Rusk County
Highway Committee June 21, 2012

Present: Pete Boss, Robert Nawrocki, Roger Gierke, Lyle Lieffring.
Absent: Ron Freeman
Also Present: Nanci Mertes, Phil Montwill, Karl Fisher.

Call meeting to order.
Highway Chair Pete Boss called the meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A Gierke/Nawrocki motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of minutes – May 21, 2012.
A Gierke/Lieffring motion to approve the minutes of May 21, 2012. Motion Carried.

Public Comment and/or input – 30 minutes.
None.

CLOSED SESSION – announced by Chair.
Review job applications for Highway Intern positions. Select for hire- Highway Interns.
For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
WI Stats 19.85

ENTERED CLOSED SESSION – 9:05 AM

RETURNED TO OPEN SESSION – 9:40 AM

OPEN SESSION

A Lieffring/Nawrocki motion authorizing the Highway Commissioner selection of two Highway Interns from the job applications that were reviewed in closed session. Motion Carried.

Set wage for 2012 Highway Interns.
Current wage for Highway Interns is $8.75 per hour which was set by the Highway Committee in June of 2010. Rusk County Courthouse Interns have a current wage of $10.10 per hour.
A Gierke/Lieffring motion to increase the Highway Interns to $10.10 per hour. Motion Carried.

Open Bids – Lowboy Trailer.
Lowboy Trailer spec was reviewed.
The Committee opened and reviewed three (3) bids:

- Fabco Equipment Inc. 8 - Foot Deck - $59,664.00
  10 - Foot Deck - $62,045.00
Nortrax
  8 Foot Deck - $61,196.00
  10 Foot Deck - $65,935.00

DeCleene Company
  8 Foot Deck - $72,723.21
  10 Foot Deck - $76,154.22
  10 Foot Drop Deck - $70,820.13

A Nawrocki/Gierke motion to purchase the DeCleene (Talbert 50SA) 10 Foot Drop Deck Trailer for $70,820.13. Roll Call: Lieffring – abstained, Boss – No, Nawrocki – Yes, Gierke – Yes. Motion Carried.

Out of County Travel Requests
A Gierke/Lieffring motion to approve the out of county travel request for the Highway Patrol Superintendent to attend training in Wisconsin Rapids on July 11th and 12th 2012. Motion Carried.

Highway Safety Report.
The Highway Commissioner reviewed current safety items.

Emergency Culvert Aid – Town of Stubbs.
Town of Stubbs requested Emergency Culvert Aid for a culvert that washed out on one of their town highways. The culvert meets the criteria for culvert aid.
A Lieffring/Boss motion to approve the emergency culvert aid request from the Town of Stubbs. Motion Carried.

2013 Highway Budget.
Discussion on 2013 Budget; 2% pay increases, performance evaluations, performance wage increases.

Wisconsin Utility Terrain Vehicle (UTV) Program – Usage on County Highways.
A Lieffring/Gierke motion to adopt and include Utility Terrain Vehicles on the Rusk County ATV Ordinance, Section 7.16 of the Rusk County Code Book. Motion Carried.

HIGHWAY COMMISSIONER REPORT.
The Highway Commissioner reviewed current projects, maintenance activities and equipment needs.
A Boss/Nawrocki motion to approve the Highway Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, current balance in J/T Fund and current Year To Date Fund Statement through 04/30/2012.
A Gierke/Lieffring motion to approve the Highway Financial report. Motion Carried.

HIGHWAY OFFICE REPORT.
N. Mertes reviewed the status of workers compensation claims, liability insurance claims, office personnel activity, crew update, retirements, and FMLA requests.
A Gierke/Nawrocki motion to approve the office report. Motion Carried.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Sign and approve highway payables.
A motion to approve Highway Payables, Vouchers, Wells Fargo Pay Card and Payrolls. Motion Carried.
Set date for next highway committee meeting.  
The next regular Highway Committee meeting is set for July 16, 2012 at 9:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.  
A Gierke/Lieffring motion to adjourn. Motion Carried.

Meeting adjourned at 11:45 p.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

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