Rusk County Highway Committee  


Also Present: Nanci Mertes.

Call Meeting to Order.
Highway Chair Pete Boss called the meeting to order at 8:00 a.m.

Approval of Minutes – March 16, 2015, March 26, 2015, and March 30, 2015.
A Gierke/Lieffring motion to approve the minutes of March 16, 2015, March 26, 2015, March 30, 2015. Motion Carried.

Public Comment and/or Input.
None.

Open Bids:
Hot Mix Asphalt Material – CTH "H" CHIP and CHIP-D Project.

Monarch Paving Company - $47.44 per ton.
A Lieffring/Gierke motion to award the Hot Mix Asphalt Material bid to Monarch Paving Company for $47.44 per ton. Motion Carried.

Asphalt Pulverization – CTH "H", CTH "M", CTH "J".

The Kraemer Co. –
CTH "H" - $23,382.00
CTH "M" - $10,015.50
CTH "J" - $3,995.00

WK Construction –
CTH "H" - $22,313.53
CTH "M" - $9,163.62
CTH "J" - $2,565.94

A Nawrocki/Platteter motion to award the Asphalt Pulverization bid to the lowest bidder. Motion Carried.

Driveway Variance for Raymond Scott on CTH "F".
Raymond Scott was available via speaker phone to answer questions regarding his driveway variance request.
A Platteter/Lieffring motion to approve the driveway variance for Raymond Scott. Motion Carried.

The Highway Committee reviewed the overtime report. Discussion followed.

Update on job title changes in Highway Office by Personnel Committee.
The Highway Cost Accountant was re-titled to Finance Accountant II and the Highway Cost Accountant I was re-titled to Finance Accountant I by the Personnel Committee.

Update on Patrol Superintendent Truck – IRS Guidelines regarding costs associated with taking county owned vehicle home each day.
N. Mertes shall speak to Rosemary Schmit and Stacey Van Heesch about the IRS guidelines concerning the Patrol Superintendents truck and will report back to Pete Bcss.
Wisconsin County Highway Association 2015 Summer Highway Conference, June 8, 9, 10, 2015.
N. Mertes took down names of those that will be attending the Summer Highway Conference.

2015 equipment needs.
N. Mertes reviewed 2015 equipment purchase needs.
A Platteter/Nawrocki motion to purchase the Topcon Slope Meter. Motion Carried.

N. Mertes updated the Committee on progress of railroad crossing closings in Town of Marshall.

Authorization to install security fence around inventory in shop yard.
Discussion on need and cost for security fence in the shop yard to enclose inventory. Mertes will bring cost estimate to the May meeting.

Resolution – Vacate CTH “D” abandoned highway right-of-way.
Committee discussed the 1995 CTH “D” project.
A Gierke/Nawrocki motion to approve the resolution to vacate CTH “D” abandoned highway right-of-way. Motion Carried.

CLOSED SESSION announced by Highway Chair.
Review applications for Seasonal Laborer positions.
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Stats 19.85 (1)(c)
A Platteter/Lieffring motion to go into closed session. Roll Call: Voting Yes – Boss, Nawrocki, Lieffring, Gierke, Platteter. Voting No – None. Motion Carried.

Closed Session – 9:18 a.m.

Open Session – A Platteter/Gierke motion to return to open session. Motion Carried.
Open Session – 9:36 a.m.

HIGHWAY COMMISSIONER (INTERIM) REPORT.
N. Mertes reviewed current status of highway machinery, county maintenance, spring breakup, upcoming bridge projects.

HIGHWAY SAFETY REPORT
N Mertes reported that they have a new Safety Committee which consists of 2 Foreman, Highway Commissioner, Asst. to Highway Commissioner and 2 crew members.

HIGHWAY FINANCIAL REPORT.
This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.
This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Approve payment of bills.
A Gierke/Lieffring motion to approve the “Payment Approval Report” dated 04/23/2015 and Highway Crew and Administration Payrolls as presented. Motion Carried.
Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for May 18, 2015 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Nawrocki motion to adjourn. Motion Carried.

Meeting adjourned at 9:50 a.m.

Minutes prepared by Nanci A. Mertes, Interim Highway Commissioner.
Distributed on 04/28/2015