

**MEETING OF THE RUSK COUNTY
BOARD OF SUPERVISORS
FEBRUARY 26, 2013
9:00 A.M.**

Meeting called to order by Chair Randy Tatur at 9:00 a.m.

Roll Call. Present – 17. Excused – 2 . Present: Boss, Biller, Nawrocki, Hauser, Knops, Lieffring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Tatur. Excused: Roth, Platteter.

Invocation by Ron Freeman of Keystone New Life Alliance Church.

Pledge of Allegiance led by Dave Willingham, District #17 Supervisor.

APPROVAL OF MINUTES

Motion by Hulback, second by Knops to approve minutes of January 29, 2013. Motion carried by aye vote.

RECOGNIZE SPECIAL GROUPS AND INDIVIDUALS

Andrea Nodolf, newly elected District Attorney introduced herself and invited the board to visit her office.

COUNTY GOVERNMENT DAY

Chair Tatur welcomed students from area high schools and had them introduce themselves and identify the school they represent. Rich Summerfield provided a brief history of Rusk County.

CORRESPONDENCE

Chair Tatur read a letter of apology from an individual involved in a criminal damage case that involved county owned property.

RESOLUTION #00-40B PARKS AND FOREST ORDINANCE - AMENDMENT

Submitted by the Land and Forestry Committee: S/Schneider.

Motion by Hauser, second by Boss to adopt. Hauser explained wording in ordinance needed updating. Resolution adopted by aye vote. A complete copy of the ordinance is available in the clerk's office.

RESOLUTION #13-08/12-24/12-26 REVISIONS TO THE RUSK COUNTY CORNER MONUMENTS ORDINANCE

WHEREAS, the Rusk County Land Information/Zoning Committee has met and reviewed the Rusk County Corner Monuments Ordinance; and

NOW, THEREFORE, BE IT RESOLVED, the Rusk County Land Information/Zoning Committee recommends the following amendments to the Rusk County Corner Monuments Ordinance:

Section 12.24 - Monuments

The county shall provide two-inch by 30-inch flanged, capped, Berntsen aluminum monuments. The monuments shall be kept at the county surveyor's office where they may be picked up during county surveyor's office hours or by appointment. Flanged corner monuments cannot be driven in the ground so they must be dug in. In gravel roadways monuments must be at least six inches below the road surface. In wooded areas, monuments should be somewhere between flush and six inches above the ground. In cultivated areas, monuments must be 12 inches below ground. A yellow aluminum warning sign and post shall be placed next to the monument. These will be provided by the county. The participating surveyor shall furnish his own irons for the four witness monuments required. Witness monuments are to be sledge driven until flush with the ground, except in cultivated areas where they must be at least 12 inches below ground. Witness monuments should be at least 50 feet from the corner where possible to protect them from whatever accident may befall the corner and shall be kept out of highway right-of-ways whenever possible.

Sec. 12-26. - Monuments in hard surface roads.

In cases of concrete or blacktop roads, the surveyor has the option of using a Berntsen Survey Mark nail, chiseled cross, or other suitable material.

Submitted by Land Information and Zoning Committee: S/Willingham, Tatur.

Motion by Willingham, second by Fisher to adopt. Willingham explained reason for changes. Resolution adopted by aye vote.

RESOLUTION #13-09 CREATE A NON-LAPSING CONTINUING APPROPRIATION FOR AMBULANCE DONATIONS

WHEREAS, the ambulance service receives donations from the public and private sector earmarked or not earmarked for certain projects; and

WHEREAS, these funds may not always get expended within the fiscal year they were donated; and

WHEREAS, the ambulance service requests the donations earmarked for certain projects be held in a separate non-lapsing account.

NOW THEREFORE BE IT RESOLVED that the Rusk County Board of Supervisors approves creating a non-lapsing continuing appropriation for ambulance donations earmarked for specific projects.

Submitted by Finance Committee: S/Tatur, Boss, Knops.

Motion by Knops, second by Lieffring to adopt. Resolution adopted by aye vote.

