AGENDA
HIGHWAY COMMITTEE
OF THE RUSK COUNTY BOARD OF SUPERVISORS

DATE: Monday, October 15, 2012
TIME: 8:00 a.m.
PLACE: Rusk County Highway Department

OPEN SESSION – CALL TO ORDER:

APPROVE AGENDA:
- Approval of the agenda and move any agenda items as needed. Possible Motion.

APPROVAL OF MINUTES
- Highway Committee minutes of September 18, 2012. Possible Motion.

PUBLIC COMMENT:
- Public comment and/or input – 30 minutes.

OUT OF COUNTY TRAVEL REQUEST:

BUDGET:
- 2013 Budget – Possible Motion.

SAFETY:
- Highway Safety Report. Possible Motion.

CONSTRUCTION PROJECTS:
- CTH “M” Project Update. Possible Motion.
- Forestry Road Project. Possible Motion.
- CTH “O” CHIP Project Update. Possible Motion.
- CTH “W” Project Update. Possible Motion.

HUMAN RESOURCE:
- Authorization to fill the newly open Laborer position. Possible Motion.
- Patrol Superintendent Resignation. Possible Motion.
- Highway Department – Organizational Flow Chart of Internal Operations. Possible Motion.
- Review updated Job Descriptions for: Highway Commissioner, Patrol Superintendent and all Highway Foreman. Possible Motion.

UPDATE ON PRICING PROPOSALS FOR HIGHWAY PROJECTS. Possible Motion.

HIGHWAY COMMISSIONER REPORT:
- Status of current Highway Maintenance Projects.
- Status of Highway Equipment.

HIGHWAY FINANCIAL REPORT. (Report will include financial status of Highway Department cash, payables, receivables, equipment fund, blacktop plant fund and current balance in J/T transfer fund.)

HIGHWAY OFFICE REPORT. (Report will include Insurance Liability Claims, Workers Compensation Claims and FMLA requests)

HIGHWAY COMMITTEE – ANNOUNCEMENTS

APPROVE PAYMENT OF HIGHWAY INVOICES AND PAYROLLS.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

MOTION TO AJOURN
This agenda was prepared by Nanci Mertes, Highway Office Manager with the direction of the Highway Commissioner Phil Montwill and Highway Committee Chair Pete Boss. Posted October 9, 2012 @ 1:00 p.m.

Please note that upon reasonable notice, effort will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Denise Wetzel, County Clerk, at 311 Miner Avenue, E. Ladysmith, Wisconsin, 54848. Phone 715-532-2100.

Highway Agenda 10/15/2012