

**MEETING OF THE RUSK COUNTY  
BOARD OF SUPERVISORS  
JULY 30, 2013  
7:00 P.M.**

Meeting called to order by Chair Randy Tatur at 7:00 p.m.

Roll Call. Present – 16. Excused – 2. Present: Boss, Biller, Hauser, Nawrocki, Knops, Lieftring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Mai, Willingham, Freeman, Tatur. Excused: Hulback, Platteter. Rich Summefield.

Invocation by Ron Freeman of Keystone New Life Alliance Church.

Pledge of Allegiance led by Pete Boss, District #1 Supervisor.

**APPROVAL OF MINUTES**

Motion by Knops, second by Gierke to approve minutes of June 18, 2013 and July 9, 2013. Motion carried by aye vote.

**RECOGNIZE SPECIAL GROUPS AND INDIVIDUALS**

Andy Johnson representing the Junior Fair encouraged board members to volunteer helping at the fair.

Gary Swoverland representing the Ladysmith Lions Club asking for volunteers to assist shucking corn at fair.

**PRESENTATIONS**

Teen Court: Annette Barna, State Public Defenders Office provided a background, continued growth and funding of the program now called “Rusk County Restoration Youth Program”. Sue Seltzer, Children & Family Program Manager spoke on the benefits the department has seen since the program was implemented in 2011.

Rusk County Chaplains: Pastor Dave Smith, Ladysmith Baptist Church spoke on the history of the program and how it has progressed since implemented in 1989.

RCMH: Charisse Oland, Hospital Administrator provided an overall status of the hospital and the challenges the county faces in the future.

**RESOLUTION #13-24 CANCEL OUTDATED OUTSTANDING CHECKS**

WHEREAS, Rusk County has issued checks that have not been cashed; and

WHEREAS, letters were sent to the payees asking them to cash the check or request a replacement check if the original check was misplaced, and

WHEREAS, no reply was received from certain payees,

NOW, THEREFORE, BE IT RESOLVED, That the Rusk County Board of Supervisors cancels the following checks.

General Checks – Community Bank of WI, Ladysmith, WI:  
Replacement has not been requested on the following checks

Check #	Date of Issuance	Payee	Check Amount
220022	9/19/12	Kennedy, Macy	\$ 3.00
220039	9/19/12	Lee, Alyssa	\$ 7.00
220051	9/19/12	Lund, Nicole	\$ 14.00
220105	9/19/12	Riegel, Kimberly	\$ 8.50
220242	10/3/12	Placencia, Cecilia	\$ 12.43
220359	10/17/12	Rudack, Sheila	\$ 20.00
220517	11/14/12	Huffman III, Thomas	\$ 25.00
220543	11/21/12	Cavanaugh, Daniel	\$ 2.75
220546	11/21/12	Davis, Abby	\$ 2.75
220565	11/21/12	Martin, Alexander	\$ 1.25
220567	11/21/12	Murray, Vinny	\$ 2.75
220570	11/21/12	Polak, Candice	\$ 1.75
220576	11/21/12	Security Health Plan	\$ 590.00
220832	12/26/12	Geobel, Jasmine	\$ 4.25
220846	12/26/12	Loe, Erica	\$ 1.75
220907	1/9/13	Bednar, Richard	\$ 731.45
221051	1/30/13	Richter, Dawn G	\$ 15.00
221268	2/27/13	Stickland, Town of	\$ 505.96
221385	3/20/13	Burns, Alesha	\$ 5.25
221386	3/20/13	Burns, Alexis	\$ 5.25
221387	3/20/13	Burns, Ashley	\$ 5.75

Submitted by Finance Committees: S/Tatur.

Motion by Boss, second by Fisher to adopt. Resolution adopted by aye vote.

**RESOLUTION #13-25 AMEND CHAPTERS 3, 4, AND 6 OF THE FINANCIAL PROCEDURES MANUAL TO CREATE A TEMPORARY CHECKING ACCOUNT FOR JUNIOR FAIR SPECIAL EVENTS PAY OUTS**

WHEREAS, some special events such as tractor pulls during the Junior Fair require prize pay outs immediately after the event is completed with prize pay outs based on entry fees and grandstand fees collected; and

WHEREAS, at its July 17, 2013, meeting the Rusk County Finance Committee made a motion to forward a request to the County Board to establish a short term temporary special checking account for the Junior Fair to be used for revenue and expenses for special events entrance fees and pay outs with this account requiring only one signature of either the County Treasurer or a person designated by the County Treasurer;

WHEREAS, in order to create this account Chapters 3, 4, and 6 of the Financial Procedures Manual need to be amended.

