



Rusk County Jail

311 Miner Ave E, Ladysmith WI 54848



Depositing Money for Inmates in the Rusk County Jail, WI

As of May 1, 2015, the Rusk County Jail utilizes Stellar Services, www.jailATM.com and GovPayNet to facilitate getting funds to inmates.

- *Please note that there are charges/fees associated with each of these methods. The Rusk County Jail does not get any of the money that is charged for transaction fees when you leave money for an inmate. The Stellar Teller fees go to Stellar Services, LLC to maintain their system/machines and any fees charged by GovPayNet or www.jailATM.com go to GovPayNet/JailATM.com and your credit card company for using your credit/debit card.*
- Effective May 1, 2015, the Rusk County Jail Staff no longer accepts any types of cash/funds from the general public at the Dispatch/Jail window for deposit into inmate commissary accounts.
- If you use the Stellar Teller located in the lobby of the Rusk County Jail, the CASH funds you deposit will be available to the inmate instantaneously. If you use your debit/credit card at the Stellar Teller, the funds you deposit will be available to the inmate within a few minutes.
- Please be aware that if an inmate owes the jail money for any medical services/medications, inmate boarding/housing fees or any other inmate fees, deductions will be made from the monies you deposit before allowing the inmate to use the remaining funds to purchase commissary items and/or phone time.

Funds may be deposited to inmate accounts in the following four [4] ways:

- 1. Stellar Teller:** Funds can be deposited to inmate accounts through the Stellar Teller machine located in the lobby of the Rusk County Jail. You may deposit cash (\$1/\$5/\$10/\$20/\$50/\$100 bills) but coins are NOT accepted. You may also use your credit card or debit card to put money in an inmate's account. You will need to know the inmate's name in order to process a transaction.

INMATE COMMISSARY ACCOUNTS

*There is a \$2.00 charge for each CASH transaction you make for an inmate's commissary account.

*If you use a credit/debit card to deposit money to an inmate's commissary account, you will be assessed a fee of \$2.50 or 10% of your transaction [whichever is greater.]

POSTING BAIL/BOND FOR INMATES

*There is a \$2.00 charge for each CASH transaction you make to POST BAIL/BOND for an inmate's account.

*If you use a credit/debit card to deposit money to an inmate's commissary account, you will be assessed a fee of \$2.50 or 10% of your transaction [whichever is greater.]



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- 2. JailATM.com:** Funds for inmate commissary accounts can be deposited through the JailATM website at www.JailATM.com. You will be required to set up an account using your email address in order to utilize this online option.
- 3. GovPayNet:** Funds can be deposited through **GovPayNet** using your telephone and a credit card or through the **GovPayNet** website.

BY PHONE simply dial toll free 888-277-2535. You will then be advised to select one of the following two options [option #3 through the phone prompt is no longer available for the Rusk County Jail facility]:

Press **1** for posting Bail/Bond on an inmate's account

Press **2** to pay for an inmate's accounts receivables (inmate fees owed to jail facility)

You will need to know the inmate's identification number (JCA#) and the Rusk County Jail, WI facility code which is RCX.

BY GovPayNet WEBSITE go to www.GovPayNow.com. Depending on what type of transaction you want to do (post Bail/Bond on an inmate's account or pay for an inmate's jail fees) you might need more than just the inmate's identification number (JCA#).

TO POST BAIL/BOND ON AN INMATE'S ACCOUNT: Enter **PLC# 1559**. You will also need to know and enter the inmate's first name, inmate's middle name or initial, inmate's last name, inmate's date of birth, inmate's warrant # and inmate's case #. If you do not have this information you may contact the Rusk County Jail at 715-532-2200 to obtain this information.

TO PAY FOR AN INMATE'S DEBT/INMATE FEES OWED TO THE JAIL: Enter **PLC# 7120**. You will also need to know and enter the inmate's first name, inmate's middle name or initial, inmate's last name, inmate's date of birth and inmate's JCA#. If you do not have this information you may contact the Rusk County Jail at 715-532-2200 to obtain this information.

- 4. Money Orders by Mail:** Funds can be deposited to inmate commissary accounts by mail using a valid bank or postal money order **MADE PAYABLE TO THE RUSK COUNTY JAIL** and sent through the mail in care of the inmate at the Rusk County Jail, 311 E. Miner Ave. – Suite L100, Ladysmith, WI, 54848. **PERSONAL CHECKS ARE NO LONGER ACCEPTED FOR DEPOSIT TO INMATE COMMISSARY ACCOUNTS.**

**There is no fee for sending money orders through the mail other than the cost of postage, an envelope, and the money order; however funds sent in this manner may take longer for deposit to the inmate's account given the limitations of the US Postal System.*



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Monies sent to an inmate in any of the manners listed above may be used by the inmate to pay their Huber or electronic monitoring fees if the inmate so requests.

Any questions you may have on the use of GovPayNet or the Stellar Teller Machine can be answered during working hours (Mon-Fri, 8:00AM-4:30PM) by calling 715-532-8506. Questions regarding JailATM.com need to be emailed directly to that provider. All other times simply call the Rusk County Jail directly at 715-532-2200 for assistance.