

**MEETING OF THE RUSK COUNTY
BOARD OF SUPERVISORS
June 30, 2015
7:00 P.M.**

Meeting called to order by Chair Randy Tatur at 7:00 p.m.

Roll Call. Present - 18. Present: Boss, Biller, Nawrocki, Hauser, Knops, Stout, Lieffring, Fillion, Pedersen, Schneider, Gierke, Schmitt, Hanson, Mai, Willingham, Hraban, Platteter, Tatur. Excused: Fisher. Corporation Counsel, Rich Summerfield

Invocation by Dave Willingham of Island Lake Church of Christ.

Pledge of Allegiance led by Bob Nawrocki, District #3 Supervisor.

APPROVAL OF MINUTES

Motion by Gierke, second by Knops to approve minutes of May 19, 2015. Motion carried by aye vote.

RECOGNIZE SPECIAL GROUPS AND INDIVIDUALS

Ron Freeman spoke on behalf of the Rusk County Junior Fair and asked for volunteers for this year's fair, sign-up sheet was passed.

RESOLUTION # 15-13 ADOPTING THE RUSK COUNTY HAZARD MITIGATION PLAN

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people and property from hazards and their effects; and

WHEREAS, Rusk County has worked through its Local Emergency Planning Committee and in cooperation with the Northwest Regional Planning Commission to develop the Rusk County Hazard Mitigation Plan, to assess the magnitude of hazard risks, and to develop strategies for minimizing or reducing these risks; and

WHEREAS, Rusk County Emergency Management provides emergency management planning, coordination, response, and recovery support on behalf of all communities of Rusk County; and

WHEREAS, the planning meetings for this effort were open to the public, properly noticed in accordance with Wisconsin's Open Meeting's Law, and included a special Public Informational Meeting held on June 30th, 2014 ; and

WHEREAS, the Plan was reviewed and approved by Wisconsin Emergency Management and FEMA as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations; and,

WHEREAS, adoption of the Plan by the County Board will make all incorporated and unincorporated jurisdictions within Rusk County eligible to apply for federal grant dollars for hazard mitigation projects.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board adopts the Rusk County Hazard Mitigation Plan as the official all hazard mitigation plan for the County with the intent of implementing the plan recommendations as funding and resources allow.

Submitted by Rusk County. S/

Motion by Schneider, second by Stout to adopt resolution. Explanation of resolution and brief overview of plan by Tom Hall, Emergency Management Director. Resolution adopted by aye vote.

RESOLUTION # 15-14 CREATING A FULL TIME WIC DIRECTOR POSITION

WHEREAS, the Rusk County Board of Supervisors approved the creation of a part time Registered Dietician position within the Rusk County Department of Health and Human Services on October 29th, 2013.

WHEREAS, the Rusk County Health and Human Services in compliance with the WIC Operations Manual needs to appoint a Director of the WIC program. For purposes of the WIC Program, a qualified Director would be a nutrition professional who has a four year degree in nutrition. This would include a bachelors or masters in nutritional sciences, dietetics, community nutrition or public health nutrition; and

WHEREAS, Rusk County through the Rusk County Health and Human Services is the recipient of an annual allocation from the State of Wisconsin that fully funds the WIC program; and

WHEREAS, the Rusk County Health and Human Services has historically filled this position with a contracted and then in 2013 a part time employee.

WHEREAS, the Rusk County Health and Human Services has seen a constant change of personnel in the WIC Director position due to the limitations associated with the part time position.

WHEREAS, in addition to the WIC Director the Rusk County Health and Human Services has had a part time WIC Aide working within the program. With the creation of full time WIC Director, the support staff position will be eliminated.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve the recommendation of the Health and Human Services Board and the Personnel Committee for the creation of a full time WIC Director position within the Rusk County Department of Health and Human Services Department with a starting wage of \$24.14 effective upon the date of hire.

Submitted by Rusk County. S/Fisher, Hanson, Mai, Stout.

Motion by Hraban, second by Gierke to adopt resolution. Ted East, Health & Human Services Director, introduced Anita Zimmer, Public Health Officer, to explain WIC Director position and opportunities it would bring to other programs within the agency. East gave background on budget aspect and other programs that would benefit from a dietician on staff. Resolution adopted by aye vote.

RESOLUTION # 15-15 ADJUSTMENT TO MEDICAL EXAMINER FEES RESOLUTION

WHEREAS, Rusk County for Medical Examiner's Office has an established fee's for Death Certificate Process, Disinterment Permit and Cremation Fee.

WHEREAS, Medical Examiner's Office collects these fee's.

WHEREAS, State of WI intends to freeze the Medical Examiner fees and then additionally limit increases of the fee's to an annual CPI index rate of the previous year.

