Rusk County Highway Committee  


Also Present: Scott Emch, Nanci Mertes, John Fink of Pitlik & Wick.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – April 27, 2015.
A Platteter/Gierke motion to approve the minutes of April 27, 2015. Motion Carried.

Public Comment and/or Input.
None.

Open Bids:
Chip Seal:
Pitlik & Wick - $.94 per square yard.
Scott Construction - $1.07 per square yard.
Fahrner Asphalt Sealers lIc - $1.316 per square yard.
A Lieffring/Platteter motion to award the Chip Seal bid to Pitlik & Wick for $.94 per square yard. Motion Carried.

Request from Wendy Struble to purchase Highway Right-of-Way along CTH "D".
The Highway Commissioner reviewed a request from Wendy Struble to purchase a piece of highway right-of-way along CTH "D". The Committee reviewed the plat map where this piece of property is located. Discussion followed.
A Nawrocki/Gierke motion to postpone this item until the July meeting. Motion Carried.

Approval to let for bid/purchase Crack Sealer and Skidsteer.
The Highway Commissioner reviewed cost estimates for a new Crack Sealer and Skidsteer. Tim Meyer, Shop Mechanic and Eric Pedersen, Blacktop Foreman reported to the Committee the condition and details on breakdowns of the departments current Crack Sealer.
A Platteter/Lieffring motion to let the Crack Sealer out for bid. Motion Carried.
A Platteter/Gierke motion to let the Skidsteer out for bid. Motion Carried.

Approval to let for bid Crushing Operations for 2015.
A Lieffring/Nawrocki motion to let for bid crushing operations for 2015. Motion Carried.

Update on Seasonal Employees.
A Platter/Lieffring motion to have the Highway Commissioner offer the Seasonal Employment positions to the following candidates: John Vojtasek, Vincent Voldberg, John Armstrong. Motion Carried.

Review 2015 County Road Review report.
The Committee reviewed the 2015 road report. Discussion followed.

Update/Review Highway Department Personnel Flow Chart.
The Committee reviewed the current Highway Department flow chart. Discussion followed.
Update on installation of Highway Shop security fence.
A Lieferring motion to proceed with the purchase of the fence before obtaining prices. Motion dies due to lack of second. Consensus of Committee is to let this item for bid.

PUBLIC INFORMATION MEETING – 10:00 A.M.
The Committee recessed at 10:00 a.m. for the Public information meeting for the Devils Creek Bridge over CTH "O".

Jim Platteter left the meeting at 10:45 a.m.
Jim Platteter returned to the meeting at 11:20 a.m.

The Highway Committee re-convened at 11:05 a.m.

HIGHWAY COMMISSIONER REPORT.
The Committee reported that the Blacktop Plant is up and running. The new Grader TopCon is being installed on the Grader today. Construction on Deer Creek Bridge in Town of Murry has been postponed due to the frost still coming out of the road leading to the bridge and the road being still so vulnerable. The Town of Murry has not lifted their spring weight limits. Considerable road damage resulted when contractors tried to start work on this bridge. Washburn County hired the Highway Department to do their Rut Paving work this year. Town of Washington bid was awarded to the Highway Department. Monarch plant will be placed at the Thompson Pit in mid-June. The Highway Department will purchase material from Monarch for the CTH "H" project as part of the requirements of the CHI Grant.

HIGHWAY SAFETY REPORT
The Highway Safety Committee conducted flagging training on May 11, 2015. The Safety Committee will continue to meet each month and conduct regular safety meetings.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Approve payment of bills.
A Nawrocki/Gierke motion to approve the “Payment Approval Report” from the Finance Department dated 05/14/2015 and Highway Crew/Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for June 15, 2015 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Lieferring motion to adjourn. Motion Carried.

Meeting adjourned at 11:25 a.m.
Minutes prepared by Nanci A. Mertes, Asst to Hwy Commissioner/Financial Administrator Distributed on 05/19/2015