AGENDA
HIGHWAY COMMITTEE
OF THE RUSK COUNTY BOARD OF SUPERVISORS

DATE: Monday, May 20, 2013
TIME: 8:00 a.m.
PLACE: Rusk County Highway Department

OPEN SESSION – CALL TO ORDER:

APPROVE AGENDA:
- Approval of the agenda and move any agenda items as needed. Possible Motion.

APPROVAL OF MINUTES
- Highway Committee minutes of April 15, 2013. Possible Motion.

PUBLIC COMMENT:
- Public comment and/or input – 30 minutes.

OUT OF COUNTY TRAVEL:
- 2013 Spring Commissioner / Committee Meeting in Superior, Wisconsin on May 23, 2013. Possible Motion.

DRIVEWAY VARIANCES:
- Amy Hayden – CTH “D” in the Town of Willard. Possible Motion.

OPEN BIDS:
- Crushing in Scott Pit. Possible Motion.
  ¾” Shoulder Gravel (tele-stacked)
  1 ¼” Road Gravel (tele-stacked)
  5/8” Blacktop Gravel
  7/8” Binder Gravel
  Washed Sand
  5/16”Minus Chip
  5/8” Chip Rock
- Crushing in Forestry Pit on CTH “W” Possible Motion.
  ¾” Shoulder Gravel (tele-stacked)
  Primary Crushed Gravel 3-5” (tele-stacked)
- Crushing in Meng Pit on CTH “B” Possible Motion.
  ¾” Shoulder Gravel (tele-stacked)
- Jusyn Pit located on Elm Rd. Possible Motion.
  3/4” Shoulder Gravel (tele-stacked)
  Primary Crushed Gravel 3-5” (tele-stacked)

BUILDINGS & GROUNDS:
- Update on Highway Furnace. Possible Motion.

ROAD REVIEW:
- Schedule date for Road Review.
- Review 2013 Road Maintenance Report prepared by Highway Commissioner and Patrol Superintendent. Possible Motion.
HUMAN RESOURCE:
- Review request from Asst. to Hwy Commissioner/ Hwy Financial Administrator to adjust 2013 salary to compensate for an 80 hour pay period which was changed from 77.75 hours to 80.0 hours in 2012. Possible Motion.
- Review request from Asst. to Hwy Commissioner/Hwy Financial Administrator for salary adjustment. Possible Motion.
- Request to fill open Laborer position. Possible Motion.
- Update on Night Mechanic position. Possible Motion.

EQUIPMENT:
- Authorization to replace 5 Highway Computers, 2 MS Office Licenses and the Highway Server per recommendations of Rusk County IT Dept., for a total cost of approximately $6000.00. Possible Motion.

HIGHWAY COMMISSIONER REPORT:
- Status of current Highway Maintenance Projects. Possible Motion
- Status of Highway Equipment. Possible Motion

SAFETY REPORT:
- Highway Safety Report. Possible Motion.

HIGHWAY FINANCIAL REPORT. (Report will include financial status of Highway Department cash, payables, receivables, equipment fund, blacktop plant fund and current balance in J/T transfer fund.) Possible Motion.

HIGHWAY OFFICE REPORT. (Report will include Insurance Liability Claims, Workers Compensation Claims and FMLA requests) Possible Motion.

HIGHWAY COMMITTEE – ANNOUNCEMENTS

APPROVE PAYMENT OF HIGHWAY INVOICES AND PAYROLLS.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

MOTION TO A J O U R N