NOW THEREFORE BE IT RESOLVED that the Rusk County Board of Supervisors approves creating a temporary checking account for Junior Fair Special Events pay outs and amends Chapter 3 (Other Approved Cash Funds) of the Financial Procedures Manual by inserting “Junior Fair Special Events Temporary Checking Account: During the Junior Fair there are special events that require payment of prizes immediately after the events are completed. The prize pay outs are based on entrance fees and grandstand fees. The County Treasurer will activate a special checking account for the Junior Fair prior to the events. This temporary checking account will be closed 90 days after the events are completed and reopened by the County Treasurer prior to the next Junior Fair. Checks issued from this Junior Fair special events checking account will require only one signature of either the County Treasurer or a designee of the County Treasurer.”

BE IT FURTHER RESOLVED that Rusk County Board of Supervisors approves amending Chapter 4 (Banking Policies) of the Financial Procedures Manual by inserting “Junior Fair Special Events Temporary Checking Account: Special events registration fees are collected and receipted by volunteers who are running the event. Grandstand admission fees are collected by volunteers who are assisting with the event. All registration fees and grandstand fees that are collected are turned into the Fair office for receipt. Funds are recounted by Fair office staff to verify accuracy. Checks for prize money are issued by the County Treasurer or a designee of the County Treasurer. Special event funds receipted will be deposited in the overnight depository of the bank by the County Treasurer or a designee of the County Treasurer. All funds receipted and checks written by the County Treasurer or the designee of the County Treasurer will be recorded on the County books. Reconciliation of the account will be completed by the County Finance department. This temporary Junior Fair Checking Account will be closed 90 days after the date of the event and reopened prior to the next year’s Junior Fair. Any funds from checks not cashed within this 90-day period will be deposited into the County’s general account and applied to the Junior Fair carry forward balance.

(County Board Meeting of July 30, 2013 cont. Page 2)

BE IT FURTHER RESOLVED that the Rusk County Board of Supervisors approves amending Chapter 6 (Procedure on Invoices for Expenditures) of the Financial Procedures Manual by adding "Junior Fair Special Events Prize Pay Outs (during Junior Fair only)" to the pre-approved invoice list.

Submitted by Finance Committee: S/Tatur.

Motion by Swoverland, second by Fisher to adopt. Freeman explained reasoning for request. Resolution adopted by aye vote.

**RESOLUTION #13-20 RUSK COUNTY TO BECOME MEMBER OF RUSK COUNTY TRANSIT COMMISSION**

WHEREAS, The County of Rusk, the City of Ladysmith and Indianhead Community Action Agency have partnered in a public transit program funded through the Wisconsin Department of Transportation under Sec. 85.20 of the Wisconsin Statutes and Section 5311 of the Federal Transit Act as Amended, and;

WHEREAS, the Wisconsin Department of Transportation has informed the County and City that the current arrangement involves the procurement of services and the current partnership arrangement will not be permitted after January 1, 2014, and;

WHEREAS, the County, the City and Indianhead Community Action Agency have determined that the formation of a Rusk County Transit Commission is the alternative that will allow for continuity, coordination and growth for public transit in Rusk County, and;

WHEREAS, the formation of the Rusk County Transit Commission will not require an increase in the County of Rusk's 2013 contribution to public transit services.

NOW, THEREFORE, BE IT RESOLVED that the Rusk County Board of Supervisors, meeting this 31st day of July, 2013, does hereby express its intent to become a member of the Rusk County Transit Commission, and directs the County Board Chair to select the seven initial members of the Rusk County Transit Commission.

BE IT FURTHER RESOLVED that the County of agrees to have three of its members appointed as Commissioners on the Rusk County Transit Commission.

Submitted by Finance Committee: S/Tatur.

Motion by Schmitt, second by Schneider to take off the table. Motion by Freeman, second by Willingham to amend the 4<sup>th</sup> whereas by inserting 2013 between Rusk's and contribution. Motion to amend carried by aye vote. Resolution as amended adopted by aye vote.

**APPOINTMENTS**

Land Information Council: CeCe Tesky, Manley Peterson, Dave Willingham, John Fitzl, Phil Kaise3r, Tom Hall, Mike Zimmer and Larry Gotham. Motion by Knops, second by Lieftring to approve. Motion carried by aye vote.

Board of Adjustment: Dennis Lelm (3 year term), Stanley Kromrey (2 year term). Motion by Hauser, second by Pedersen to approve. Motion carried by aye vote.

**ANNOUNCEMENTS**

Wetzel informed the board that everyone who signed up for the conference is registered.

Tatur advised county received a letter from FEMA informing county will be reinstatement into the flood insurance program on August 17<sup>th</sup>..

**ADJOURNMENT**

Motion by Hauser, second by Lieftring to adjourn. Motion carried by aye vote. Meeting adjourned at 9:07 p.m.

Next meeting August 27, 2013 at 7:00 p.m.

Denise Wetzel, Rusk County Clerk  
Bonnie Stoneberg, Chief Deputy Clerk