Also Present: Scott Emch, Nanci Mertes, Pete Boss, Dan Murray, David Nelson.

Call Meeting to Order.
Jim Platteter called the meeting to order at 8:00 a.m.

Election of Chair and Vice Chair:
Nominations called for Chair: Knops nominated Karl Fisher. Nominations called 3 times.
A Knops/Swoverland motion to close nominations and cast a unanimous vote for Karl Fisher as Highway Chair. Motion Carried.
Nominations called for Vice-Chair: Knops nominated Jerry Biller. Nominations called 3 times.
A Swoverland/Knops motion to close nominations and cast a unanimous vote for Jerry Biller as Highway Vice-Chair. Motion Carried.

Approval of Minutes – April 18, 2016.
A Platteter/Biller motion to approve the minutes of April 18, 2016. Motion Carried.

Public Comment.
Dan Murray requested the County install a sign for the County Park at Old 8 Road and U.S. Highway 8, east of Ladysmith. The Committee reviewed correspondence between Mr. Murray and the Wisconsin Department of Transportation regarding this request. Discussion followed. The Committee instructed Commissioner Emch to work with the Town of Flambeau and the Wisconsin Department of Transportation on the sign installation.

BID OPENING –
Mower Tractor –
Baribeau Implement Co. Inc.:
Case IH Farmall 110C Tractor - $52,700.00.

Tractor Central LLC:
John Deere 6105E Cab Tractor - $56,690.00
A Platteter/Swoverland motion to accept the bid from Baribeau Implement Co. Inc. Motion Carried.

Mower Broom –
Baribeau Implement Co. Inc.:
MB HT Broom - $10,900.00.

Tractor Central LLC:
2016 M B Companics USA HT 32x96 Polywire Broom - $14,074.00
A Platteter/Swoverland motion to accept the bid from Baribeau Implement Co. Inc. Motion Carried

Security Fence –
Northwood's: $21,550.00
Century Fence: $21,925.00
A Swoverland/Platteter motion to postpone until the next meeting. Motion Carried.

Authorize employee promotion and forward to Personnel Committee.
The Highway Commissioner reported that he will be promoting one of his current Driver/Operators to a Foreman position. Fisher reported that this was not the creation of a new position so did not have to go to Personnel.
Authorization to fill the vacant Driver/Operator position.
A Knops/Swoverland motion to fill the vacant Driver/Operator position and recommend to Personnel Committee. Motion Carried.

Authorize letting for bid the sale of ½” Chip Gravel located at the Highway Scott Pit. The past 2 years of crushing operations at the Scott Pit has resulted in a ½” Chip Waste Gravel that the County does not have a use for. The Highway Commissioner would like to sell this material by utilizing the bidding process.
A Biller/Platteter motion to let for bid the ½” Chip Gravel at the Scott Pit. Motion Carried.

Authorize purchase of rental Broom.
The Highway Department rented a Skidsteer Broom from Fabick Rents. The Skidsteer Broom was damaged during highway maintenance activities. Cost to repair was approximately $1850.00 with this amount being applied to the County deductible. Rental paid on the Skidsteer Broom for time of use was $1706.50. Cost to outright purchase is $3793.50 ($5500.00 - $1706.50). The Broom had never been rented prior to the Highway Department rental.
A Platteter/Knops motion to purchase the rental Skidsteer Broom. Motion Carried.

Tour of Highway Facilities.
The Committee was given a tour of all the Highway Buildings and then traveled to the Highway Department's Scott Pit to tour the Blacktop Plant and material inventory stockpiles located on the pit floor.

HIGHWAY COMMISSIONER REPORT
The Highway Commissioner reviewed the status of Highway equipment, equipment needs and project schedules for 2016.

HIGHWAY SAFETY REPORT
The Highway Department has implemented Task Safety procedures. New safety equipment has been purchased for each employee including safety hats. MSHA training refresher has been completed by all Highway Crew employees for 2016.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE-ANNOUNCEMENTS
None

Approve payment of bills.
A Knops/Platteter motion to approve the Highway Payables and the Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for June 20, 2016 at 8:00 a.m. at the Rusk County Highway Department.
Motion to adjourn
A Swoverland/Biller motion to adjourn. Motion Carried.

Meeting adjourned at 12:02 PM.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
Distributed on May 17, 2016