Rusk County Highway Committee


Absent: Jim Platteter

Also Present: Nanci Mertes, Don Mansky, Jim Wester.

Call Meeting to Order.
Highway Chair, Pete Boss called the meeting to order at 8:00 a.m.

A Gierke/Nawrocki motion to approve the minutes of January 19, 2015. Motion Carried.

Public Comment and/or Input.
None.

Open Bids – Least of 56 Acres at Highway Department Scott Pitt.
Two bids were received.
Dale Beissel - $67.00 per acre.
Terry DuSell - $53.50 per acre.
A Lieftring/Boss motion to approve the bid from Dale Biessel for $67.00 per acre. Motion Carried.

Approve to let for bid the following:
A Nawrocki/Gierke motion to let for bid the following items: Road Oil, Waste Oil, Culverts, Hay/Straw, Chip Seal. Motion Carried.

Absence of Need Exemption for Pedestrian Accommodations on CTH D at Ten Mile Creek – Bridge Project #8798-00-70.
A Nawrocki/Gierke motion to approve the Absence of Need Exemption Resolution for CTH D at Ten Mile Creek – Bridge Project #8798-00-70. Motion Carried.

Absence of Need Exemption for Pedestrian Accommodations on CTH O at Devils Creek – Bridge Project #8785-00-01/71.
A Nawrocki/Gierke motion to approve the Absence of Need Exemption Resolution for CTH O at Devils Creek – Bridge Project #8785-00-01/71. Motion Carried.

Installation of privacy area in Highway Office south annex.
Discussion on need for privacy area. N. Mertes is to check with Mike Naczas to see if he has any partition walls.

Authorize the sale of various pieces of highway equipment and trucks through Highway Department Equipment Broker – Tony Trolla.
The Committee reviewed a list of highway surplus equipment that can be sold/discarded.
A Gierke/Lieftring motion to dispose of surplus equipment. Motion Carried.

Authorize purchase of two (2) new/used AC Tanks for the Blacktop Plant.
N. Mertes reviewed the need for AC Tank upgrades at the plant. Plant Foreman Ben Jiskra traveled to Madison to inspect two (2) 18,000 gallon AC Tanks. The Committee will inspect the Blacktop Plant in March. No action at this time.
Mining Agreement between Rusk County Highway Department and Jim Meng – Renewal.
N. Mertes reported that Jim Meng reviewed the mining contract and agreed to keep the cost the same, $0.50 per ton ($0.78 per yard).
A Gierke/Nawrocki motion to approve the mining contract between Jim Meng and Rusk County Highway Department for $0.50 per ton ($0.78 per yard). Motion Carried.

Jim Wester request to appear on agenda to discuss services for mowing right-of-ways.
Jim Wester appeared before the board to discuss mowing of right-of-way services that can be provided to the County by him. No action taken.

Review/Discuss 2015 Equipment needs.
The Committee reviewed a list of 2015 equipment needs. No action taken.

Patrol Superintendent Truck – Discuss IRS Guidelines regarding costs associated with taking county owned vehicle home each day.
The Committee reviewed the Patrol Superintendent Job Description and IRS Guidelines for emergency vehicles.
A Gierke/Lieffring motion that the Patrol Superintendent Truck is designated as an emergency vehicle and should be exempt from IRS Guidelines. The Truck is equipped with specialty emergency equipment i.e. road temperature sensors, communication devices, GPS, emergency lights, all designed for safety and is first call through Sheriff’s Department Dispatch on all Highway Emergency’s. Motion Carried.

HIGHWAY COMMISSIONER (INTERIM) REPORT.
N. Mertes reviewed current status of highway machinery, winter maintenance, upcoming bridge projects.

HIGHWAY SAFETY REPORT
Regular weekly safety meetings continue with the Crew.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Approve payment of bills.
A Lieffring/ Gierke motion to approve the “Payment Approval Report” from the Finance Department dated 02/12/2015 and the Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for March 16, 2015 at 8:00 a.m. at the Rusk County Highway Department.
Highway Committee meeting recessed for Public Information meeting at 10:30 a.m.

Public Informational meeting regarding CTH D Bridge Replacement over Ten Mile Creek.
Pete Boss opened the Public Information meeting at 10:30 a.m. Present: Nanci A. Mertes, Roger Gierke, Pete Boss, Bob Nawrocki, Lyle Lieffring, Larry Gotham from Morgan & Parmley, Donald and Betty Vanna. Larry Gotham from Morgan and Parmley presented the specs for the bridge project over the Ten Mile Creek on CTH D. Right of way acquisition was also discussed. Questions and answers followed. A Lieffring/Nawrocki motion to accept the preliminary engineer plans for the CTH D Bridge over Ten Mile Creek #8798-00-01. Motion Carried. A Nawrocki/Lieffring motion to adjourn the Public Information meeting. Meeting adjourned at 11:00 p.m.

Highway Committee meeting reconvened at 11:00 a.m.

Motion to adjourn.
A Gierke/Nawrocki motion to adjourn. Motion Carried.

Meeting adjourned at 11:00 a.m.
Minutes prepared by Nanci A. Mertes, Asst to Hwy Commissioner/Financial Administrator.
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