RESOLUTION #11-39I AMEND 2012 COUNTY OWNED BUILDINGS BUDGET

WHEREAS, there were cleanup costs for the Sheriff storage building incurred in the 2012 County Owned Buildings budget there were not included in the original budget; and

WHEREAS, there are carry forward funds available to cover these cleanup costs so contingency funds are not needed.

NOW THEREFORE BE IT RESOLVED that the Rusk County Board of Supervisors approves amending the 2012 County Owned Buildings budget as follows using carry forward funds.

| <u>Account Number</u> | <u>Name of Account</u> | <u>Original</u> | <u>Amended</u> | <u>Adjustment</u> |
|-----------------------|---------------------------|-----------------|-----------------|-------------------|
| 100-73-51630-008 | Co Own Bldg.-Miner Ave | 8,493.00 | 7,253.30 | (1,239.70) |
| 100-73-51630-009 | Co Own Bldg.-FAC | 0.00 | 978.06 | 978.06 |
| 100-73-51630-011 | Co Own Bldg.-Shrf Storage | 0.00 | 4,925.65 | 4,925.65 |
| 100-73-51630-512 | Co Own Bldg-Vehicle Ins. | 5,000.00 | 4,567.70 | (432.30) |
| 100-73-55113-000 | Library Basement Operat. | 8,285.00 | 8,978.94 | 693.94 |
| 100-73-55120-000 | Historical Museum Exp. | <u>1,000.00</u> | <u>1,000.00</u> | <u>0.00</u> |
| Total Expenses | | 22,778.00 | 27,703.65 | 4,925.65 |
| 100-73-49990-000 | Pr. Yr. Funds Budgeted | <u>0.00</u> | <u>4,925.65</u> | <u>4,925.65</u> |
| Total Revenues | | 0.00 | 4,925.65 | 4,925.65 |
| Levy | | 22,778.00 | 22,778.00 | 0.00 |

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Schmitt, second by Hulback to approve. Roll call. Voting yes - 17. Voting no - 0. Voting yes: Freeman, Boss, Biller, Nawrocki, Hauser, Knops, Lieftring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Tatur. Resolution adopted by roll call vote.

RESOLUTION #11-39J AMEND 2012 AIRPORT BUDGET

WHEREAS, costs of lights, grounds maintenance, runway maintenance, and tractor repairs were higher than originally anticipated in the 2012 budget; and

WHEREAS, there was ditch work needed that was not included in the original 2012 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve amending the 2012 Airport budget as follows using \$29,006.34 from the contingency fund:

| <u>Account Number</u> | <u>Budgeted</u> | <u>Amended</u> | <u>Difference</u> |
|---|-----------------|-----------------|-------------------|
| 100-35-53510-225 Airport-Telephone | 2,100.00 | 1,688.29 | (411.71) |
| 100-35-53510-228 Airport-Lights | 15,060.00 | 17,994.93 | 2,934.93 |
| 100-35-53510-246 Airport-Maint. Contracts | 4,200.00 | 1,186.60 | (3,013.40) |
| 100-35-53510-249 Airport-Repairs | 4,500.00 | 22,275.97 | 17,775.97 |
| 100-35-53510-311 Airport-Postage | 60.00 | 0.00 | (60.00) |
| 100-35-53510-313 Airport-Cent. Duplic. | 0.00 | .45 | .45 |
| 100-35-53510-316 Airport-Marketing | 500.00 | 1,355.27 | 855.27 |
| 100-35-53510-319 Airport-Office Supplies | 0.00 | 66.98 | 66.98 |
| 100-35-53510-332 Airport-Mileage | 0.00 | 47.84 | 47.84 |
| 100-35-53510-339 Airport-Conventions | 250.00 | 180.00 | (70.00) |
| 100-35-53510-366 Airport-Grounds Maint. | 9,500.00 | 26,985.12 | 17,485.12 |
| 100-35-53510-375 Airport-AV Fuel | 20,000.00 | 31,053.98 | 11,053.98 |
| 100-35-53510-376 Airport-Service Fee | 900.00 | 0.00 | (900.00) |
| 100-35-53510-513 Airport-Insurance | 5,000.00 | 4,931.05 | (68.95) |
| 100-35-53510-900 Airport-Trans. to Mining | <u>5,000.00</u> | <u>3,600.00</u> | <u>(1,400.00)</u> |
| Total Expenditures | 67,070.00 | 111,366.48 | 44,296.48 |
| 100-35-46341-000 Airport-Fuel Rev. | 22,000.00 | 34,460.84 | 12,460.84 |
| 100-35-48201-000 Airport-Farmland Rental | 3,763.35 | 8,401.50 | 4,638.15 |
| 100-35-48202-000 Airport-New Hangar Lease | 5,000.00 | 3,600.00 | (1,400.00) |
| 100-35-48210-000 Airport-FBO Rentals | 525.00 | 0.00 | (525.00) |
| 100-35-48502-000 Airport-Donations | <u>0.00</u> | <u>116.15</u> | <u>116.15</u> |
| Total Revenues | 31,288.35 | 46,578.49 | 15,290.14 |
| LEVY (CONTINGENCY) | 35,781.65 | 64,787.99 | 29,006.34 |