WHEREAS, the Emergency Services Committee have studied the intended State freeze and limited increases, as proposed by WI LFB Paper #379, Motion #110.

WHEREAS, the Emergency Service Committee finds the need to adjust the Rusk County Medical Examiner fees of Death Certificate Process fee to \$100.00, the Disinterment Permit to \$100.00 and the Cremation fee to \$100.00.

WHEREAS, the Death Certificate Process fee and Cremation fee are collected/paid/received from Funeral Homes, Cremation Facilities and like businesses.

WHEREAS, the Emergency Services Committee recommends that as of June 30, 2015 the County Rusk Board of Supervisor's establish the Medical Examiner fee's.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors approve the recommendation of the Emergency Service's Committee to establish the Medical Examiner fees.

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Submitted by Rusk County. S/Schmitt, Schneider, Biller, Pedersen, Stout.

Motion by Schmitt, second by Knops to adopt resolution. Motion by Schmitt, second by Schneider to amend line 12 Death Certificate Process fee from \$62.00 to \$100.00 and Cremation fee from \$80.00 to \$100.00. Explanation of budget freeze, and fees by Jim Rassbach, Medical Examiner. Amendment carried by aye vote. Motion by Boss, second by Schmitt to remove the language "and annual CPI index increase" from the end of the resolution on line 21. Amendment carried by aye vote. Resolution as amended adopted by aye vote.

RESOLUTION # 15-16 REQUEST TO REINSTATE HIGHWAY TEMPORARY TRUCK DRIVER/LABORER POSITIONS

WHEREAS, the Rusk County Highway Committee have researched the need for experienced Part-Time Truck Drivers/Laborers during the construction season; and

WHEREAS, the Highway Committee has found it would be in the best interest of the department to reinstate the vacated Temporary Truck Driver/Laborer positions during the 2015 construction season; and

WHEREAS, the Highway Committee have reviewed the job description for the Temporary Part-Time Truck Driver/Laborer position; and

WHEREAS, after review of the job description for the Temporary Part-Time Truck Driver/Laborer the Highway Committee recommends an hourly wage of \$16.00 per hour for this position.

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby approve the reinstatement of the Highway Temporary Truck Driver/Laborer position at an hourly rate of \$16.00 per hour with funds to come from the Highway Budget.

Submitted by Rusk County Highway Committee. S/Boss, Lieftring, Nawrocki, Gierke, Platteter.

Motion by Boss, second by Lieftring to adopt resolution. Boss gave explanation of resolution and position being reinstated in the Highway Department. Motion by Willingham, second by Boss to remove from after the word "season" in line 10 through the word "training" in line 11. Amendment carried by aye vote. Resolution as amended adopted by aye vote.

RESOLUTION # 15-17 RESOLUTION IN SUPPORT OF CONTINUED DEFEDERALIZATION OF THE REGIONAL CONSOLIDATED REVOLVING LOAN FUND

WHEREAS, Rusk County voluntarily transferred the assets of the Community Development Block Grant (CDBG) funded Revolving Loan Fund to the Northwest Wisconsin Regional Economic Development Fund (NWREDF) in order to allow the businesses in Rusk County greater access to a more flexible source of business financing and enhance economic development in the Northwestern Region of Wisconsin; and

WHEREAS, staff of the Northwest Regional Planning Commission followed the guidance and direction provided by the Wisconsin Department of Commerce (DOC) and the Department of Housing and Urban Development (HUD) in developing the process to consolidate and defederalize the municipal revolving loan funds in the NWREDF as outlined in the Memorandum of Understanding executed in April 2006; and

WHEREAS, starting in 2011, administration of the CDBG program at the state level was transferred from DOC to the Wisconsin Economic Development Corporation (WEDC), and then to the Wisconsin Department of Administration (DOA) in July 2013; and

WHEREAS, on April 27, 2015 DOA notified the NWREDF that HUD has determined that the proper defederalization process was not followed and that all existing cash and future consolidated loan fund repayments thereby must be considered federal and must adhere to all accompanying federal rules and requirements; and

WHEREAS, Rusk County does not agree with the DOA and HUD ruling because the process of defederalization was originally provided by DOC and HUD;

WHEREAS, having to administer the Consolidated Revolving Loan Fund with the existing federal guidelines will minimize the funds usefulness to businesses in that the federal requirements are restrictive and burdensome; and

NOW, THEREFORE, BE IT RESOLVED, that the Rusk County Board of Supervisors encourages DOA and HUD to reconsider their ruling and allow the Consolidated Revolving Loan Fund proceeds to continue in their defederalized status. This defederalization is necessary and vital to Northwest Wisconsin businesses as they seek to add jobs and investment to the regional economy.

