Not Committee Approved

March 16, 2015

Rusk County Highway Committee


Absent: Roger Gierke.

Also Present: Nanci Mertes, Joe Lorence, Tod Seeley.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – February 16, 2015 and March 4, 2015.
A Lieffring/Nawrocki motion to approve the minutes of February 16, 2015 and March 4, 2015. Motion Carried.

Public Comment and/or Input.
None.

Open Bids:
Road Oil –
Calumet Specialty Products
PG58-28 - $491.29 per ton ($2.098 per gal.)
SC800 – None

Flint Hill –
PG58-28 - $549.00 per ton ($2.34 per gal)
SC800 - $823.54 per ton ($3.49 per gal)

Meigs Paving Asphalts & Emulsions –
PG58-28 – $544.00 per ton ($2.323 per gal)
SC800 - $3.4146 per gal.

A Lieffring/Platteter motion to award the PG58-28 bid to Calumet Specialty Products for $491.29 per ton. Motion Carried.
A Lieffring/Nawrocki motion to award the SC800 bid to Meigs Paving Asphalts & Emulsions for $3.4145 per gallon. Motion Carried.

Waste Oil –
Rock Oil Refining, Inc. –
Waste Oil - $1.119 per gallon delivered.
Como Lube & Supplies –
Waste Oil - $1.25 per gallon delivered.

A Nawrocki/Platteter motion to award the Waste Oil bid to Rock Oil for $1.119 per gallon. Motion Carried.

Culverts -
PK Forest Farms
12" Metal - $ 7.50
15" Metal - $ 9.00
18" Metal - $11.25
24" Metal - $14.25
30" Metal - $22.50

15" Plastic - $ 6.45
18" Plastic - $ 8.60
24" Plastic - $14.35
30" Plastic - $20.40
36" Plastic - $27.35

Metal Culverts Inc.
12" Metal - $ 7.34
15" Metal - $ 9.24
18" Metal - $10.97
24" Metal - $14.69
30" Metal - $22.55
No Plastic
First Supply –
No Metal
15" Plastic - $ 6.32
18" Plastic - $ 8.44
24" Plastic - $14.08
30" Plastic - $19.96
36" Plastic - $26.53

A Platteter/Lieffring motion to award the Metal Culvert bid to PK Forest Farms. Motion Carried.
A Nawrocki/Lieffring motion to award the Plastic Culvert bid to First Supply. Motion Carried.

Hay/Straw –
Carol Bullard at Rhoyal Rock Stables –
$185.00 per ton.
A Lieffring/Nawrocki motion to award the Hay/Straw bid to Carol Bullard at Rhoyal Rock Stables. Motion Carried.

Approve Cooperative Service Agreement between Rusk County Highway Department and United States Department of Agriculture Animal and Plant Health Inspection Service & wildlife Services (USDA).
A Nawrocki/Platteter motion to approve the USDA contract subject to discussion with USDA of possibility of combining USDA services with Forestry Department at a reduced cost. Motion Carried.

Authorize hiring seasonal part-time employees for the 2015 Construction Season.
A Lieffring/Nawrocki motion to authorize the Interim Highway Commissioner to advertise for 6 seasonal part-time Laborer positions. Motion Carried.

Authorize purchase of two (2) used AC Tanks for the Blacktop Plant.
Blacktop Plant Foreman Ben Jiskra and Nanci Mertes reviewed status of current AC tanks at Blacktop Plant. Total cost for AC Tank upgrade from Adams Asphalt including crane/labor and loading, electrical upgrade, plumbing and trucking is approximately $35,000.00.
A Platteter/Nawrocki motion to purchase the two (2) used AC Tanks, with setup costs and delivery included, from Adams Asphalt Plant Services. Motion Carried.

Authorize to fill the up-coming vacant Highway Operator position.
A Platteter/Lieffring motion to advertise for the Operator position contingent upon receipt of a written formal resignation from current Operator. Motion Carried.

Re-class Highway Cost Accountant to Highway Cost Accountant II.
A Lieffring/Nawrocki motion to recommend to the Personnel Committee the creation of a Highway Cost Accountant II position. Motion Carried.

Update on Patrol Superintendent Truck – IRS Guidelines regarding costs associated with taking county owned vehicle home each day.
Discussion followed. No Action Taken.

Review of "Proclamation" from Governor Scott Walker on Work Zone Awareness Week.

Authorize sale of #80 D8 Dozer and 72" Wayne Roy Ditching Bucket through Highway Equipment Broker Tony Trolla.
A Lieffring/Boss motion to discard #80 D8 Dozer and 72" Wayne Roy Ditching Bucket through Highway Equipment Broker Tony Trolla. Motion Carried.
Joe Lorence, Chair for Town of Marshall attended today's meeting to review with the Committee the proposed closing by Railroad Officials of the crossing at Market Road in the Town of Marshall.

Authorize to let for bid AC oil purchase for CTH "H" CHI-D and CHI grant projects.
A Lieffring/Nawrocki motion to let for bid AC oil purchase for CTH "H" CHI-D and CHI grant projects. Motion Carried.

A Nawrocki/Platteter motion to authorize Mark Michelson attendance for State Sign Training in Eau Claire on March 23, 2015. Motion Carried.

Review Quotes for GSB-88 Sealer Binder.
No action taken.

HIGHWAY COMMISSIONER (INTERIM) REPORT.
N. Mertes reviewed current status of highway machinery, winter maintenance, upcoming bridge projects.

HIGHWAY SAFETY REPORT
Work Zone Safety will be reviewed. MSHA classes being tomorrow, March 17, 2015 and will continue through March 19, 2015.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Approve payment of bills.
A Platteter/Boss motion to approve the "Payment Approval Report" dated 03/12/2015 and Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for April 20, 2015 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Platteter/Nawrocki motion to adjourn. Motion Carried.

Meeting adjourned at 10:45 a.m.

Minutes prepared by Nanci A. Mertes, Interim Highway Commissioner.
Distributed on 03/17/2015