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Hauser, second by Knops to adopt. Roll call. Voting yes - 17. Voting no - 0. Voting yes: Boss, Biller, Nawrocki, Hauser, Knops, Lieftring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Tatur. Resolution adopted by roll call vote.

RESOLUTION #11-39K AMEND 2012 FAIRGROUNDS BUDGET

WHEREAS, unanticipated costs were incurred for tractor repairs, crane rental, burned out power panel, moving power poles, and running electrical lines to campsites at the Fairgrounds in 2012; and

WHEREAS, \$30,754.70 from the contingency fund is needed to cover these expenditures.

NOW THEREFORE BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve amending the 2012 Fairgrounds budget as follows using \$30,754.70 from the contingency fund:

| <u>Account Number</u> | <u>Budgeted</u> | <u>Amended</u> | <u>Difference</u> |
|--|-----------------|------------------|-------------------|
| 100-54-55462-229 Fairgrounds-Lights/Water | 7,100.00 | 7,927.80 | 827.80 |
| 100-54-55462-249 Fairgrounds-Repair/Maint. | <u>8,500.00</u> | <u>41,710.41</u> | <u>33,210.41</u> |
| Total Expenditures | 15,600.00 | 49,638.21 | 34,038.21 |
| 100-54-46330-000 Fairgrounds-Parking Rev. | 600.00 | 445.00 | (155.00) |
| 100-54-46743-000 Fairgrounds-Storage Fees | 0.00 | 550.00 | 550.00 |
| 100-54-46749-000 Fairgrounds-User Fees | 412.50 | 247.50 | (165.00) |
| 100-54-48900-000 Fairgrounds-Util. Reimb. | 0.00 | 3.51 | 3.51 |
| 100-54-49990-000 Fairgrounds-Carry Forward | <u>(600.00)</u> | <u>2,450.00</u> | <u>3,050.00</u> |
| Total Revenues | 412.50 | 3,696.01 | 3,283.51 |
| LEVY (CONTINGENCY) | 15,187.50 | 45,942.20 | 30,754.70 |

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Hauser, second by Knops to adopt. Roll call. Voting yes - 17. Voting no - 1. Voting yes: Biller, Nawrocki, Hauser, Knops, Lieftring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Tatur. Voting no: Boss. Resolution adopted by roll call vote.

RESOLUTION #11-39K AMEND 2012 JAIL MAINTENANCE BUDGET

WHEREAS, repairs to the exhaust fan and locks required by the Jail inspector needed to be completed during 2012; and

WHEREAS, this repair work was not anticipated so was not included in the 2012 budget; and

WHEREAS, contracted cleaning expenses were more than anticipated due to an increased contract rate that was not known at the time the budget was developed; and

WHEREAS, contingency funds are needed to cover these additional expenses.