Submitted by Rusk County. S/Tatur.

Motion by Platteter, second by Hraban to adopt resolution. Andy Albarado, Economic Development Coordinator, gave explanation of resolution and loan funds. Resolution adopted by aye vote.

RESOLUTION # 15-18 DELEGATE COUNTY CLERK AND CLERK STAFF AUTHORITY TO ISSUE CITATIONS RELATED TO LATE AND/OR NON-COMPLIANT INDIVIDUALS NOT LICENSING DOG(S)

WHEREAS, Rusk County Code of Ordinances Section 32.483 list who is authorized to issue citations on behalf of the county with respect to ordinances which are directly related to the officials responsibilities; and

WHEREAS, citations for late and/or non-compliant individuals not licensing dog(s) fall under the jurisdiction of the Animal Control Officer; and

WHEREAS, the Animal Control Committee met on June 18, 2015 and, due to the status of the Animal Control Officer, realize that these duties need to be delegated elsewhere; and

WHEREAS, since the County Clerk's Office tracks the selling of dog tags, publishes licensing notices, and mails out delinquent notices, the Animal Control Committee recommends, to the County Board of Supervisors, that the County Clerk and Clerk's Staff be delegated the authority to issue citations for late and/or non-compliant individuals with respect to licensing dogs.

NOW THEREFORE BE IT RESOLVED, that the Rusk County Board of Supervisors does hereby delegate the County Clerk and Clerk's Staff the authority to issue citations related to late and/or non-compliant individuals with respect to licensing dogs.

Submitted by Rusk County. S/Brown, Hall, Gierke, Mai, Pedersen.

Motion by Hauser, second by Pedersen to adopt resolution. Explanation of late fees and citations by Denise Wetzel, County Clerk. Rich Summerfield, Corporation Counsel, explained statute and ability of county board to delegate citation writing to clerk's office. Resolution adopted by aye vote.

RESOLUTION # 15-19 COOPERATION AGREEMENT FOR CDBG PROGRAM

This agreement entered into on this 30th day of June, 2015 by and between Rusk County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, Taylor, and Washburn.

WITNESSED:

WHEREAS, Rusk County has an identified need in the Northwest Regional Housing Program area to provide decent housing and the Wisconsin Division of Housing is making available housing funds to regions with a lead county agency, and

WHEREAS Rusk County contemplates submitting jointly with the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, Taylor, and Washburn an application for funds under the Community Development Block Grant - (CDBG) housing program of the Wisconsin Division of Housing (DOH) for the purpose of meeting those needs, and

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WHEREAS, Rusk County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, Taylor, and Washburn desire to and are required to, enter into a written cooperative agreement with each other to participate in such CDBG program, and

WHEREAS, Rusk County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, Taylor, and Washburn understand that Douglas County will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the grant contract.

WHEREAS, it is understood that the Department of Housing and Urban Development and DOH has access to all participants' grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statutes 66.0301, the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, and Washburn agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG program, as approved by the Department of Administration. Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.

ADOPTED on this 30th day of June, 2015.

Submitted by Rusk County. S/L

Motion by Hraban, second by Schmitt to adopt resolution. Explanation of resolution by Chair Tatur. Resolution adopted by aye vote.

APPOINTMENTS

Rusk County Housing Authority: Tammy Wojcik, Pat Wojcik, Kathy Silvernale, Pauline Lundgren, & Diane Elwood

Explanation of appointments by Chair Tatur. Motion by Schneider, second by Knops to approve appointments to Housing Authority Board. Motion carried by aye vote.

Board of Adjustment: Robert Nelson (3 year term), Stanley Kromrey (Alternate, 2 year term)

Motion by Fillion, second by Hauser to approve appointments to Board of Adjustment. Motion carried by aye vote.

CLOSED SESSION

Announced by Chair for discussion and possible action regarding 5R Obligations.

For conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. WI Stats 19.85(1)(g).

Motion by Platteter, Second by Lieffring to enter closed session. Roll call vote. Voting yes: 18. Voting no: 0. Voting yes: Boss, Biller, Nawrocki, Hauser, Knops, Stout, Lieffring, Fillion, Pedersen, Schneider, Gierke, Schmitt, Hanson, Mai, Willingham, Hraban, Platteter, Tatur.

Closed session 7:52 p.m.

Motion by Hauser, second by Gierke to return to open session. Motion carried by aye vote.

Open session 8:08 p.m.

ADJOURNMENT

Motion by Lieffring, second by Knops to adjourn. Motion carried by aye vote. Meeting adjourned at 8:09 p.m.

Next meeting July 28, 2015 at 7:00 p.m.

Denise Wetzel, Rusk County Clerk
Danielle Zimmer, Chief Deputy Clerk