
Also Present: Scott Emch, Nanci Mertes, Sandy Voldberg, Don Mansky, Joe Lorence, Rich Summerfield.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – October 26, 2015.
A Platteter/Gierke motion to approve the minutes of October 26, 2015. Motion Carried.

Public Comment and/or Input.
Sandy Voldberg questioned the Committee about wording that will be included in future ads for employment at the Highway Department.
Don Mansky questioned the Committee about some color markers along right of way on CTH “H”.

Night Watch Position.
A Lieffring/Gierke motion to recommend continuing with a shift premium of .50 cents over the classification for the Night Watch position and to forward on to the Personnel Committee. Motion Carried.

Rich Summerfield notified the Highway Committee that he received a request from Rusk County Abstract Office regarding a portion of land that was never abandoned when the county relocated CTH “D”.
A Platteter/Lieffring motion to have the county issue a quick claim deed on a “Parcel of land in the Northwest Quarter of the Northeast Quarter of Section 33, Township 33 North, Range 5 West, Town of Marshall, Rusk County, Wisconsin, described as follows: Commenc ing at the North quarter corner of said Section 33; thence S 00 33'17" E, along the West line of said NW1/4 – NE1/4, 485.63 feet; thence N 89 26'43" E, 726.00 feet to the South right of way of County Highway D and the point of beginning; thence N 01 25'16" W, 20.79 feet; thence N 75 36'45" W, 14.17 feet; thence S 23 14'29" W, 209.89 feet, more or less, to the North shore of the Jump River, thence Southeasterly along the North shore of the Jump River, to the North shore of the Little Jump River; thence Northeasterly along the North shore of the Little Jump River to its intersection with the South right of way of County Highway D, thence Northwesterly along the South right of way of County Highway D to the point of beginning, EXCEPT the right of way of the old County Highway D which is no longer in use for highway purposes.” Motion Carried.

Larry Harris – Update on Non-Payment of Driveway Culvert.
A Platteter/Lieffring motion to postpone this item until next month. Roll Call: Voting Yes – Platteter, Lieffring. Voting No – Nawrocki, Gierke, Boss. Motion Fails.
Discussion followed on Wisconsin State Statute 86.05.

Fuel System Upgrade.
The Committee discussed time schedules and plans for the fuel system upgrade.
A Platteter/Nawrocki motion to charge a .10 cent per gallon fuel-surcharge beginning January 1, 2016. Motion Carried.

HIGHWAY COMMISSIONER REPORT
- The Highway Commissioner reviewed Construction Treatments and Costs Calculator spreadsheets and a 5 year road plan with the Committee.
- Four bridges were approved for funding in the State Bridge program.
- The CTH “E” gravel pit will be reclaimed.
- The State PBM project is complete.

**HIGHWAY SAFETY REPORT**
Chainaw and Chipper safety training classes are scheduled for December.

**HIGHWAY FINANCIAL REPORT.**
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

**HIGHWAY OFFICE REPORT.**
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

**HIGHWAY COMMITTEE- ANNOUNCEMENTS**
None.

**Approve payment of bills.**
A Gierke/Lieffring motion to approve the “Payment Approval Report” and Highway Crew and Administration Payrolls as presented. Motion Carried.

**Set date for next highway committee meeting.**
The next regular Highway Committee meeting is set for December 21, 2015 at 8:00 a.m. at the Rusk County Highway Department.

**Motion to adjourn.**
A Lieffring/Gierke motion to adjourn. Motion Carried.

Meeting adjourned at 10:15 a.m.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator Distributed on 11/17/2015