NOW THEREFORE BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve amending the 2012 Jail Maintenance budget as follows using \$9,726.65 from the contingency fund:

| <u>Account Number</u> | <u>Name of Account</u> | <u>Original</u> | <u>Amended</u> | <u>Adjustment</u> |
|---|------------------------|-----------------|-----------------|-------------------|
| 100-42-51610-215 JAIL MAINT-CONTR CLEAN | | 4,000.00 | 7,966.84 | 3,966.84 |
| 100-42-51610-225 JAIL MAINT-TELEPHONE | | 125.00 | 183.13 | 58.13 |
| 100-42-51610-229 JAIL MAINT-REFUSE | | 2,200.00 | 578.47 | (1,621.53) |
| 100-42-51610-246 JAIL MAINT-CONTR MAINT | | 3,600.00 | 4,050.81 | 450.81 |
| 100-42-51610-249 JAIL MAINT-REPAIRS | | 4,500.00 | 11,872.40 | 7,372.40 |
| 100-42-51610-349 JAIL MAINT-SUPPLIES | | <u>500.00</u> | <u>0.00</u> | <u>(500.00)</u> |
| Total Expenses | | 14,925.00 | 24,651.65 | 9,726.65 |
| 100-42-49203-000 JAIL MAINT-TRANS JAIL AS | | <u>6,000.00</u> | <u>6,000.00</u> | <u>0.00</u> |
| Total Revenues | | 6,000.00 | 6,000.00 | 0.00 |

LEVY (CONTINGENCY) 8,925.00 18,651.65 9,726.65

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Hauser, second by Knops to adopt. Roll call. Voting yes - 17. Voting no - 0. Voting yes: Nawrocki, Hauser, Knops, Lieffring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Boss, Biller, Tatur. Resolution adopted by roll call vote.

RESOLUTION #12-32A AMEND 2013 BUDGET FOR CARRY FORWARD BALANCES

WHEREAS, certain departments have requested to carry forward revenues or unused levy dollars from 2012 to the 2013 budget for use in 2013; and

WHEREAS, the Finance Committee has reviewed these requests as required by the County Board.

NOW THEREFORE BE IT RESOLVED that the following be added to the 2013 budget:

| DEPARTMENT | AMOUNT | REASON |
|---|-----------|--|
| 100-82-56113-810 Road Aids Skinner Road | 3,978.55 | Project not completed in 2012 |
| 100-84-55209-813 Island Lake Dam Repairs | 24,036.70 | Project not completed in 2012 |
| 204-61-56121-366 SAF-Roads & Trails | 24,786.16 | State Aid Forestry project not completed in 2012 |
| HHS-Foster care | 722.91 | Public donations |
| HHS-ICAA Grant | 1,397.40 | For on-going program repairs/replacements |
| HHS-Children with Special Health Care Needs | 5,660.99 | To cover reduced funding levels |

FOR INFORMATIONAL PURPOSES:

The following are non-lapsing funds in Fund 100 that do not have to be included in this resolution. The balance remaining in these funds, if any, is automatically carried forward into 2013.

| | | |
|---------------------------------|-------------------------|--------------------------|
| Wellness Section 125 | Sales Tax | Platbooks/Maps |
| Surveyor-Remonumentation | Transfer Ambulance | Indianhead Transit |
| Personal Escort Trust | A/S-Spay/Neuter Fund | Animal Shelter-Gift Fund |
| Animal Shelter-Endowment Fund | Vets Serv. Commission | County-Owned Dams |
| Park Development Fund | Trails End Donations | Extension Meeting Fund |
| County Conservation | Land Acquisition | LWCD Camp |
| LWCD Trees | Zoning Meter Fund | Zoning Meter Repair Fund |
| Econ. Development-Internet Site | Courthouse Equip. Fund | Land Info.-Public Access |
| Hazmat | Power Line Funds | Tourism |
| Fairgrounds Overnight Parking | Animal Shelter Building | K-9 Fundraiser |
| Sheriff's Building Exp. Fund | ROD Redaction Fees | Extension Laminations |
| WNEP | | |

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Willingham, second by Fisher to adopt. Motion by Willingham, second by Fisher to amend with substitute resolution as presented. Motion to amend carried by aye vote. Roll call. Voting yes - 17. Voting no - 0. Voting yes: Hauser, Knops, Lieffring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Boss, Biller, Tatur. Resolution as amended adopted by roll call vote.

