NOT COMMITTEE APPROVED

Present: Pete Boss, Bob Nawrocki, Roger Gierke, Lyle Lieffring.

Absent: Jim Platteter.

Also Present: Scott Emch, Nanci Mertes, Tim Soley, Tom Boguszewski, Jerry Biller, Eric Pedersen, Sandy Voldberg, Ben Knepper.

Call Meeting to Order
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – December 21, 2015.
A Nawrocki/Gierke motion to approve the following amendment to the December 21, 2015 minutes: On page 2, County-Wide Vehicle Maintenance, change wording of motion to properly read as “A Gierke/Boss motion to allow the Highway Department to conduct County Fleet Maintenance”. Motion Carried.

A Gierke/Lieffring motion to approve the minutes as amended for December 21, 2015. Motion Carried.

Public Comment.
Tom Boguszewski from AE Com introduced himself to the Committee and spoke briefly on his company’s services.

Timber Bid Opening (9:00 A.M.).
Lionel Klein
15MBF – $130.00/MBF - $1950.00
250cdu – $30.25/cdu - $7562.50
Minimum total - $9512.50

Butler Forest Products, Inc.
15MBF - $151.00/MBF - $2265.00
250cdu - $41.64/cdu - $10,410.00
Minimum total - $12,675.00

A Gierke/Lieffring motion to award to the high bidder contingent on their being able to meet the Highway Department timeline. Motion Carried.

Equipment Bid Opening.
LOADER Bid Opening –
Fabick CAT
CAT 962M - $215,945.00 Meets Specs Warranty Purchase - $10,750.00
CAT 966M - $295,140.00 Meets Specs Warranty Purchase - $10,750.00
CAT 950M - $203,548.00 Meets Specs Warranty Purchase - $10,750.00

Nortrax
John Deere 724K - $242,870.00 Meets Specs Warranty Purchase - $3,508.00
John Deere 744K - $315,790.00 Meets Specs Warranty Purchase - $3,508.00

Miller Bradford & Risberg, Inc.
Case 921F - $231,242.00 Meets Specs Warranty Purchase - $6,908.00
Case 1021F - $300,865.00 Meets Specs Warranty Purchase - $6,908.00

The Loader bid award will be done at the February meeting.
MOWER Bid Opening
Tractor Central
John Deere R310 - $26,136.88 (2 Mowers) Meets Specs

Chili Implement
Vermeer M8040 - $22,136.22 (2 Mowers) Meets Specs
A Lieffring/Gierke motion to award to Chili Implement for the Vermeer M8040 Mower. Motion Carried.

BACKBLADE Bid Opening
Area Equipment
Rhino Back Blade 1540 - $4,770.00 Meets Specs

Swiderski Equipment
Woods RB50 Back Blade - $3,775.00 Meets Specs

Tractor Central
Frontier RB2308 Back Blade - $4,255.73 Meets Specs
The Back Blade bid award will be done at the February meeting.

Jerry Biller – Hiring practices at the Highway Department.
Jerry Biller addressed his concerns regarding the Highway Department hiring practices and Highway Department employees license requirements.

Update on 2016 U.S. Health Works changes in frequency for Random Selection (Drug/Alcohol Testing) per Wisconsin Department of Transportation.
The Wisconsin Department of Transportation has notified the Highway Department that random selection drug/alcohol testing will be conducted monthly instead of quarterly beginning January 1, 2016.

Approve Adopt-A-Highway request for CTH "J".
A Lieffring/Gierke motion to approve the Adopt-A-Highway permit for Proden and Fuchs Families for CTH "J". Motion Carried.

Authorize Scott Emch, Ben Jiskra, and Eric Pedersen attendance at the NW Region Annual Regional Utility Conference in Rice Lake on February 2, 2016.
A Nawrocki/Gierke motion to authorize attendance at the NW Region Annual Regional Utility Conference in Rice Lake on February 2, 2016 for Scott Emch, Ben Jiskra, Eric Pedersen. Motion Carried.

HIGHWAY COMMISSIONER REPORT
The Highway Commissioner reviewed blacktopping specifications for base course, cold mix, and hot mix asphalts. A ConTech seminar notice was distributed to all Town Chairman. The seminar is scheduled for February 25, 2016 at 8:30 a.m. at Tee Away Golf Course. Aegis Corporation has a risk management specialist available to the Highway Department at no cost to the County. The Highway Commissioner will be working with this person to review and update all aspects of required safety regulations at the Highway Department.

HIGHWAY SAFETY REPORT
Tree work safety training was conducted on January 19, 2016.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement
HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
Happy Birthday to Lyle Lieffring.

Approve payment of bills.
A Lieffring/Gierke motion to approve the “Payment Approval Report” and Highway Crew and Administration Payrolls as presented. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for February 15, 2016 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Lieffring/Gierke motion to adjourn. Motion Carried.

Meeting adjourned at 10:05 A.M.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
Distributed on January 27, 2016.