki/Lieffring motion to purchase the new workstation/desk for Highway Commissioner for $4300.00. Motion Carried. (Mertes shall forward the request to the Property Committee)

2016 Budget Presentation.
The Committee reviewed the 2016 Highway Budget.
A Gierke/Lieffring motion to approve the 2016 Highway Budget and forward to the Finance Committee. Motion Carried

Bob Nawrocki left meeting at 10:40 a.m.

CLOSED SESSION announced by Chair.
To review applications for Highway Department positions.
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats 19.85 (1)(c).
A Lieffring/Platteter motion to go into closed session. Roll Call: Voting yes: Boss, Platteter, Lieffring. Voting No: None. Motion Carried.

Closed Session – 10:40 a.m.

OPEN SESSION – possible motion on topic of Closed Session.

A Lieffring/Gierke motion to move to open session. Motion Carried.

Open Session – 11:30 a.m.

A Lieffring/Gierke motion for the Highway Commissioner to choose the final candidates to be interviewed from the applications reviewed in closed session based on input from the Highway Committee. Motion Carried.

Lieffring and Gierke will sit on the Ad-Hoc Hiring Committee for the Highway positions.

HIGHWAY COMMISSIONER REPORT
County Projects – Highway Crews are preparing to begin chip seal on county highways.
State Projects – State Discretionary Maintenance rut pave project on STH 40 and State Performance Based Maintenance crack fill project on STH 40 will begin in September.
CTH “H” CHI Project – The Highway Commissioner discussed the damage areas on CTH “H”.
Damage areas will be repaired in September.
Equipment – The Highway Commissioner reported on equipment needs.

HIGHWAY SAFETY REPORT
New Safety Coordinator is Ben Jiskra, State Section Foreman.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.
Approve payment of bills.
A Gierke/Lieffring motion to approve the “Payment Approval Report” and Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for September 28, 2015 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Platteter motion to adjourn. Motion Carried.

Meeting adjourned at 12:05 p.m.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
Distributed on 08/18/2015