Approval of DNR Fire Warden List: Motion by Fisher, second by Hulback to approve list. Motion carried by aye vote. Complete list is available in the clerk's office.

Use of County Issued Tablets and Going Paperless: Denise Wetzel, Clerk explained counties intent to reduce the amount of paper used to distribute documents to board members.

Office Relocation Consideration for Land Information/Zoning & Land Water Conservation Departments: Fisher explained history. Discussion on office space considerations, individual job responsibilities and cost.

Break at 10:00 a.m. Reconvened at 10:20 a.m.

RESOLUTION #13-10 AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO THE "WISCONSIN INVESTMENT SERIES COOPERATIVE" AND AUTHORIZING PARTICIPATION IN THE INVESTMENT PROGRAMS OF THE FUND

WHEREAS, Wisconsin school districts, technical college districts, cities, villages, counties and towns may invest their monies as authorized by Wisconsin Statutes, Section 66.0603 (1m); and

WHEREAS, Wisconsin Statutes, Section 66.0301 (the "Intergovernmental Cooperation Act") provides, among other things, that municipalities may contract with other municipalities for the joint exercise of any power or duty required or authorized by law, including investment of their monies; and

WHEREAS, the Wisconsin Investment Series Cooperative (formerly known as the Wisconsin School District Liquid Asset Fund) (the "Fund") was formed as of June 23, 1988 pursuant to the Intergovernmental Cooperation Act by the adoption of an Intergovernmental Cooperation Agreement relating to the Wisconsin School District Liquid Asset Fund by Oregon School District and Sheboygan Area School District, as the initial participants of the Fund, which Agreement was amended as of July 15, 1994 and July 12, 2002 (the "Intergovernmental Cooperation Agreement"); and

WHEREAS, the Fund is governed by the Wisconsin Investment Series Cooperative Commission (the "Commission") in accordance with the terms of the Intergovernmental Cooperation Agreement; and

WHEREAS, the Intergovernmental Cooperation Agreement has been presented to this governing body (the "Governing Body"); and

WHEREAS, the Intergovernmental Cooperation Agreement authorizes municipalities to adopt and enter into the Intergovernmental Cooperation Agreement and become participants of the Fund; and

WHEREAS, this Governing Body deems it to be advisable for this Entity (the "Entity") to adopt and enter into the Intergovernmental Cooperation Agreement and become a participant of the Fund for the purpose of exercising jointly with other municipalities the power to invest their monies, so as to enhance the investment earnings accruing to each; and

WHEREAS, this Governing Body deems it to be advisable for this Entity to make use from time to time, in the discretion of the officials of the Entity identified in Section 2 of this Resolution, of the Fixed Rate Investment Program available to participants of the Fund; and

WHEREAS, this Governing Body deems it advisable for this Entity to make use of, from time to time, the services provided by PMA Financial Network, Inc., PMA Securities, Inc., U. S. Bank National Association, and/or their affiliates and successors, in connection with the Entity's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. This Entity shall join with other Wisconsin municipalities in accordance with the Intergovernmental Cooperation Act by becoming a participant of the Fund and adopting and entering into the Intergovernmental Cooperation Agreement. A copy of the Intergovernmental Cooperation Agreement shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chairperson and the Clerk are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of this Entity into the Intergovernmental Cooperation Agreement and to utilize Fund programs through PMA Financial Network, Inc., PMA Securities, Inc. U. S. Bank National Association, and/or their affiliates and successors.

Section 2. This Entity is authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Intergovernmental Cooperation Agreement, including investment in the fixed-income program of the Fund through the intermediaries PMA Financial Network, Inc. and PMA Securities, Inc. The following officers and officials of this Entity and their respective successors in office each are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies of this Entity from time to time in accordance with the Intergovernmental Cooperation Agreement and pursuant to the Fixed Rate Investment Program available to participants of the Fund:

Section 3. Members of this Governing Body and officials of this Entity are authorized to serve as Commissioners of the Commission from time to time if selected as such pursuant to the provisions of the Intergovernmental Cooperation Agreement.

Section 4. This Entity may open depository accounts, enter into wire transfer agreements, safekeeping agreements, and lockbox agreements, or other applicable or related documents with U. S. Bank National Association, and any other institutions participating in the Fund programs or programs of PMA Financial Network, Inc. and PMA Securities, Inc., pursuant to Wisconsin Statutes, Section 34.05, Wisconsin Statutes, Section 120.12(7) (if applicable) and, when directed by one of the Authorized Officials, Wisconsin Statutes, Section 66.0603. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of this Entity as its agent with respect to such accounts and agreements.

Section 5. Credit unions, banks, savings banks, trust companies and savings and loan associations authorized to transact business in the State of Wisconsin which qualify as depositories under Wisconsin law and are included on a list approved and maintained for such purpose by the Administrator of the Fund are designated as depositories of this Entity pursuant to Wisconsin Statutes, Section 120.12(7) (if applicable) and Wisconsin Statutes, Section 34.05. Monies of this Entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Rate Investment Program available to participants of the Fund through the intermediary PMA Financial Network, Inc.

It is hereby certified that *Rusk County* duly adopted the Model Resolution at a duly convened meeting of the Governing Body of the Entity held on the 26 day of February, 2012, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Submitted by Finance Committee: S/Tatur, Knops, Boss.

Motion by Schmitt, second by Knops to adopt. Sara Schnoor from Prudent Man Analysis distributed a handout and provided an overview of services they provide to assist county with investments. Resolution adopted by aye vote.

Office Relocation Consideration for Land Information/Zoning & Land Water Conservation Departments: Resumed discussion. Heather Schmit, UW Extension 4-H Youth Development Agent distributed a list of concerns with relocation.

APPOINTMENTS

Veterans Service Commission - James Lee: Motion by Hauser, second by Nawrocki to approve. Motion carried by aye vote.

Joint Management – Randy Tatur, Tony Hauser, Jim Platteter: Motion by Knops, second by Swoverland to approve. Motion carried by aye vote.

Land Information Council: Carol Johnson – Register of Deeds, Verna Nielsen – Treasurer, Larry Gotham – Registered Land Surveyor and Mike Zimmer – County Conservationist: Motion by Willingham, second by Lieftring to approve. Motion carried by aye vote.

RECOGNIZE SPECIAL GROUPS AND INDIVIDUALS

Charisse Oland, RCMH Administrator introduced herself and provided a condensed version of her focus for hospital needs.

Closed session announced by Chair for the purpose of negotiating the sale/lease of the Rusk County Nursing Home. For deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, WI Stats 19.85(1)(e).

Motion by Fisher, second by Willingham to enter closed session. Roll call. Voting yes - 17. Voting no - 0. Voting yes: Boss, Biller, Hauser, Knops, Lieftring, Swoverland, Pedersen, Schneider, Gierke, Schmitt, Fisher, Hulback, Mai, Willingham, Freeman, Tatur. Motion carried by roll call vote.

Closed session at 11:04 a.m.

Motion by Hauser, second by Schmitt to return to open session. Motion carried by aye vote.

Open Session at 11:48 a.m.

ANNOUNCEMENTS

Tatur advised WCA district meeting is scheduled for March 13, 2013 at 1:00 p.m. in Hayward.

ADJOURNMENT

Motion by Lieftring, second by Hauser to adjourn. Motion carried by aye vote. Meeting adjourned at 11:50 a.m.

Next meeting March 26, 2013 at 7:00 p.m.